



## TOWN OF VINALHAVEN SELECT BOARD

### MINUTES

Town Office/Virtual Hybrid  
Tuesday, August 16<sup>th</sup>, 2022

Immediately Following Special Town Meeting (5:00pm)

1. **Roll Call** – Selectmen Donald Poole, Pam Alley, Jake Thompson, and Don Young; Town Manager Marjorie Stratton; and Deputy Town Clerk Elizabeth Bunker. Also present was Donna Carter, Samantha Thompson, Millie Martin, and Emily Lane. Leslie Dyer was absent.
2. **Approve Agenda** – Add 7e. Resignation from Sea Level Rise Committee. *Motion by Donald Poole to approve the agenda as amended. Second by Jake Thompson. Vote 4/0/0. Motion carried.*
3. **Approve Minutes – Approve the minutes from the August 2, 2022 and the August 8, 2022 Select Board Meetings.** *Motion by Pam Alley to approve the minutes from the August 2 and August 8, 2022 meetings. Second by Donald Young. Vote 4/0/0. Motion carried.*
4. **Approve and Sign Treasurer’s Warrants # 7** – *Motion by Donald Poole to approve and sign Treasurer’s Warrant #7. Second by Pam Alley. Vote 4/0/0. Motion carried.*
5. **Communications** - None
6. **Speakers from the Floor** – Donna Carter spoke in support of the CEO. The new restaurant at 64 Main Street “Sonja” had a temporary 60-day license and was awaiting inspection of the fire suppression hood. The CEO had been in contact with the owners about being open before inspections were conducted. The Town Manager had requested that the CEO not intervene over the weekend as the State was coming for inspection the coming week. The Board agreed that anyone opening a business has to follow the same rules – state inspection, liquor license, etc.
7. **Committee and Department Reports/Appointment**
  - a. **Appointment to the Library Board of Trustees** – Pamela Kittredge – *Motion by Pam Alley to appoint Pamela Kittredge to the Library Board of Trustees. Second by Donald Poole. Vote 4/0/0. Motion carried.*
  - b. **Resignation of Sewer Commissioner** – Jackson Gregory – *Motion by Pam Alley to accept the resignation of Jackson Gregory from the Sewer Commission. Second by Donald Poole. Vote 4/0/0. Motion carried.*
  - c. **Woodard & Curran Status Report** – The Board reviewed the report. Marjorie is meeting with Brent on Friday.
  - d. **Director of Public Works** – Millie reported that she had to cancel the roadside mowing due to lack of a place for him to stay overnight. He will be selling his equipment and gave an initial estimate of \$16,000 if the town was interested in purchasing. He has also offered a training on the equipment. The Public Works Crew has been reviewing more than 1000+ culverts, locations and conditions. Since being in her position for a few months now, Millie determined that they don’t expressly need a foreman for the Public Works crew at this time. She has hired Brian Wright Jr. for 20 hours a week, using funds previously budgeted for a foreman’s position. He has been working well with the crew. The road line strippers are not available to come this year. They

were supposed to come in June but have yet to schedule a time to come out. With it getting closer to winter, it was agreed to wait to schedule next spring. There was discussion on missing road signs and signs at the quarry have been graffitied. There was discussion on using a game camera to try and identify culprits. Millie also wanted to report that just this past Sunday there were 5 household bags of trash left by the trash cans in the Main Street parking lot.

- e. **Resignation from Sea Level Rise Committee of Jonathan Smith** – *Motion by Jake Thompson to accept the resignation of Jonathan Smith from the Sea Level Rise Committee. Second by Donald Poole. Vote 4/0/0. Motion carried.*

## 8. Old Business

- a. **Letter of Intent – Water District Office Relocation** – *Motion by Donald Poole to move to approve the Letter of Intent concerning the Water District Office Relocation and to ask our attorney, David Kallin, to work with the Water District to establish reasonable timeframes as they continue to draft the other pieces of the transaction. Second by Jake Thompson. Vote 4/0/0. Motion carried.*

## 9. New Business

- a. **Purchasing Policy** – Marjorie found a policy from 2016, but changes were never finalized. The Board briefly reviewed the policy and there was discussion on competitive bidding. It was agreed to review the policy more carefully and revisit any changes at the next BOS meeting.
- b. **Model Aquaculture Development Moratorium Ordinance** – Emily Lane was present to discuss aquaculture around Vinalhaven. There are three people with 4 LPA leases around Vinalhaven. They have to be signed off on by the municipality, the Harbor Master, and the Army Corps of Engineers, and adjacent owners are typically notified as well. A lot of the grounds around Vinalhaven are closed due to overboard discharge or red tide. Kelp season is only from November to May so they are not in the way of any lobstering grounds. There was discussion on obtaining aerial photos to show lobstering grounds. Emily also suggested talking with Flora Drury who has been a great resource for any questions. *Motion by Donald Poole to postpone indefinitely a Public Hearing on a proposed Moratorium Ordinance Regarding Industrial-Scale Aquaculture Development. Second by Pam Alley. Vote 4/0/0. Motion carried.*

- 10. **Report of Town Manager** – Marjorie asked if the Selectmen wanted to proceed with either of the two estimates received for painting the Old Fire Hall. There was discussion on finding someone to do an evaluation of the repairs needed before painting. Millie will talk with Matt Crossman and other carpenters. There was discussion on placing a ladder at the Thoroughfare float. The Harbor Master didn't think it was necessary. There was discussion on types of ladders and it was agreed to create a simple ladder, just a couple of rungs, and affix it to the shore side of the first float. The Wastewater budget is ready and will be presented at the next BOS meeting.

- 11. **Report of Members** – Donald Young asked about scheduling a meeting with the Knox County Sheriff. He would like to discuss how overtime is paid.  
Pam Alley asked about allowing a Pilates class to use the upstairs meeting room in the fall and winter. It is currently unused. In the past non-profits have often been allowed to use the space. Jake asked about any insurance liabilities. There was discussion on a personal liability waiver. There was discussion on a policy regarding use of the rooms. Pam also asked about reviewing the Selectmen's by-laws.

Samantha Thompson asked who had mowed the ballground. The Selectmen thanked Shawn Chilles for mowing it now while it has been dry.

Discussion on upcoming BOS Meetings. Donald Poole will be gone for the month of September.

Marjorie will be gone Sept 22-30. Agreed upon dates: **August 30, 2022; September 13, 2022; and October 4, 2002.**

12. **Adjourn** – *Motion by Jake Thompson to adjourn at 6:28pm. Second by Pam Alley. Vote 4/0/0. Motion carried.*

Respectfully submitted,

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Elizabeth Bunker, Deputy Town Clerk