



## TOWN OF VINALHAVEN SELECT BOARD

### MINUTES

Town Office/Virtual Hybrid  
Tuesday, January 31, 2023  
5:00 PM

1. **Roll Call** – Selectmen Donald Poole, Pam Alley, Jake Thompson, and Leslie Dyer, Town Manager Marjorie Stratton, and Deputy Town Clerk Elizabeth Bunker. Donald Young arrived later. Also present: Eric Davis and Millie Martin (via zoom)
  2. **Approve Agenda** – The Board agreed to move the Executive Session to #5 and discuss budget after. Motion by Donald Poole to approve the agenda as amended. Seconded by Pam Alley. Vote 4/0/0. Motion carried.
  3. **Approve Minutes – Approve the minutes from the January 17, 2023 Select Board Meeting** – Motion by Donald Poole to approve the minutes as presented. Seconded by Pam Alley. Vote 4/0/0. Motion carried.
  4. **Approve and Sign Treasurer’s Warrants #31** – Motion by Donald Poole to approve and sign Treasurer’s Warrants #31. Seconded by Leslie Dyer. Vote 4/0/0
  5. **Executive Session - Executive Session pursuant to 1 M.R.S.A § 405(6)(A) – to discuss a personnel matter -**  
Motion by Donald Poole to enter into executive session at 5:04pm. Seconded by Pam Alley. Vote 4/0/0. Motion carried.
- Donald Young arrive during executive session.
- Motion by Donald Young to come out of executive session at 5:14pm. Seconded by Pam Alley. Vote 4/0/0. Motion carried.
6. **New Business**
    - a. **Budget Workshop** – The Board reviewed changes requested during the last budget discussion to Admin wages and Selectmen. Marjorie is suggesting increasing the deputy clerk position to \$18/hour and a 5.5% COLA increase for others.

Public Works - The foreman’s position has been eliminated in the Public Works Dept. with an increase to the Director’s wages. There was discussion on how much should be budgeted for subcontracting groundwork – either Island Excavation or Philbrook Excavation (culverts, ditching, trimming, etc.). The Board decided to wait for a recommendation from Millie. There was discussion on moving Road Repair from Capital Projects into Public Works operating budget. There was discussion on what road projects are upcoming.

Vinal Energy hasn't responded to whether they will offer a prepay amount for road fuel or heating fuel.

There was discussion on the Round the Island Road Paving Project.

Marjorie is going to apply for the Aquatic Organism Passage grant through the MEDOT for replacement of the Folly Pond culvert.

There was discussion on applying to the Maine Bond Bank for the Transfer Station Project. Marjorie has a quote from Machias Savings Bank (4.5%) and The First (4.63%). The Maine Bond Bank rate wouldn't be known until issued. There was a consensus of the Board to apply for a bond through Machias Savings Bank at 4.5%.

7. **Adjourn** – Motion by Donald Poole to adjourn at 6:11pm. Seconded by Jake Thompson. Vote 5/0/0. Motion carried.

Respectfully Submitted,

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Elizabeth Bunker, Deputy Town Clerk