



TOWN OF VINALHAVEN SELECT BOARD

MINUTES

Town Office/Virtual Hybrid
Tuesday, November 15, 2022
5:00pm

1. **Roll Call** – Selectmen Donald Poole, Pam Alley, Leslie Dyer, and Donald Young; Town Manager Marjorie Stratton, and Deputy Town Clerk Elizabeth Bunker. Jake Thompson was absent.

Also present: Cay Kendrick and Linnell Mather in person, and John Frumer, Andrea Hogan, Millie Martin, and George Kendrick via zoom.

2. **Approve Agenda** – Add 7b. Woodard & Curran Update and 8e. Frumer Boundary Line Agreement. *Motion by Donald Poole to approve the agenda as amended. Second by Pam Alley. Vote 4/0/0. Motion carried.*

3. **Approve Minutes** – **Approve the minutes from the November 1, 2022 meeting.** *Motion by Pam Alley to approve the minutes as presented. Second by Donald Poole. Vote 4/0/0. Motion carried.*

4. **Approve and Sign Treasurer's Warrants #20** – *Motion by Donald Poole to approve and sign Treasurer's Warrants #20. Second by Pam Alley. Vote 4/0/0. Motion carried.*

5. **Communications** – None

6. **Speakers from the Floor** – None

7. **Committee and Department Reports/Appointments**

- a. **Vinalhaven Swap Shop** – The board received a report from Amy Lear and Pat Lundholm (Waste Watchers) re: volunteer hours, trash generated (about \$300 in six months), and amount of donations collected (about \$1000). One concern addressed is if volunteers would be covered on the insurance if injured. Marjorie will find out. The Board gives much thanks and appreciation to all the volunteers for their work!

- b. **Woodard & Curran Update** – The SHIP Grant final application went out today (Tuesday 11/15). Marjorie gave the OK to move forward with putting the TS out to bid. The Downtown project should be ready for bid in December pending EDA review.

8. **Old Business**

- a. **Vinalhaven Parking Ordinance** – There was discussion on parking along High Street (primarily on the 4th of July), and parking in front of the Library. *Motion by Donald Poole to approve the Vinalhaven Parking Ordinance as amended and presented. Second by Pam Alley. Vote 4/0/0. Motion carried.*

- b. **Transfer Station Upgrades Progress** – The Board reviewed the designs and estimated cost. Don Young asked about including the estimated interest into the cost sheet. There was discussion on the interest rates voted on at the Annual Town Meeting.

- c. **Job Descriptions Review and Approval** – Millie was present via zoom to discuss issues being faced getting CDL licenses for the crew. The classes are about 6 months and now require a

substantial amount of classroom time. There was discussion on adding the task of keeping the grounds tidy to the job description at the TS (pick-up litter that has blown away, weedwack, etc.). Millie said she would add it to the Foreman's duties to delegate the task.

- d. **Review Selectmen's By-Laws** – The Board reviewed the red-line copy of the by-laws. Marjorie will provide a final draft for approval at the next meeting. There was discussion on the Remote Participation Policy. There was a consensus to strike Section I.4. from the policy.
- e. **Frumer Boundary Line Agreement** – John Frumer was present via zoom to address the Board. He received the documents for the boundary line agreement yesterday and shared them with the Board. They are substantially the same as the agreement signed with John Arey previously (this is a perpendicular line). The Board will review the documents and take up the matter at the next meeting.

9. **New Business**

- a. **High Street Sidewalk Design** – There was discussion on breaking the project into sections. The worst part being from Ingerson Street to North Haven Road. Don Young asked Millie for a sidewalk assessment.
- b. **Armbrust Hill Park Proposal** – The VLT, ICMS, and the Parks Commission have joined to form the Armbrust Hill Collaborative. They are working together to fix/create a playground and more assessable trails. Cay Kendrick contacted Terry DeWan, whom she knew from their time in Yarmouth and he is very interested in working on this project. He and an associate will be on island Monday and Tuesday of next week and are hoping to have a public meeting Monday night to get some initial ideas, incorporating the initial proposal from Woodard & Curran. All work will be funded by donations and grants. *Motion by Donald Poole to support the Armbrust Hill Collaborative, tjd&a Landscape Architects, and Viewshed in their endeavor to improve the Armbrust Hill park and playground. Second by Leslie Dyer. Vote 3/0/1. Motion carried (Pam abstained as she is also on the Parks Commission.)*

10. **Report of Town Manager** – Marjorie had a zoom meeting with Terry Waters and Ken Carle at PIA to discuss renewing the airstrip lease. The Board asked for another copy of the draft that was presented in 2020. The First is increasing interest rates to 1.1%. There was discussion on the types of accounts the Town has and finding something with a higher interest. The MMA Health Trust is increasing premiums by 4.5%. There is a potential deputy from Knox who will come to the island if housing can be found. Pam asked if anything was being done with the Crew's quarters at the ferry terminal and if that could be of any use.

11. **Report of Members** – None

12. **Adjourn** – *Motion by Donald Poole to adjourn at 6:21pm. Second by Leslie Dyer. Vote 4/0/0. Motion carried.*

Respectfully Submitted,

Elizabeth Bunker, Deputy Town Clerk