



## TOWN OF VINALHAVEN BOARD OF SELECTMEN

### MINUTES

Tuesday, November 10, 2020

5:30 pm

Virtual Meeting

1. **Roll Call** - Selectmen Eric Gasperini, Phil Crossman, Pam Alley, Donald Poole, and Jacob Thompson; and Town Manager Andrew Dorr.

Also attending virtually - Gabe McPhail, Matt Jablonski, Janann Sherman, Pat Lundholm, and Amy Lear.

2. **Approve Agenda** - *Motion by Eric Gasperini to approve the agenda as presented. Second by Pam Alley. Vote 5-0-0. Motion carried.*
3. **Minutes** - Approve the minutes from the October 27, 2020 meeting. *Motion by Phil Crossman to approve the minutes. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*
4. **Approve and Sign Treasurer's Warrant #19** - *Motion by Donald Poole to approve and sign Treasurer's Warrant #19. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*
5. **Communications –**
  - a. **Vinalhaven Land Trust** - The board received a letter from the Land Trust with their PILOT payment.
6. **Speakers from the Floor – None**
7. **Committee and Department Reports/Appointments**
  - a. **SLR Committee Resignation** - *Motion by Eric Gasperini to accept Joe Reynolds resignation from the SLR Committee. Second by Pam Alley. Vote 5-0-0. Motion carried.*
  - b. **Planning and Community Development Updates** – See Ad-Hoc Committee Updates
  - c. **Ad-Hoc Committee Updates –**
    - i. **Downtown Committee** - the Committee has finished the Downtown Master Plan, but it has not dissolved, but they are not currently active.
    - ii. **Community Development Corporation Committee** - this is the new committee that was formed to look into community funding. They had their first meeting which was more for orientation. They will be meeting once a month and will provide regular updates to the Board. The Committee will be meeting with Islesboro's CDC to get tips and hints
    - iii. **SLR Committee** - The committee is focusing on data collection projects and working on the Tide Monitoring Project. Also involved in a citizen science project that allows anyone at any time to collect data or note changes using an online web tool from

wherever they are. There are also Climate Change projects going on within smaller workgroups in the committee.

- iv. **FIBTF Broadband Report Presentation** - Gabe gave an overview of the FIBTF's work and gave an overview of the 2020 Vinalhaven Internet Planning Document. The report will be available on the town's website by the end of this week, or beginning of next week, and it will be presented in full at a community presentation on December 3 at 6 pm, via zoom. The Committee will continue on community outreach and engagement.

- d. **Road Commissioners Report** - The board reviewed the commissioners report. The new backhoe has hose issues.

## 8. Old Business

- a. **Committee Inventory and Best Practices** - Matt went over an ad-hoc committee vs. a standing committee and the purposes of those committees. Matt and Gabe have been working with committees to clarify goals and their relationship to the town admin and the select board, improve outcomes, and reinforce productivity. They are also helping committees communicate more effectively, either among themselves and being able to schedule meetings etc, and with the Town.
- b. **Transfer Station Swap Shop Survey Results** - Pat Lundholm was present to go over the participation on the swap shop survey. Only 7 out of 172 responses said they have never used the swap shop. Andy and Pat had discussed using the Public Works building after they have moved to their new building in Louds Pit. This may become a seasonal location but it is possible it could be staffed by volunteers and items could be assessed before being accepted. The committee is asking for the Board to endorse further investigation into options for reopening the swap shop. One concern is the ability to manage the space and control what is coming in and being thrown away (things that can be recycled were recycled, trash is thrown away, and other items disposed of properly).

*Motion by Phil Crossman to endorse the Waste Watchers Committee to improve the current swap shop location and continue planning for reopening. Second by Pam Alley. The Committee will come up with a proposal on reopening to present to the Board. Vote 5-0-0. Motion carried.*

## 9. New Business

- a. **Portrait of a Graduate Presentation** – There was no presentation at this time.
- b. **Sign Municipal Quit Claim Deed for Easement to Access to certain parcel** - *Motion by Eric Gasperini to sign the Municipal Quit Claim Deed. Second by Jacob Thompson. Vote 5-0-0. Motion carried. The deed was passed for signatures.*
- c. **FY22 Budget/Town Meeting Process** - The Board discussed when to schedule the Annual Town Meeting. It was thought that it should be scheduled towards the end of June so if the auditorium is used then school is not in session, and it also gives more time to schedule virtual meetings with committees and departments.

- 10. **Report of Town Manager** – The Board reviewed the Town Manager's Report. There was discussion on making some upgrades to the virtual system at the Town Office to enhance and make continued virtual meetings easier (Zoom Connector, microphones, and headphones). *Motion by Phil Crossman to purchase virtual support equipment (est. cost of \$1490). Second by Pam Alley. Vote 4-1-0.*

There was discussion on the contract with Knox County. The contract is still with their lawyers. There is a deputy interested in the island position.

**11. Report of Members –**

**a. Phil Crossman**

- i. Asked about the work on the Indian Creek Footbridge. Chris Kolofsky and Luke Philbrook did work to the grate and granite steps. Public Works put a new surface across the bridge.
- ii. Asked about getting the framing and wrap around the Galamander. Andy said it is on the list for the Public Works crew (or Andy) to do.

**b. Pam Alley**

- i. She is waiting to meet with someone about marking trees to cut at Lawsons. And waiting for an estimate from Chris Kolofsky on railings at Booths.

**c. Jake Thompson** – Jake received a call about having a trap compacter at the Transfer Station. He put them in touch with Gabe to work out the details. They have a program to compact traps and recycle the metal.

**d. Donald Poole** – Asked about the fireworks disturbance last weekend. There was discussion on laws and ordinances for setting off fireworks. There was discussion on how to approach the property owner (sending the fire chief to remind them of the fire danger etc.)

**12. Executive Session** – pursuant to 1 M.R.S.A. §405(6)(A) for a personnel matter. – *Motion by Eric Gasperini to enter into executive session at 6:58pm. Second by Donald Poole. Vote 5-0-0. Motion carried.*

*Motion by Eric Gasperini to come out of executive session. Second by Phil Crossman . Vote 5-0-0. Motion carried.*

**13. Adjourn** – *Motion by Eric Gasperini to adjourn. Second by Phil Crossman Vote 5-0-0. Motion carried.*

*Respectfully Submitted,*

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*Elizabeth Bunker, Deputy Town Clerk*