



TOWN OF VINALHAVEN BOARD OF SELECTMEN

Minutes
Tuesday, March 29, 2022
Town Office/Virtual Hybrid
5:00 PM

1. **Roll Call** – Selectmen Donald Poole, Eric Gasperini, Pam Alley, Jake Thompson, and Leslie Dyer; Town Manager Andrew Dorr (virtually); and Deputy Town Clerk Elizabeth Bunker. Budget Committee Members Don Young, Eric Davis, and Margaret Qualey. Millie Martin was also present (virtually).
2. **Approve Agenda** – *Motion by Donald Poole to approve the agenda as presented. Second by Eric Gasperini. Vote 5/0/0. Motion carried.*
3. **Minutes** – Approve the minutes from the:
 - a. **March 15, 2022 Select Board Meeting and Budget Workshop** – *Motion by Eric Gasperini to approve the minutes as presented. Second by Donald Poole. Vote 4/0/1 (Jake abstained.) Motion carried.*
 - b. **March 22, 2022 Budget Workshop** – *Motion by Donald Poole to approve the minutes as presented. Second by Eric Gasperini. Vote 3/0/2 (Jake and Leslie abstained.) Motion carried.*
4. **Approve and Sign Treasurer's Warrant #39** – *Motion by Donald Poole to approve and sign Treasurer's Warrant #39. Second by Eric Gasperini. Vote 5/0/0. Motion carried.*
5. **Communications**
 - a. **Strout & Payson Letter: Bill Brown Estate** – Andy shared a letter from Strout and Payson looking for a Norman Morrison thought to be heir of Bill Brown, but upon further research they were looking for another Norman Morrison.
 - b. **VLT Letter/Armbrust Hill Report** – Audrey Nichols reported on trails on Armbrust Hill.
6. **Speakers from the Floor** - None
7. **Committee and Department Reports/Appointments**
 - a. **Committee Resignations and Appointments** – Eric Davis would like to resign from the "Waste Watchers" committee and would like to be appointed to the Housing Committee. *Motion by Jake to accept Eric's resignation from the Waste Watchers Committee. Second by Eric Gasperini. Vote 5/0/0. Motion carried. Motion by Jake Thompson to appoint Eric Davis to the Housing Committee. Second by Eric Gasperini. Vote 5/0/0. Motion carried.*
 - b. **Election Clerk Appointments** – *Motion by Jake Thompson to approve the list of election clerks. Second by Pam Alley. Vote 5/0/0. Motion carried.*
 - c. **House Committee Report** – Eric Davis reported that the committee continues to meet to discuss forming a non-profit, if there are any Town properties available for this purpose.

Eric also reports that the committee is moving away from just “affordable” housing and researching housing needs in general.

- d. **Engineer Report** – The next scheduled visit for the engineers is April 13th. They have submitted the letter of intent for the SHIP grant. A draft for the Transfer Station is now expected by April 11.
- e. **Downtown Project Update** – The Water Dist. is working on any pre-procurement of materials before the project starts. Bid specs. have gone to the EDA for review and bid and they are looking for legal documents to clear up right-of-way issues.
- f. **Director of Public Works Report** – Millie gave an update on her first three weeks working with the PW crew. They have been organizing at the garage. Millie is still learning the ropes and has been working in the grader. Luke is trimming along the North Haven Road. Floats are going overboard tomorrow (3/30). Andy and Millie have been working on a schedule for spring work – guardrails, etc. The 550 is being repaired and is expected back maybe by the end of this week or next. The Western Star has been looked at by the insurance company and parts are ordered. The cost of the rental truck is being covered by insurance.

8. Old Business - None

9. New Business

- a. **Liquor License Renewal Application and Dot & Millie’s LLC/Kelly Weiss & Amy Walsh DBA Dot & Millie’s** – *Motion by Eric Gasperini to approve and sign the Liquor License Renewal for Dot & Millie’s LLC. Second by Donald Poole. Vote 5/0/0. Motion carried.* Passed for signatures.
- b. **Cemetery Mowing** – Eric Davis is researching a possible deed to the Rhinelander’s Cemetery to the Town. He has asked Wes Robinson to review the deed. There was discussion on the length of the contract. The board agreed to advertise a 6-month contract (July 1-Dec 31) and to ask for detailed documentation (hours spent at each cemetery).
- c. **Budget Workshop:**
PUBLIC WORKS – Replacement of the 8500 a high priority, to be replaced with a smaller 6500/650 truck that would not require a class B license. There was discussion on the amount of work that can get done with a larger crew, or the possibility of two shifts for plowing. There was discussion on contracting out work and if there would be any savings in doing so.

CAPITAL PROJECTS – There was discussion on what is covered until Road Repair (culverts, ditches, guardrail, etc.). There was discussion on putting the chipper out to bid since it doesn’t have the appropriate safety features for the crew to be able to use it. There was discussion on the PILOT payment in the Parks Reserve. There was discussion on reviewing the Capital Improvement Plan. And there was discussion on moving the funds in the Police Cruiser Reserve to another line.

DEBT SERVICES - There was discussion on the next paving project and what that will need to cover (Round the Island Road, North Haven Road, and Dog Town). There was discussion on reclamation and base prep. Andy will research reclamation costs. There was discussion on turning some roads back to dirt for a short period of time until paving can be scheduled. There was discussion on any grant funding available and putting an article on the warrant to borrow up to x-amount for a possible upcoming project. Andy will look into any congressional funding and DOT grants.

OVERALL REVIEW

- i. Adjust gas/oil prices in all departments
- ii. Motion by Eric Gasperini to change employee health insurance to 100% for FY23, retirement stays at 6%. Second by Jake Thompson. Vote 5/0/0. Motion carried.
- iii. Strive to cap budget increase at 5.5%

10. Report of Town Manager – Andy shared communications with Dave Barrett at MMA and from Don Gerrish at Eaton-Peabody. It was requested to meet with both companies, if possible, at the April 12th meeting.

11. Report of Members – There was discussion regarding the fountain on Main Street. Volunteers would like to see it running again.

12. Adjourn – *Motion by Donald Poole to adjourn at 7:19pm. Second by Eric Gasperini. Vote 5/0/0. Motion carried.*

Respectfully Submitted,

Elizabeth Bunker, Deputy Town Clerk

Upcoming Meetings:
4/12 - Regular BOS Meeting