



TOWN OF VINALHAVEN SELECT BOARD

Minutes

Town Office/Virtual Hybrid
Tuesday, October 18th, 2022
5:00pm

1. **Roll Call** – Selectmen Donald Poole, Donald Young, and Jake Thompson all in person, and Leslie Dyer virtually; Town Manager Marjorie Stratton, and Deputy Town Clerk Elizabeth Bunker
2. **Approve Agenda** – Add 7b. Woodard & Curran Status Report. *Motion by Donald Poole to approve the agenda as amended. Second by Jake Thompson. Vote 4/0/0. Motion carried.*
3. **Approve Minutes – Approve the minutes from the October 4th, 2022 Select Board Meeting** – *Motion by Donald Poole to approve the minutes as presented. Second by Donald Young. Vote 3/0/1, Jake Thompson abstained. Motion carried.*
4. **Approve and Sign Treasurer's Warrants # 16** – *Motion by Donald Poole to approve and sign Treasurer's Warrants #16. Second by Jake Thompson. Vote 4/0/0. Motion carried.*
5. **Communications** - None
6. **Speakers from the Floor** - None
7. **Committee and Department Reports/Appointment**
 - a. **Appoint Deputy EMA Director** – Marc Candage recommends appointing Ryan Nizolek as deputy EMA Director. *Motion by Jake Thompson to appoint Ryan Nizolek as Deputy EMA Director. Second by Donald Poole. Vote 4/0/0. Motion carried.*
 - b. **Woodard & Curran Status Report** - Marjorie met with the SHIP director on Monday here on the island. She has asked Woodard & Curran to move forward with the application. Jake asked if there was a deadline to be conscious of. Marjorie said it was a rolling deadline so there was no time constraints.
8. **Old Business**
 - a. **Model Aquaculture Development Moratorium Ordinance** – The Board agreed to review the draft ordinance provided by Crystal Canney of Protect Maine's Fishing Heritage Foundation. There is also a Maine Island Col. Meeting on Friday to discuss lobstering issues.
 - b. **Purchasing Policy** – There was discussion on purchase requisitions and purchase orders. Marjorie recommends removing this language as the Town does not use a purchase order system. The Board agreed. There was discussion on formal and informal bidding limitations. There was a consensus of the Board to require a formal bid process for purchases over \$20,000. For purchases under \$20,000 there will be an option for an informal bid process at the discretion of the Board.
 - c. **Selectmen's Goals** – The Board reviewed an older list of goals (18-19). Jake asked about an audit of properties in Tree Growth, Open Space, Working Waterfront, and Farmland. Marjorie explained that the State sends an auditor out to review Assessor files on these properties.

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Leslie signed off.

- d. **Review Selectmen's By-Laws** – There was a consensus of the Board to wait until Pam Alley was present to review proposed changes so far. There was discussion on hybrid meetings, how meetings are recorded (written and/or video) and if video, then how they should be stored.
- e. **Parking Ordinance** – Marjorie provided the Board with a red-line draft of proposed changes. It was discussed that the front row of the parking lot should be included in the 2-hour parking limit along Main Street (Section XIV). There was also discussion on Section VIII, and to increase the fine from \$25 to \$50.

9. **New Business** - None

10. **Report of Town Manager** – Madison and Makenzie Young have been sent a letter for the property on Poole's Hill Road (map 30, lot 004), with request for payment by October 31, 2022.

Marjorie has a quote for replacing the generator at the Town Office from CMD of \$6500, which includes installation. There was \$31,000 budgeted last year for Washington School maintenance which was never spend. Marjorie suggests carrying this amount forward to the current budget. The board agreed and Marjorie will bring a formal proposal to the next meeting.

Marjorie notified the Board that a Civil Suit has been brought against the Town. Marjorie has sent the papers to the lawyers, MMA, and the company that hold the airport insurance.

11. **Report of Members** – Jake talked to the Board about the DMR Committee meeting he attended in Ellsworth regarding the 90% risk reduction proposal, which may reduce trap limits to 200 or require zone closures. There is another meeting Thursday that Jake will also attend.
12. **Adjourn** – Motion by Donald Poole to adjourn at 6:18pm. Second by Jake Thompson. Vote 3/0/0. Motion carried.

Respectfully submitted,

Elizabeth Bunker, Deputy Town Clerk

Next BOS Meeting: November 1, 2022

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