



## TOWN OF VINALHAVEN SELECT BOARD

### MINUTES

Town Office/Virtual Hybrid  
Tuesday, November 29, 2022  
5:00pm

1. **Roll Call** – Selectmen Donald Poole, Pam Alley, and Donald Young in person, Leslie Dyer virtually; Town Manager Marjorie Stratton, and Deputy Town Clerk, Elizabeth Bunker. Also present: Millie Martin, Faye Grant, Andrea Hogan, Wes Reed, and unknown in person, John Frumer and Lara O'Brien virtually. Jake Thompson was absent.
2. **Approve Agenda** – *Motion by Donald Poole to approve the agenda as presented. Second by Pam Alley. Vote 4/0/0. Motion carried.*
3. **Approve Minutes** – Approve the minutes from the November 15, 2022 Select Board Meeting. *Motion by Donald Young to approve the minutes as presented. Second by Donald Poole. Vote 4/0/0. Motion carried.*
4. **Approve and Sign Treasurer's Warrants #22** – *Motion by Donald Poole to approve and sign Treasurer's Warrants #22. Second by Leslie Dyer. Vote 4/0/0. Motion carried.*
5. **Communications** – None
6. **Speakers from the Floor** – Andrea Hogan came in to introduce herself in person and invited the Board to come to her with any questions at any time.
7. **Committee and Department Reports/Appointments**
  - a. **Sewer Commission Appointment – Bruce Cohen** – *Motion by Donald Poole to appoint Bruce Cohen to the Sewer Commission for a term ending June 2023. Second by Donald Young. Vote 4/0/0. Motion carried.*
  - b. **Public Works**
    - i) **Proposal for selling the 2001 GMC 8500 Dump Truck** – The Board reviewed the memo provided by Millie Martin. There was a consensus of the to allow Millie to put the truck for sale by bid.
    - ii) **Sidewalks** – The Board reviewed a sidewalk assessment provided by Millie Martin. There was discussion on the worst sections that need to be addressed. Millie has been in touch with Kevin Moore and they will discuss getting quote after the new year.
    - iii) **Brush and Tree removal** – Millie provided the Board with the guidelines for trimming brush and trees that may fall within the traveled way. There was discussion on emergency vehicles being able to safely travel roads.
8. **Old Business**
  - a. **Town of Vinalhaven v. Blackington – Attorney authorizations** – The Board reviewed the memo provided by Marjorie Stratton summarizing the options moving forward. The legal budget has almost been expended. To further legal action the Board would have to request more funding from the Town. There will be a lien in place until the balance is paid regardless of further legal

action. John Frumer added that in his experience the Town could ask the lawyer to seek attorney fees and interest on the unpaid balance. The Board will review the Junkyard and Automobile Graveyard ordinance and will decide on action at the next meeting.

- b. **Job Descriptions Review and Approval** – Public Works and Transfer Station – Not discussed at this time.
- c. **Final Approval of Selectmen's By-Laws** – *Motion by Donald Poole to accept and adopt the Selectmen's By-Laws as presented. Second by Pam Alley. Vote 4/0/0. Motion carried.*
- d. **Final Approval of Select Board Remote Participation in Public Proceedings** – *Motion by Donald Poole to approve and adopt the Select Board Remote Participation in Public Proceedings Policy. Second by Donald Young. Vote 4/0/0. Motion carried.*

9. **New Business**

- a. **EV Charger Funding Deadline Extended** – No action
- b. **Frumer – Boundary Line Confirmation Agreement** – John Frumer was present to refresh the Board on the agreement with John Arey and its relevance to the Frumer boundary line. The Board reviewed the survey map. *Motion by Donald Poole to set a Special Town Meeting for December 13, 2022 for the review of the Boundary Line Agreement between the Town of Vinalhaven and Boom Quarry Preservation Corporation (John D. Frumer). Second by Pam Alley. Vote 4/0/0. Motion carried.*
- c. **Madison and MaKensie Young** – Quit Claim Deed – *Motion by Donald Poole to approve and sign the Quit Claim Deed. Second by Pam Alley. Vote 4/0/0. Motion carried.*
- d. **Airport Lease** – The Board reviewed the draft from 2020. PIA is requesting a multi-year lease. The Board suggests a 2-year lease. There was discussion to revisit the rent amount at a later date.

10. **Report of Town Manager** – Marjorie asked about the old crews quarters at the ferry terminal and what the plans were for that building. They will be using the land to increase parking and improve the line-up procedure. She asked about the possibility of moving the building and they will investigate that and get back to the Town.

11. **Report of Members** – Don Young asked about scheduling a meeting with Sheriff Polky. Leslie Dyer noted that the website says the next meeting will be December 6, 2022. The Board agreed to meet December 13, 2022, and then resume regular meetings January 3, 2023.

12. **Adjourn** – *Motion by Donald Poole to adjourn at 6:10pm. Second by Pam Alley. Vote 4/0/0. Motion carried.*

*Respectfully Submitted,*

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*Elizabeth Bunker, Deputy Town Clerk*

Upcoming BOS Meetings:  
December 13, 2022  
January 3, 2023  
January 17, 2023