



TOWN OF VINALHAVEN SELECT BOARD

MINUTES

Town Office/Virtual Hybrid
Tuesday, October 4th, 2022

Immediately Following Public Hearing (5:00pm – GA Ordinance Appendices)

1. **Roll Call** – Selectmen Donald Poole, Pam Alley, Donald Young, and Leslie Dyer (virtually); Marjorie Stratton, Town Manager; and Elizabeth Bunker, Deputy Town Clerk. Millie Martin was also present via zoom.
2. **Approve Agenda** – Add 7c. Sea Level Rise Committee appointment. *Motion by Donald Poole to approve the agenda as amended. Second by Pam Alley. Vote 4/0/0. Motion carried.*
3. **Approve Minutes** – Approve the minutes from the September 13, 2022, Select Board Meeting. *Motion by Pam Alley to approve the minutes as presented. Second by Donald Young. Vote 3/0/1, Donald Poole abstained.*
4. **Approve and Sign Treasurer's Warrants # 14** – *Motion by Pam Alley to approve and sign Treasurer's Warrants #14. Second by Donald Poole. Vote 4/0/0. Motion carried.*
5. **Communications** - None
6. **Speakers from the Floor** - None
7. **Committee and Department Reports/Appointment**
 - a. **Appoint Maine Island Coalition Alternate Member** – Gabe McPhail is the primary member, but there is no alternate appointed. They meet quarterly in Rockland. Donald asked for the meeting dates and info, and he may be able to be an alternate.
 - b. **Woodard & Curran Status Report** – Marjorie received word to go ahead with the application for the SHIP grant. The administrator will be coming out the 17th to do a site visit and was enthusiastic based on the letter of intent. Marjorie also scheduled a meeting with Kenny Martin, Luther Tolman, and Carl Philbrook at the transfer station with Brent Bridges so they can discuss proposed transfer station layout changes. Permits and environmental reviews are continuing.
 - c. **SLR Committee appointment** – Kevin Donovan would like to be appointed to the SLR committee. There are spots open with terms ending in 2024 and 2025. *Motion by Donald Poole to appoint Kevin Donovan to the SLR Committee with a term ending 2025. Second by Pam Alley. Vote 4/0/0. Motion carried.*
8. **Old Business**
 - a. **Model Aquaculture Development Moratorium Ordinance** – There was discussion on the draft moratorium ordinance to be drafted by Protecting Maine Waters. There was also discussion on who would draft the actual ordinance. Leslie asked Marjorie to check in with Crystal Canney and see if there had been any progress on the draft moratorium ordinance.

- b. **Purchasing Policy** – There was discussion on increasing the amount at which projects/items are put out to bid from \$15,000 to \$20,000. Marjorie will finalize the draft with this amendment and bring it back to the board.

9. **New Business**

- a. **General Assistance Ordinance Appendices A – G** – *Motion by Donald Poole to approve and sign the General Assistance Ordinance as presented. Second by Donald Young. Vote 4/0/0. Motion carried.*

- b. **Open Bids - Tax Acquired Property – Hundley Map 30, Lot 004.** – Six bids were received, one by fax. There was a consensus of the board to accept this bid though it did not come in as instructed.

i) Carol Schmidt	\$5,110.99
ii) Paul Flatley	\$3,600.13
iii) Kevin & Maureen Carney	\$3,345.00
iv) William Lewis	\$6,501.51
v) Peter Warren	\$4,001.50
vi) Madison and Makenzie Young	\$7,002.00

Donald Young asked if there was a deadline for payment. The board agreed on October 31, 2022. *Motion by Donald Young to accept the bid of Madison and Makenzie Young at \$7002. Second by Pam Alley. Vote 4/0/0.*

- c. **Selectmen's Goals** – The Board would like to review the list of goals. The Board suggested maybe Gabe McPhail would have a record.
- d. **Review Selectmen's By-Laws** – Donald Young and Pam Alley volunteered to be on a committee to review the Selectmen's by-laws. *Motion by Donald Poole to appoint Donald Young and Pam Alley to a by-law review committee, pursuant to section 13.A.1 of the Bylaws of the Board of Selectmen. Second by Leslie Dyer. Vote 4/0/0. Motion carried.*
- e. **Parking Ordinance** – The Board would like to review and update this ordinance. Marjorie received an email from George Kendrick regarding parking amendments noted in the downtown master plan. Millie said she discussed including four reserved spaces for vendor parking in the back of the lot. There was discussion on making sure this left room for lobsterman to load/unload. It was agreed that Marjorie would insert to items in the ordinance; one for timed parking, and one for vendor parking.

- 10. **Report of Town Manager** – Marjorie provided a budget report for 2022 through June. The audit for 2021 has been received and they will soon be starting on 2022. There was discussion on fuel bidding which usually takes place in May but that was not done this year because of the high prices. The locked in prices were good through June, but we are now working on current prices.

11. **Report of Members** - None

- 12. **Executive Session - Executive Session pursuant to 1 M.R.S.A § 405(6)(F) – to Review Ambulance Financial Hardship Application** – *Motion by Donald Poole to enter executive session at 5:59 pm. Second by Pam Alley. Vote 4/0/0. Motion carried.*

Motion by Donald Poole to come out of executive session at 6:06pm. Second by Pam Alley. Vote 4/0/0. Motion carried.

Motion by Donald Poole to waive collection of \$625.00 from Bonnie Dickey (deceased) for ambulance fees. Second by Leslie Dyer. Vote 4/0/0. Motion carried.

13. **Adjourn** – *Motion by Donald Poole to adjourn at 6:07pm. Second by Donald Young. Vote 4/0/0. Motion carried.*

Respectfully submitted,

Elizabeth Bunker, Deputy Town Clerk