



TOWN OF VINALHAVEN BOARD OF SELECTMEN

Minutes

Tuesday, March 1, 2022

Town Office, 5:00 pm

1. **Roll Call** – Selectmen Donald Poole, Eric Gasperini, Pam Alley, Leslie Dyer; Budget Committee members Don Young, Margaret Qualey (virtually), and Bill Alcorn (virtually); Town Manager Andrew Dorr; and Deputy Town Clerk Elizabeth Bunker. Jake Thompson was absent.
Also present: Elin Elisofon
2. **Approve Agenda** – Add 9a Knox County Sheriff Contract. *Motion by Donald Poole to approve the agenda as amended. Second by Eric Gasperini. Vote 4/0/0. Motion carried.*
3. **Minutes – Approve the minutes from February 22, 2022, Budget Workshop** – *Motion by Pam Alley to approve the minutes as presented. Second by Donald Poole. Vote 4/0/0. Motion carried.*
4. **Approve and Sign Treasurer’s Warrant #35** – *Motion by Donald Poole to approve and sign Treasurer’s Warrant #35. Second by Pam Alley. Vote 4/0/0. Motion carried.*
5. **Communications** – None
6. **Speakers from the Floor** – None
7. **Committee and Department Reports and Appointments**
 - a. **Housing Committee Report** – Elin was present to ask the Town for authorization to apply for the John T. Gorman Foundation grant (\$7138) which will cover expenses for HEAP to come evaluate VH homes. She needs another letter of authorization from the town. *Motion by Donald Poole to authorize the Town Manager and Housing Committee to apply for the John T. Gorman Foundation grant. Second by Pam Alley. Vote 4/0/0. Motion carried.*
Yvonne Thomas from the Island Institute will meet with the Housing Committee next week (March 7).
HEAP applications are available at the Union Church.
Elin asked Andy to contact the Planners again about working with the Housing Committee.
 - b. **Engineer Report** – None received.
8. **Old Business**
 - a. **Transfer Station Improvements – Review Proposed Improvements** – None received.
9. **New Business**
 - a. **Knox County Sheriff Contract** – The Board reviewed the proposed contract with the Knox County Sheriff. The Commission is meeting next Tuesday to approve the contract. No concerns from this Board.

b. Budget Workshop

- i. Selectmen – *Motion by Donald Poole to approve the Selectmen's Stipend at \$3000. Second by Eric Gasperini. Vote 4/0/0. Motion carried.*
- ii. Admin – There was discussion on the Budgeting software that had been voted on last year and Andy will look into opting out of that agreement as there hasn't been time to utilize it. There was discussion on shopping around for different insurance companies. Currently the Town uses Maine Municipal Health Trust. The wage increase was reviewed, as well as retirement contributions.
- iii. Professional Services – Andy brought forward for consideration having the engineers start on planning for sidewalk and drainage work on East Main Street from Clayter Hill to the School. Pavement preservation was also discussed (maintenance and base prep before new pavement). Pam asked to find out if the sidewalk and drainage work included in the Downtown Plan would stop at FIEC or continue up Net Factory Hill. There was also discussion on LOMR review funding. *Motion by Donald Poole to approve the Professional Services budget at \$70,000. Second by Pam Alley. Vote 4/0/0. Motion carried.*
- iv. Insurance – Millie Martin has been hired as Director of Public Works and she will work towards participating in the SHAPE program. There was consideration for using some from fund balance. It was asked to update the workers comp totals.
- v. SS/MED - No discussion
- vi. Septage – There was discussion on verifying where the site truly is and PFA levels.
- vii. General Assistance – *Motion by Donald Poole to approve the General Assistance budget at \$3000. Second by Pam Alley. Vote 4/0/0. Motion carried.*
- viii. Donations – *Motion by Donald Poole to approve the Donations budget at \$3700. Vote 4/0/0. Motion carried.*

10. Report of Town Manager – The Board reviewed Andy's memo. There was discussion on the deed for the Net Factory building (old Public Works building). The water district and the Town are "Tenants in Common." There will be further discussion on what that means going forward. There was discussion on renting space at the Old Fire Hall. Two people have expressed interest: one just two days a week October through April, and the other full time. There was discussion on what to charge for rent. It was agreed to add this to the agenda for next week.

11. Report of Members – Pam asked about installing a ladder on the Thoroughfare Float for safety reasons. The Board was in agreement.

12. Adjourn – *Motion by Eric Gasperini to adjourn at 6:58pm. Second by Donald Poole. Vote 4/0/0. Motion carried.*

Respectfully Submitted,

Elizabeth Bunker, Deputy Town Clerk