



TOWN OF VINALHAVEN SELECT BOARD

MINUTES

Town Office/Virtual Hybrid
Tuesday, September 13th, 2022
5:00pm

1. **Roll Call** – Pam Alley, Jake Thompson, and Donald Young in person; Leslie Dyer via Zoom; Marjorie Stratton Town Manager; and Elizabeth Bunker Deputy Town Clerk. Also present, Travis Gould in person, and Millie Martin via zoom.
2. **Approve Agenda** – Add to 7a. Renew Jill Oakes to Library Trustees. *Motion by Pam Alley to approve agenda as amended. Second by Jake Thompson. Vote 4/0/0. Motion carried.*
3. **Approve Minutes** – **Approve the minutes from the August 30, 2022 Select Board Meeting** – *Motion by Donald Young to approve the minutes from August 30, 2022. Second by Jake Thompson. Vote 4/0/0. Motion carried.*
4. **Approve and Sign Treasurer's Warrants # 11** – *Motion by Jake Thompson to approve and sign Treasurer's Warrants #11. Second by Pam Alley. Vote 4/0/0. Motion carried.*
5. **Communications** - None
6. **Speakers from the Floor** - None
7. **Committee and Department Reports/Appointment**
 - a. **Appoint Library Trustee – Anne Mason; and reappoint Jill Oakes** – *Motion by Jake Thompson to appoint Anne Mason to the Library Trustees for a term ending 30 June 2024, and to reappoint Jill Oakes for a term ending 30 June 2025. Second by Donald Young. Vote 4/0/0. Motion carried.*
 - b. **Woodard & Curran Status Report** – Marjorie would like to schedule a meeting with Brent and Ken Martin to discuss the Transfer Station. The Board is still waiting for the TS design (which is reported as 60% complete). Marjorie did not apply for the Fall issue from the Maine Bond Bank which was due on August 1, 2022, but will wait for the spring issue.
8. **Old Business** - None
9. **New Business**
 - a. **MCOG – Zoning and Planning Action Plan** – Mathew Eddy, representative from MCOG, met with the Planning Commission. They are now seeking permission from the Selectmen to continue with actions 1 and 2 outlined in their memo. *Motion by Jake Thompson to allow MCOG to proceed with action 1 (Shoreland Zoning Amendment) and action 2 (Planning Commission Amendments) through the MCOG technical assistance program at no charge to the community. Second by Pam Alley. Vote 4/0/0. Motion carried.*
 - b. **Matching Funds for Downtown Project** – To clarify transfers from reserves and fund balances for the Downtown Project: *Motion by Jake Thompson to appropriate \$551,500 from the Roads Capital Reserve, \$551,500 from the Sidewalks Reserve, and \$341,760 from the Harbor Reserve*

Funds to the Downtown Project to be used as matching funds for the Economic Development Administration (EDA) grant, and the Northern Border Regional Commission (NBRC) grant for a total of \$1,444,760. Second by Pam Alley. Vote 4/0/0. Motion carried.

10. **Report of Town Manager** – Marjorie has been in contact with Sheriff Polky. He is busy this time of year as it is their budget season, but he is very willing to meet via zoom. There was discussion on scheduling a separate time to meet with the sheriff vs. including a meeting into a Selectmen's meeting. The board would like to discuss the contract and coverage. Jake had asked about discussing the Parking Ordinance. He would like to see time limits to parking on Main Street and the front row of the parking lot. There was also discussion on parking bans during snow events (which was determined to already be in the ordinance.)
11. **Report of Members** – Don Young asked about how the cost of fuel is affecting the budget, and there was discussion on the appropriate time to request bids for next year's budget.
12. **Executive Session - Executive Session pursuant to 1 M.R.S.A § 405(6)(A) – Personnel Matter** – *Motion by Jake Thompson to enter into Executive Session at 5:30pm. Second by Donald Young. Vote 4/0/0. The live stream zoom was closed.*

Motion by Jake Thompson to come out of Executive Session at 6:00. Second by Pam Alley. Vote 4/0/0. Motion carried.

Motion by Jake Thompson to hire Travis Gould as Assessor for \$600/day. Second by Pam Alley. Vote 4/0/0. Motion carried.
13. **Adjourn** – *Motion by Donald Young to adjourn at 6:02pm. Second by Jake Thompson. Vote 4/0/0. Motion carried.*

Respectfully Submitted,

Elizabeth Bunker, Deputy Town Clerk