



## TOWN OF VINALHAVEN BOARD OF SELECTMEN

### MINUTES

Tuesday, July 13, 2021

5:30 pm

Town Office

1. **Roll Call** - Selectmen Eric Gasperini, Pam Alley, Donald Poole, Jacob Thompson, and Leslie Dyer; Town Manager Andrew Dorr; and Deputy Town Clerk Elizabeth Bunker.  
**Also present:** Matt Jablonski
  - a. **Appoint Chair & Co-Chair** – *Motion by Jacob Thompson to appoint Donald Poole as Chair and Pam Alley as Co-Chair. Second by Leslie Dyer. Vote 3/0/2 - Donald and Pam abstained. Motion carried.*  
  
Donald Poole took control of the meeting.
2. **Minutes** – Approve the minutes from the June 29, 2021 meeting. *Motion by Eric Gasperini to approve the minutes from the June 29, 2021 meeting. Second by Pam Alley. Vote 3/0/2 - Jacob Thompson and Leslie Dyer abstained. Motion carried.*
3. **Approve and Sign Treasurer's Warrant #2** – *Motion by Eric Gasperini to approve and sign Treasurer's Warrant #2. Second by Pam Alley. Vote 5/0/0. Motion carried.*
4. **Approve Agenda** – Add 9d. Remote Meetings Policy, 9e. Septic Waste Disposal Facility Agreement, 9f. LRAP, and 12. Executive Session. *Motion by Donald Poole to approve the agenda as amended. Second by Pam Alley. Vote 5/0/0. Motion carried.*
5. **Communications** - None
6. **Speakers from the Floor** - None
7. **Committee and Department Reports/Appointments**
  - a. **Accept & Appropriate Donations** – *Motion by Eric Gasperini to accept and appropriate donations. Second by Jake Thompson. Vote 5/0/0. Motion carried.*
  - b. **Road Commissioner** – The Board reviewed the report. Pam asked if the crew would be able to pick up trash from town parks (Quarries) if cans were put out. Andy said they pick up on Main Street at least a couple times a week and would ask if they could add the parks/quarries.
  - c. **Engineer Report/Updates** – The Engineers are meeting with the Water District tomorrow and with the Fishermen's Co-op next week (July 21) about the Downtown Project. Meeting with the Engineers today to discuss Vinal Cove Culvert assessment and possible grant opportunities. Andy will also be meeting with them to sign a work order for the Transfer Station.
  - d. **Knox County Sheriff Report** – Andy compiled a total from the last six months of the Vinalhaven calls to Knox County.
8. **Old Business** - None
9. **New Business**
  - a. **Bingo/Beano Approval Letter – Woodcock, Cassie, Coombs Post 18** – *Motion by Jake Thompson to sign the blanket authorization for Woodcock, Cassie, Coombs Legion Post #18 to*

*operate Bingo and other games of chance at the Legion Hall. Second by Pam Alley. Vote 5/0/0. Motion carried. Passed for signatures.*

- b. Selectmen Goals/Workplan – finalize FY 22 goals** – Goals for Selectmen: Focus on grants for Downtown Project, a transition plan for employees (retirements/resignations), Housing, Transfer Station, Vinal Cove, Air Strip extension, Professional review of Land Use Ordinance, require a quorum for Annual Town Meeting, and audit of Conservation/Tree Growth/Open Space lands.
  - c. Surplus Equipment** – There is equipment that will not be being brought to the new Public Works garage. *Motion by Eric Gasperini to authorize Dan Bickford and Andy Dorr to offer equipment first to Mad Man Marine at their discretion. Second by Pam Alley. Vote 5/0/0. Motion carried.*
  - d. Remote Meetings Policy** – The Board reviewed a first draft of a Remote Board Meetings policy. There was discussion on continuing meetings virtually, and the issues with making all documents accessible for those attending virtually. There was a consensus of the Board to have documents for anything being presented to the Selectboard in to the Town Office by close of business on Monday (or day prior to the Selectboard meeting). For general business, information should be at the Town Office by the close of business Thursday (before the meeting) to be included in Selectmen's packets. Donald asked if being out of state for work, or when Jake is on vacation in March would be included under "temporary absence." Andy will get clarification.
  - e. Septic Waste Disposal Facility Agreement** – *Motion by Pam Alley to authorize the Town Manager to sign the Septic Waste Disposal Facility Agreement on behalf of the Board of Selectmen. Second by Jake Thompson. Vote 5/0/0. Motion carried.*
  - f. LRAP** – *Motion by Eric Gasperini to authorize the Town Manager to sign the LRAP on behalf of the Board of Selectmen. Second by Donald Poole. Vote 5/0/0. Motion carried.*
- 10. Report of Town Manager** – The board reviewed Andy's memo. There was discussion on ARPA funds being earmarked already. Andy has drafted a memo to the Knox County Commissioners requesting the county hold on authorizing any further funds.

**11. Report of Members**

- a.** Eric mentioned visibility issues around the Atlantic Ave, Water Street, and Leo's Lane intersection. There is a garden that is covering the sidewalk on Water Street and a tree blocking visibility when exiting Leo's Lane. Leslie said there are bushes when exiting the Medical Center Loop that should also be taken back. There was a consensus to reach out to land owners regarding these concerns.
  - b.** Donald asked if the "Hidden Drive" signs recently placed on Pequot Road could be moved slightly. They are now blocking visibility when exiting Ocean View Drive.
- 12. Executive Session – Executive Session pursuant to 1 M.R.S.A. §405(6)(E) – Legal Matter** - *Motion by Eric Gasperini to enter into Executive session pursuant to 1 M.R.S.A. §405(6)(E) – Legal Matter at 6:43pm. Second by Pam Alley. Vote 5/0/0. Motion carried.*

*Motion to come out of Executive Session by Eric Gasperini at 6:54. Second by Donald Poole. Vote 5/0/0. Motion carried.*

- 13. Adjourn** – *Motion to adjourn at 6:55 by Jake Thompson. Second by Eric Gasperini. Vote 5/0/0. Motion carried.*

*Respectfully Submitted,*

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*Elizabeth Bunker, Deputy Town Clerk*

Upcoming:

BOS Meeting: July 27, 2021