



## TOWN OF VINALHAVEN BOARD OF SELECTMEN

### MINUTES

Tuesday, May 16, 2017

Immediately Following Special Town Meeting (6:00PM)  
TOWN OFFICE

1. **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley, Phillip Crossman, Emily B. Lane and Donald W. Poole; Town Manager Andrew J. Dorr; and Deputy Town Clerk Elizabeth Bunker.*

*Also present were: Betsy Hopkins, Ruth Sayward, Gillian Creelman, Angelyn Olson, Randy Pitts, Susan Pitts, Eric Davis, Allison Thibault, Gabe McPhail, Allen Skogsberg and John Bubier*

2. **MINUTES – Approve the minutes from the May 2, 2017 Meeting** – *Motion by Emily Lane to approve the minutes as amended from the May 2, 2017 Meeting. Second by Pam Alley. Vote 5/0/0. Motion carried.*
3. **APPROVE AND SIGN TREASURER’S WARRANTS #46** – *Motion by Emily Lane to approve and sign Treasurer’s Warrants #46. Second by Eric Gasperini. Vote 5/0/0. Motion carried.*
4. **APPROVE AGENDA – Add 7h. Maine Island Coalition, 7i. MSFS Advisory Board Report, 7j. Solid Waste Ordinance, 9e. Draft Sewer Budget FY18, 9f. Well Easement** - *Motion by Emily Lane to approve the agenda as amended. Second by Donald Poole. Vote 5/0/0. Motion carried.*
5. **COMMUNICATIONS** - *Betsy Hopkins and Angelyn Olson attended a Lyme conference and were present at this meeting to give a summary of information they gained. They will be working with the community to establish a support group, provide tips on prevention, and invite speakers out to the island.*
6. **SPEAKERS FROM THE FLOOR** –  
*Betsy Hopkins mentioned that there was still excessive noise on Main St. and asked what could be done. Phil Crossman said he had a guest at the motel who complained about the loud trucks, took pictures, and took down the plate number, but got no response from the Deputy. Susan Pitts asked if there could be a Wind ad on how to report noise issues and the number for Knox Dispatch. Andy Dorr said he recommended calling Knox Dispatch so there is a paper trail of the complaint.*

*Alison Thibault fell on the sidewalk at the start of School St. (across from the Galamander).*

*She asked if/when there would be work done to that section of sidewalk as it is in bad shape. Eric Davis asked if there were any plans to fix existing sidewalks. Eric Gasperini explained the Selectmen discuss sidewalks regularly - fixing old sidewalks and constructing new.*

**7. COMMITTEE AND DEPARTMENT REPORTS/APPOINTMENTS**

- a. Accept & Appropriate Donations** - *Three donations to the Ambulance Equipment Reserve totaling \$394. Motion by Emily Lane to appropriate these donations to the Ambulance Equipment Reserve. Second by Eric Gasperini. Vote 5/0/0. Motion carried.*
- b. Appointment to the Sidewalk Committee** - *Ruth Sayward sent an email saying she would like to take herself off the Sidewalk Committee. Barb Davidson would like to be appointed to the Sidewalk Committee. Motion by Emily Lane to add Barb Davidson to the Sidewalk Committee. Second by Eric Gasperini. Vote 5/0/0. Motion carried.*
- c. Ambulance Report** - *Reviewed*
- d. Downstreet Master Plan Update** - *John Bubier was present to give an update on the Downstreet Master Plan. He discussed sidewalk issues and that the master plan would help with finding aid for funding and support for projects. There are five meetings scheduled.*
- e. Knox County Sheriff's Office Report** - *Reviewed*
- f. Parks Commission** - *The Park Commission met last week. Pam Alley said the committee is planning a visit to Boy Scout Point with Eric Davis.*
- g. Road Commissioner's Report** - *Reviewed Dan Bickford's report. Andy Dorr mentioned that the crew hadn't been able to grade the roads because it had been so wet. Emily Lane asked about the piece of sidewalk beside the bank. Andy Dorr said the jacking company had been there to stabilize the hole and in his opinion the project was going better than expected given they weren't sure what they would find once they opened it up.*

*There was some discussion on the limited crew recently with trying to use up vacation time before the end of the year. Eric Davis asked about paying the crew for unused vacation days. It is never convenient to lose a member of the already small crew. A fourth position is being discussed.*
- h. Maine Island Coalition** - *Reviewed updates.*
- i. MSFS Advisory Board** - *The rate proposal was reviewed. The previous rate proposal has been revised with a lot of feedback from island communities. Andy Dorr stressed working WITH the committee as the plans move forward. There is a public meeting on June 1, 2017 at the Town Office.*
- j. Solid Waste Ordinance Committee** - *Reviewed minutes from their May 8, 2017 meeting. The committee is meeting every Monday. Gabe McPhail said their focus has been gathering information on single stream recycling and composting (what system*

would be most effective). Their goal is to make the process of recycling/composting as easy as possible.

Emily Lane asked Andy Dorr if he had asked the MeDEP for a waiver for burning cardboard. He hasn't had a response on that, but found out the town needs to license the Transfer Station. Emily Lane said the Co-op and Linda Bean's facility are both looking into a bailer or shredder for their cardboard.

## **8. OLD BUSINESS – NONE**

## **9. NEW BUSINESS**

- a. Approve & Sign Warrant for Annual Town Election on June 13, 2017** - Motion by Emily Lane to approve and sign the Warrant for the Annual Town Election for June 13, 2017. Second by Eric Gasperini. Vote 5/0/0. Motion carried. Warrant was passed for signatures.
- b. Approve & Sign Warrant for MSAD 8 Budget Validation Referendum on June 13, 2017** - Motion by Emily Lane to approve and sign the Warrant for the MSAD 8 Budget Validation Referendum for June 13, 2017. Second by Eric Gasperini. Vote 5/0/0. Motion carried. Warrant was passed for signatures. It was noted that the address of the Town Office is not 15 Medical Center Loop and should be corrected.
- c. Foreclosed Properties -**
  - 1. Map 07 Lot 28A-2** - This property was previously owned by K. Charles Reidy. He has expressed an interest to buy it for back taxes. Motion by Emily Lane to sell the property (Map 07 Lot 28A-2) to K. Charles Reidy for back taxes. Second by Phil Crossman. Vote 5/0/0. Motion carried.
  - 2. Map 14 Lot 05D** - This property is assessed to Terrell Parker. Motion by Emily Lane to print a Wind ad to sell the .3 acre lot to the best reasonable offer. Second by Pam Alley. Vote 5/0/0. Motion carried.
- d. Audit 2015/2016** - The Audit was reviewed by the Board. Donald Poole asked if the internal controls had been tested. Andy Dorr said that as far as he knew they had not, but should be considered with the switch to the new TRIO budgeting software and possibly have a policy created also.
- e. Draft Sewer Budget FY18** - The draft budget was reviewed. The sewer committee has discussed the creation of a reserve fund. Rate increases will help cover the cost of an inventory assessment (comp. plan). There are also matching grants available.
- f. Well Easement** - Motion by Phil Crossman to accept the offer of \$2500 plus legal fees and grant the well easement to Inland Fresh Seafood Corporation of America, Inc. Second by Emily Lane. Vote 5/0/0. Motion carried.

## **10. REPORT OF TOWN MANAGER** - The Board reviewed the monthly financial statement. Andy Dorr provided notes from his meeting with Yvonne Thomas, Dinah Moyer, and Jean Conway

*on the creating of substance abuse groups. They discussed the creation of a part-time position at ICMS to continue work started by Island Fellow Kelsey Byrd. Phil Crossman asked how active Mid Coast Recovery had been. Andy Dorr said they had a meeting scheduled for April 20, 2017, but the meeting was postponed and has since lost momentum.*

*Paving: Andy Dorr is looking at numbers to have High Street (and side streets off of High Street) paved while the equipment is on-island. Eric Davis asked about Old Harbor Road and if there could be anything done to that. When it was previously paved there were issues with the temperature and mixture used and the paving is crumbling.*

*There is a meeting on June 27, 2017 with the MeDOT about the Lanes Island Bridge project. There will be preliminary designs shown and they are asking for community input.*

*Carpets have been cleaned at the Library and the Town Office.*

**11. REPORT OF MEMBERS –**

*PHIL CROSSMAN:*

*Firehose Testing - Andy Dorr said the testing is scheduled for tomorrow (May 17, 2017).*

*Carrying Place Bridge - Phil asked if Andy had spoken with Randy Farnham about his ideas for the bridge. Andy said he has talked to Randy but Randy has not talked to the engineer.*

**12. ADJOURN –** *Motion by Phil Crossman to adjourn at 8:14 pm. Second by Eric Gasperini. Vote 5/0/0. Motion carried.*

**Next Board of Selectmen's Meeting: Tuesday, May 30, 2017.**

*Respectfully Submitted,*

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*Elizabeth Bunker, Deputy Town Clerk*