



## TOWN OF VINALHAVEN BOARD OF SELECTMEN

### MINUTES

Tuesday, February 1, 2022  
Town Office, 5:00pm

1. **Roll Call** – Selectmen Donald Poole, Pam Alley, Eric Gasperini, and Leslie Dyer (attending virtually); Town Manager Andrew Dorr; and Deputy Town Clerk Elizabeth Bunker. Jake Thompson was absent. Also present: Gabe McPhail and Elin Elisofon
2. **Minutes** – **Approve the minutes from the January 19, 2022 meeting** – *Motion by Pam Alley to approve the minutes as presented. Second by Eric Gasperini. Vote 4/0/0. Motion carried.*
3. **Approve and Sign Treasurer's Warrant # 31** – *Motion by Eric Gasperini to approve and sign Treasurer's Warrant #31. Second by Donald Poole. Vote 4/0/0. Motion carried.*
4. **Approve Agenda** – *Motion by Eric Gasperini to approve the agenda as presented. Second by Donald Poole. Vote 4/0/0. Motion carried.*
5. **Communications** - None
6. **Speakers from the Floor** – None
7. **Committee and Department Reports/Appointment**
  - a. Appointment to MSFS Advisory Board – Alan Barker would like to be appointed as alternate member. *Motion by Eric Gasperini to appoint Alan Barker as an alternate member of the MSFS Advisory Board for a term ending June 30, 2022. Second by Donald Poole. Vote 4/0/0.*
  - b. Downtown Project Update – Project timeline – The Board reviewed the updated timeline from Woodard and Curran. The NBRC grant still needs matching funds and W&C are working on a SHIP grant. The Congressional funds applied for are still unknown. There was discussion on additional reserve funding during budget conversations.
  - c. Library – Gabe asked if one of more board members would participate in a questionnaire/ conversation as part of the strategic planning for the library. Leslie said she would have time Thursday afternoon, and Pam may be available also.
  - d. Housing Committee – Elin gave an update for the Housing Committee. They continue to meet with the Planning Commission, working to promote year-round rentals, change setbacks and minimum lot sizes in the downtown area. Jeff Aronson is looking into fire code requirements. Wes Reed is researching shore land zone setbacks. Elin asked if the Town could advertise on Facebook and in the Wind to see if there was interest in fuel efficiency and energy audit programs. Elin reports that Marjorie Stratton has offered to help fill out applications, if needed. The two committees are also looking at Town properties for possible appropriate locations for housing. Donald asked that committee to think about budget needs and to submit those soon for the upcoming budget work.

**8. Old Business**

- a. **Maine Community Action Grant – Draft Resolution** – Gabe will go over the checklist and review it with the Seal Level Rise Committee and the Board for the next BOS meeting. She asked the Board to review the sample resolution to approve at the next BOS meeting. The grant is due March 22. The hope is to have the scope/priorities narrowed down to a few to apply for. There was discussion on using the Flood Resiliency Checklist to help with this process.

**9. New Business**

- a. **Surplus Equipment – 2014 Ford Explorer** – The former island cruiser has been in Rockland since KC took over responsibilities. The Sheriff is requesting the Town sign over the title to the county. Knox Emergency Management Agency has an interest in utilizing it. *Motion by Donald Poole to donate the 2014 Ford Explorer to Knox County. Second by Pam Alley. Vote 4/0/0. Motion carried.*
- b. **Wage Floor Adjustments** – The Board reviewed the wage floor adjustments proposed. *Motion by Eric Gasperini to increase all wages by \$2.50/hour effective immediately. Second by Donald Poole. Vote 4/0/0. Motion carried.*

**10. Report of Town Manager** – Andy was away over the weekend attending to family matters but kept in touch with the public works crew during the storm. There was damage to a building on Main Street and a vehicle on York Road which will be going to the insurance company. There was discussion on emergency parking bans. The office has been closed in the afternoons while Darlene is on vacation. Marjorie Stratton has been helping out with audit prep and some clerk duties. Andy also reported that the salt shed has been a huge help. The quality of the material has been much better and they are not having to clean “muck” out of the spreaders.

**11. Report of Members –**

Eric suggested it was time to talk about store owners on Main Street being responsible for clearing the sidewalk in front of their place of business. This would allow the public works crew to focus its efforts elsewhere (sidewalks in other areas and roads). There was discussion to take winter conditions into consideration when designing sidewalks for the downtown project and the ability to get equipment to or onto the sidewalks.

Donald asked about the contract with Knox County. The current contract expired at the end of December. Andy has talked with the Sheriff and there are no major changes expected.

Donald asked if Andy had heard back from either of the internet service providers on broadband options. Consolidated responded with the number of homes they serve and the level of services available to those homes. They don't have plans to expand broadband in the next 3-5 years, but are open to conversations of community partnership.

Pam said the auditorium was available for Town meeting before graduation if they wanted to schedule that sooner. There was discussion on requiring a quorum for Annual Town Meeting and having that on the warrant this year.

**12. Adjourn** - Motion by Donald Poole to adjourn at 6:00p. Second by Pam Alley. Vote 4/0/0. Motion carried.

*Respectfully Submitted,*

---

*Elizabeth Bunker, Deputy Town Clerk*

*Next BOS Meeting: February 15, 2022 at 5PM*