



TOWN OF VINALHAVEN SELECT BOARD

Minutes

Town Office/Virtual Hybrid

Tuesday, June 7th, 2022

Immediately Following Special Town Meeting (5:00pm)

1. **Roll Call** - Selectmen Donald Poole, Pam Alley, Eric Gasperini, Jake Thompson, and Leslie Dyer (virtually); Interim Town Manager Marjorie Stratton; and Deputy Clerk Elizabeth Bunker.
Also Present: Wes Reed and Elin Elisofon in person; Megan McDevitt from Woodard and Curran, Gabe McPhail, and Millie Martin, virtually.
2. **Approve Agenda** - Add 7d. Housing Committee. *Motion by Donald Poole to approve the agenda as amended. Second by Pam Alley. Vote 5/0/0. Motion carried.*
3. **Approve Minutes** – Approve the minutes from the May 24, 2022 Select Board Meeting and May 26th, 2022 Select Board Meeting/Public Meeting. *Motion by Pam Alley to approve the minutes as presented. Second by Donald Poole. Vote 5/0/0. Motion carried.*
4. **Approve and Sign Treasurer's Warrant # 49** - *Motion by Eric Gasperini to approve and sign Treasurer's Warrant #49. Second by Donald Poole. Vote 5/0/0. Motion carried.*
5. **Communications - None**
6. **Speakers from the Floor** - Elin Elisofon asked if there was any progress finding a planner for the Planning Commission.
7. **Committee and Department Reports/Appointment**
 - a. **Director of Public Works Report** - Millie Martin reported that the PW crew continues ditching and grading roads. The road striping company should be coming in a few weeks. The PW crew will paint the crosswalks. Millie asked if she should start research on a new dump truck to replace the F-550. It was suggested to look up what was budgeted and proceed thereafter. Millie also asked about placing an aluminum liner in the pick-up truck. 16 street signs have been ordered, as well as signs for Lawson's and Booth's. Millie asked that her name was added to the mowing contract as Director of Public Works. Pam Alley asked if the PW crew could place trash cans at the quarries.
 - b. **Engineer Report** -
 - i) **Downtown Project Designs** - Gabe McPhail began the engineer report by providing a breakdown of costs by grant contribution and town contribution (80% grant - 20% Town). The Board reviewed the updated designs for Main Street and West Main Street with ADA compliant sidewalks. There was discussion on the addition of four parking spaces on the North Side of Main Street in front of the New Era Gallery area. There was also discussion on sidewalks in front of the Co-op parking area and how the sidewalk would look in front of the FIEC area.
There was no vacuum system on the street sweeper so the catch basins were not cleaned.

*To join the meeting virtually, visit the Town's website for details. www.townofvinalhaven.org/

They should ideally be done twice a year. It was asked if there was another company that has the ability to clean the catch basins, and Millie will look into it.

- ii) **Transfer Station Project Site Plan** - Discussion was moved to the Transfer Station project. Millie has talked with Kenny Martin and he would like to leave the layout similar to how it is currently. The retaining wall is very dangerous and should be dealt with sooner than later. There was discussion on having FIEC set some poles to help stabilize the wall.
Motion by Eric Gasperini to accept the Transfer Station Project Site Plan dated May 2022 as presented by Woodard & Curran and to move forward with the bidding and construction phases of the project. Second by Donald Poole. Vote 4-1-0 – Jake Thompson voting No. Motion carried.
- c. **Harbor Master/Animal Control Report** - The Board reviewed the HM/ACO report. It was discussed if an ordinance revision was needed to establish storage/towing fees, and enforcement.
- d. **Housing Committee** - Elin Elisofon updated the Board on the committee's progress so far. There will be a public gathering on June 22, 2022 at 5PM in the town office meeting room. Jason Bird will be on island and give a presentation. Leslie Dyer asked Elin Elisofon to send out a reminder email before the meeting.

8. Old Business

- a. **Boundary Line Confirmation Agreement** - *Motion by Eric Gasperini to sign the Boundary Line Confirmation Agreement. Second by Jake Thompson. Vote 5/0/0. Motion carried. Agreement was passed for signatures.*

9. New Business

- a. **Liquor License Application for Skal LLC/Kristine Davidson d/b/a Skal** - *Motion by Eric Gasperini to sign the liquor license application for Skal. Second by Pam Alley. Vote 5/0/0. Motion carried. Application was passed for signatures.*
- b. **Gift of Land – Glenn Dwyer Map 13 Lot 001** - There was discussion on if this was a buildable lot. No action taken. Pam Alley asked if they would be open to a trail easement.
- c. **Review Summary of Changes proposed by Planning Commission to Land Use Ordinance** - There was discussion on the definition of “substantial start” and changing the setback for septic systems from 125ft. to 100ft. (100ft is the State guideline). Darlene and Marjorie will schedule a public hearing before a regular BOS meeting for review of proposed changes.

- 10. **Report of Town Manager** - Marjorie asked for a clean motion on the employee health insurance. *Motion by Eric Gasperini that effective July 1, 2022 the Town of Vinalhaven will be changing its premium contribution for the POS C medical plan from the current 85% of the premium for employee only to 100% of the premium for employee only. The Town will also change its premium contribution for the Dental Insurance program from the current 60% of the premium for employee only to 100% of the premium for employee only. Second by Donald Poole. Vote 5/0/0. Motion carried.*

Engine 3 fire truck broke down and was towed to Copelands for repairs. A claim has been submitted to the insurance company and the appraiser has looked at it.

There was an invoice from Archive Social for backing up all videos on social media. There was discussion on its usefulness and if a subscription should continue. The service helps with compliance with FOIA and allows social media videos to be searched and archived. There was a consensus of the Board to terminate the service and ask for a copy of the data.

Thomaston Recycling notified the Town that haul rates will increase from \$700 to \$800, effective immediately. There was discussion on how this effects the budget.

11. Report of Members -

- a. Donald Poole asked if there had been any payments made for the Land Use Violation. Donald asked if there was any agreement with the Water District. Pam Alley will talk with Mike Cummins and see how to proceed. There is funding in the Downtown Project (EDA funding) for construction of a new Water District building.

12. Adjourn - *Motion by Jake Thompson to adjourn at 7:30pm. Second by Donald Poole. Vote 5/0/0. Motion carried.*

Respectfully Submitted,

Elizabeth Bunker, Deputy Town Clerk

Upcoming Meetings:

June 15 - Meeting with Don Gerrish, Town Manager Search

June 28 - Regular BOS Meeting