



TOWN OF VINALHAVEN BOARD OF SELECTMEN

MINUTES

Tuesday, October 27, 2020
Immediately Following Public Hearing (5:30pm)
Town Office
Virtual Meeting

1. **Roll Call** - Selectmen Eric Gasperini, Phil Crossman, Pam Alley, and Jacob Thompson; Town Manager Andrew Dorr. Also present remotely: Gabe McPhail
2. **Approve Agenda** - Amend agenda to approve the minutes from the October 7, 2020 and October 13, 2020 meetings (September 27, 2020 minutes were approved at the last meeting), and to Approve and Sign Treasurer's Warrant #17 (#15 was approved at the last meeting). Change "pumps" under 9c to "equipment" and strike the Fox Island Broadband Task Force Report. *Motion by Eric Gasperini to approve the agenda as amended. Second by Phil Crossman. Vote 4-0-0. Motion carried.*
3. **Minutes** - Approve the minutes from the ~~September 29, 2020 Meeting~~ October 7, 2020 and October 13, 2020. *Motion by Phil Crossman to approve the minutes from the October 7, 2020 meeting. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*
Motion by Eric Gasperini to approve the minutes from the October 13, 2020 meeting. Vote 4-0-0. Motion carried.
4. **Approve and Sign Treasurer's Warrants #15 #17** - *Motion by Eric Gasperini to approve and Sign Treasurer's Warrant #17. Second by Pam Alley. Vote 4-0-0. Motion carried.*
5. **Communications**
 - a. **Sidewalks** - *Andy received a letter from a resident about the conditions of the sidewalk along "Net Factory Hill" and an injury sustained as a result of those conditions. There was discussion on temporary fixes available until the larger Main Street/Sidewalk project is complete. Andy will follow-up with a letter and/or phone call acknowledging her concern.*
6. **Speakers from the Floor** - None
7. **Committee and Department Reports/Appointments**
 - a. ~~**Fox Island Broadband Task Force Report**~~
 - b. **Planning and Community Development** - *One of the projects the new Island Fellow Matt Jablonski has been working on is meeting with committee's and making sure everything committees are working on and towards are in-line with the Town's strategic plan, and so committees can effectively set and achieve goals. Matt gave an overview of those findings. Some committees found they didn't have a clear mission or goal, some committees weren't even sure who was on the committee. The majority believe help from the Town (ie training or staff support) would help them work more effectively. There was*

discussion on the role ad-hoc committees have, how committees should be formed, and should their work adhere to a work plan or timeline or reporting schedule. There was discussion on the necessity of some of the committees (that may have a time limit) like the Town Garage Committee for example, and the process of disbanding or dissolving committees. The next steps will be start drafting a “policy” for the formation of future committees and current committees to use as a guide.

- c. **Road Commissioners Report** - *The Board reviewed the Road Commissioners Report. Andy mentioned they had started to get plows and trucks ready (no weather in the forecast) just as a precaution with November on its way. All the sand is now here and the salt is coming.*

8. Old Business

- a. **Public Works Garage - Revisit Tenant Agreement** - *Due to a couple delays in the final closing agreements, Jake Stanley would like to remain in the building until November 30. Motion by Eric Gasperini to sign a lease agreement with Stanley Auto for \$400 for the month of November. Second by Pam Alley. Vote 4-0-0. Motion carried.*

9. New Business

- a. **Possible Action: General Assistance Ordinance and 2020-2021 Maximums** - *Motion by Eric Gasperini to approve and sign the General Assistance Ordinance Appendices A-H. Second by Jacob Thompson. Vote 4-0-0. Motion carried.*
- b. **Possible Action: Road Closures for Winter Maintenance** - *Motion by Eric Gasperini to close the listed roads from November 1 through April for Winter Maintenance. Second by Phil Crossman. Vote 4-0-0. Motion carried.*
- c. **Possible Action: Purchase pumps equipment for the Wastewater Department** - *Some of the system components are reaching the end of their lifespan. Andy outlined all the work that needs to be addressed. The total amount to consider appropriating is \$48,771.00. Motion by Eric Gasperini to appropriate \$48,771.00 from the Wastewater Reserve Fund to make necessary repairs/upgrades. Second by Phil Crossman. Vote 4-0-0. Motion carried.*
- d. **Old Swamp Road Private Access** - *There is a request for an easement for a piece of property that is for sale off of York Road. It has been found that what has been used as a driveway to a property along York Road is in actuality “Old Swamp Road” and is on the Booth’s Quarry Park property. In any case a Town Meeting is required to grant the easement. There was discussion on possible locations that could accommodate a meeting. Motion by Eric Gasperini to draft a warrant for a Special Town Meeting at 4pm on November 10 in Ray’s Field (Flea Market Field) to approve a municipal quitclaim deed without covenant to a particular parcel situated along York Road (MAP/LOT). Second by Pam Alley. Vote 4-0-0. Motion carried.*
- e. **Past Due Sewer Connection Loan Balances.** *There are a few still outstanding sewer connection loan balances. It appears Town Manager Stratton previously just wrote letters to the owners previously. Andy has drafted a letter to all these customers with the original loan amount, the last payment made, and balance due, asking to either pay in full or work on a payment plan (quarterly?). Motion by Eric Gasperini to write off any amount less than \$100. Second by Phil Crossman. Vote 4-0-0. Motion carried. For the remainder of accounts, offer 30 days to pay the balance (if unpaid it can become a*

supplemental tax).

10. Report of Town Manager - *The Board reviewed the Town Managers memo. The sand/salt shed is on schedule for an early January deliver. And the Ferry schedule changes as of Sunday.*

11. Report of Members

a. Phil Crossman -

- i. *Phil asked about losing the Thompson to Islesboro while their ferry is out for service. They expect it to be out for two months. There was discussion on our island's needs and not having that vessel available.*
- ii. *Phil asked if anyone had been approached about wrapping the Galamander for the winter. Andy had talked with Marc Candage about putting some panels around it vs. wrapping it. Phil talked with Kevin Hopkins and he thinks he will be able to wrap it.*

b. Pam Alley - *Pam wanted to thank the Harbor Master for cleaning up all the boat trailers in the fish plant parking lot and how nice it now looks!*

12. Adjourn - *Motion by Jake Thompson to adjourn at 7pm. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*

Respectfully Submitted,

Elizabeth Bunker, Deputy Town Clerk

Town of Vinalhaven
Public Hearing
Tuesday, October 27, 2020
5:30PM
Vinalhaven Town Office - Virtual Meeting

The Town of Vinalhaven Board of Selectmen will hold a public hearing on October 27, 2020 at 5:30PM at the Vinalhaven Town Office located at 19 Washington School Road to hear public comment on the following:

1. Proposed General Assistance Ordinance Updates and Appendices A-F and H; and
2. Winter Maintenance Road Closures
 - a. George Wright Road
 - b. Hopkins Point Road
 - c. Mills Farm Road
 - d. Minerva Lane
 - e. Shore Acres Road (from beginning of paved hill to terminus)
 - f. Tip Toe Mountain Road (from the Town's Tip Toe Mountain parking area to terminus)
 - g. Young Road (from the Gross' property to terminus)

Those Present: Selectmen Eric Gasperini, Phil Crossman, Jacob Thompson, and Pam Alley; Town Manager Andrew Dorr.

Selectmen Eric Gasperini opened the Public Hearing for Proposed General Assistance Ordinance Updates at 5:30pm. The Board reviewed the numbers put forward by the State. Hearing no comments or concerns from those present or attending virtually, Eric Gasperini closed the public hearing for the proposed General Assistance Ordinance changes at 5:33pm.

Eric Gasperini opened the Public Hearing for Winter Maintenance Road closures at 5:34pm. Hearing no comments or concerns from those present or attending virtually, Eric Gasperini closed the public hearing for the Winter Maintenance Road Closures at 5:35pm.