



## TOWN OF VINALHAVEN BOARD OF SELECTMEN

### AGENDA

Tuesday, January 19, 2022  
Virtual Meeting on Zoom at 5:00pm

1. **Roll Call** – Selectmen Donald Poole, Pam Alley, Eric Gasperini, Jacob Thompson, and Leslie Dyer; Town Manager Andrew Dorr; and Deputy Town Clerk Elizabeth Bunker.  
Also present: Gabe McPhail, Heather White, and Jen Wadleigh
2. **Minutes** – **Approve the minutes from the January 4, 2022 meeting** – *Motion by Pam Alley to approve the minutes as presented. Second by Jacob Thompson. Vote 4/0/1. Motion carried. (Eric Gasperini abstained as he was absent from the last meeting.)*
3. **Approve and Sign Treasurer's Warrant # 29** – *Motion by Donald Poole to approve and sign Treasurer's Warrant #29. Second by Eric Gasperini. Vote 5/0/0. Motion carried.*
4. **Approve Agenda** – *Motion by Donald Poole to approve the agenda as presented. Second by Pam Alley. Vote 5/0/0. Motion carried.*
5. **Communications**
  - a. **Midcoast Council of Government** – The Board received a letter from the City of Bath, noting the name change of the Midcoast Economic Development District to Midcoast Council of Governments.
6. **Speakers from the Floor** – None
7. **Committee and Department Reports/Appointment**
  - a. **Library Director's Report** – Children's story time is on hold for now with covid numbers. The new website has been launched and there has been favorable feedback. There was discussion on the pre-planning for the Strategic Plan with use of funds already appropriated in the current fiscal year's budget.
  - b. **Downtown Project Update** – Finalizing the grant management and reporting. There will be another public meeting around the second week of February on Zoom. There is an updated project timeline that Andy will share with the Board.
  - c. **Engineer Update** – The Board reviewed the latest status report. Brent was in town last week at a stakeholder meeting. He met one-on-one with some business owners. He delivered some next-steps for the Transfer Station. He'll be out again in early February. Vinal Cove and High Street are awaiting the final survey. Public Works and Carrying Place projects are fully complete.
  - d. **Town Clerk 2021 Vitals Report** – Darlene has asked to Board to start considerations for the Town Report.
8. **Old Business**
  - a. **Maine Community Action Grant – Review opportunities** – Andy shared a chart of possible actions. This is up to \$50,000 which won't necessarily get very far with some projects, but it will

help with engineer fees and get the ball rolling. It can also be used as a match for other possible grants. Some feedback from the stakeholders at the Downtown Project meetings has been regarding flood insurance premiums and one of the areas for this grant is enrollment in the NFIP's Community Rating System which could help with those issues. There was discussion on the ability to include redrawing the FEMA maps which could eliminate the need for some to have flood insurance altogether and lessen the risk for others. The draft resolution will be reviewed at the next meeting before signatures.

**9. New Business**

- a. **Approve Bandstand Reserve Allocation** – The 4<sup>th</sup> of July Committee is requesting finds from the reserve account to pay for materials used so far in the rehab of the Bandstand. Motion by Jake Thompson to release Bandstand reserve funds. Second by Leslie Dyer. Vote 5/0/0. Motion carried.
- b. **Approve Job Description – Director of Public Works** – Andy provided a draft of the job description for Director of Public Works. There was discussion on lowering the years of experience from 10 years to “5+”. There was approval from the Board.

**10. Report of Town Manager** – The Board reviewed Andy's report. There was discussion on creating a Town tax relief program, modeled on other Towns who have successfully completed this program. There was discussion on if that back-tax would be due if the property was ever sold.

There was discussion on budget meetings in March, and the ability to hold them virtually if Board members are on vacation.

There was discussion on COLA and wage floor amounts. If the wage floor is raised for entry level jobs, and what that looks like for current employees. There was discussion on benefit packages. There was a consensus to further look into wage floor adjustments at the next meeting.

There was discussion on the Fiscal Recovery Funds and their possible use, and the possibility of using funds to purchase pumps the Water Company may need to replace.

**11. Report of Members** – Pam Alley asked if electricians could look at the light on the side of the Old Fire Hall. Pam also requested info for the new State Tax Relief Program and other local ordinances be sent via email so they can be reviewed before the next meeting. Donald asked if Andy has had the opportunity to reach out to Spectrum or Consolidated re: broadband.

**12. Adjourn** - Motion by Donald Poole to adjourn. Second by Eric Gasperini. Vote 5/0/0. Motion carried.

*Respectfully Submitted,*

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*Elizabeth Bunker, Deputy Town Clerk*

*Next BOS Meeting: February 1, 2022 at 5PM*