

## MINUTES

### TOWN OF VINALHAVEN BOARD OF SELECTMEN

THURSDAY, June 16<sup>st</sup>, 2016

TOWN OFFICE

Immediately following the Public Hearing (6:30 PM)

- **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley. Phillip Crossman, and Emily B. Lane; Town Manager Andrew J. Dorr; and Deputy Town Clerk Elizabeth Bunker. Brandon Osgood arrived late.*

*Also present were: Elin Elisofon and Frank Culley*

- **MINUTES – Approve the minutes from the May 31<sup>st</sup>, 2016 Meeting** – *Amended 7c. to read “the grader moved”. Motion by Phil Crossman to approve the minutes from the May 31<sup>st</sup>, 2016 Meeting as amended. Second by Eric Gasperini. Vote 3-0-1 (Emily Lane abstained). Motion carried.*
- **APPROVE AND SIGN TREASURER’S WARRANTS #50** – *Motion by Emily Lane to approve and sign Treasurer’s Warrants #50. Second by Phil Crossman. Vote 4-0-0. Motion carried.*
- **APPROVE AGENDA** – *There was a consensus of the Board to add agenda items 5a. Lifeflight; 5b. Jennifer Guphill; 5c. High School Philosophy Class 2016; 7b2. Cemetery Trustee; and 7b3. Wastewater. Motion by Eric Gasperini to approve the agenda as amended. Second by Emily Lane. Vote 4-0-0. Motion carried.*
- **COMMUNICATIONS**
  - a. Lifeflight** – *Thank you was received from Lifeflight. With an increased need, the third helicopter is being designated to the Mid-coast area. There are eight attending the annual golf tournament this year.*
  - b. Jennifer Guphill** – *Phil Crossman suggested a Wind ad for help with compensation. Motion by Emily Lane to give Jennifer Guphill \$1,000 for compensation. Second by Phil Crossman. Vote 4-0-0. Motion carried.*
  - c. High School Philosophy Class 2016** – *Andy met with the High School Philosophy Class and discussed proposed Community Center ideas. Pam Alley is fearful of spending too much on the Town Garage. The idea of a Laundromat was brought up, but the question of water conservation/use and any relative ordinances was discussed. Phil Crossman suggested we take their ideas seriously though he was not enthusiastic that the Public Works stay in its current location, and this could be a good location in the future for a Community Center*

- **SPEAKERS FROM THE FLOOR** – *Elin Elisofon came in late for the public hearing and asked questions about the Flood Plan Ordinance. She asked that the decision be tabled until Jacki Robbins could explain how it would impact the community (fish houses). Andy Dorr stated his understanding was that it only impacted new construction. There was discussion on section P6-a Conditional Use. Elin thought this was a complicated issue with ramifications to the town's people. She asked that Jacki Robbins come to the Town Meeting to better explain this section.*
  
- **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**
  - **Ambulance Reports** – *3 EMT's are almost done with advanced class. Only have testing (practical, followed by written) remaining. Benefit Race money is coming in. T-shirts are here and will be selling them on the 4<sup>th</sup> of July.*
  
  - **Board & Committee – Appointments & Resignations**
    - **Sea-Level Rise** – *Motion by Emily Lane to appoint Yvonne Thomas to the Sea-Level Rise Committee. Second by Phil Crossman. Vote 5-0-0. Motion carried.*
  
    - **Cemetery Trustee** – *Motion by Eric Gasperini to appoint Eric Davis as Cemetery Trustee. Second by Emily Lane. Vote 5-0-0. Motion carried.*
  
    - **Sewer Commissioner** – *Motion by Emily Lane to appoint L. Patrick Trainor as Sewer Commissioner. Second by Phil Crossman. Vote 5-0-0. Motion carried.*
  
  - **Knox County Sheriff's Office – Monthly Reports for April & May** – *Rob has a new iPhone a can now create a hotspot for internet. He has more dropped calls but can create a hotspot most anywhere. Eric Gasperini noted more speed traps/ speed monitoring.*
  
  - **Road Commissioner's Reports** – *Nick Barton has been out on vacation. Carl Philbrook will be back Monday. Rolly Martin been working. Catch basins by the entrance to the Parking Lot has fallen in, on agenda to be fixed. Worked on Zeke's Point Road. Rocks at State Beach – no vehicles on the sand bar. Notes from visit with Phil Curtis – talked about cracking and rocks on Round the Island Road. Capital Projects for that road.*

*The condition of Coombs Neck Road was discussed, and they also discussed what to do with overhanging trees. Options discussed were: to spend money to shore up the banking with rocks, or shift the road over away from the cove.*

*Lanes Island "Bridge Guru" to come out and give suggestions on repairs/ upgrades to the Lanes Island Bridge and Carrying Place Bridge.*

*Drainage and Steepness of Zekes Point Road was discussed. More material needed and ditching with a crown to the road. Pam Alley asked about discontinuing maintenance on this road. This would require a town vote to*

*discontinue this as a town road, and property owners would need to be compensated for the loss of the public road.*

*Eric Gasperini asked if the plows were being stored on land owned by the town. And should they be moved with parking getting busier in the DPW parking lot. Andy said he would look into it.*

- **Fox Island Broadband Coalition** – *Update on what the committee has been working on and they are continuing to meet. There are workshops coming up to get people thinking about what we need/want. What would get done with more service? Pop up business center or shared work space on Main Street. The Medical Center has given/loaned some equipment. Patrick McCormick is doing a good job on spearheading this project.*

*Andy wrote a letter to local banks for support and has received two responses. Mainland businesses could use this space as a satellite office. Providers were discussed (ex. Time Warner). Brandon Osgood asked about free public Wi-Fi. He was in Stonington and said it was helpful while he was visiting there. The board talked about other town's success with the same issues and their process.*

- **OLD BUSINESS**

- **Sidewalks – West Main Street & Main Street** – *Landmark was here and looked at the drainage by the boat launch ramp. They felt that outfall did not cause the deterioration. Options were discussed:*
  - *Move the culvert across the parking lot and take apart the wall for outfall*
  - *Keep it where it is and divert the pipe to further down the ramp (break up the pad and move the pipe?)*
  - *If the pipe is run on the outside of the wall, and would that interfere with the ramp.*

*Kevin Moore is going to do the piece of sidewalk by Adair's building but his estimates would depend on what course of action is taken with the bridge. He should be able to take some action in the fall*

- **NEW BUSINESS**

- **Review Draft Bid Policy** – *The Board asked to REMOVE Section 4 (subsequent sections need to be renumbered). Corrections in Section 5: Purchase Limits – Emily Lane asked if \$5,000 was too low of a figure (section 2). The Board agreed on changing this to \$15,000 (and in all subsequent sections). Also to change Section 3 to read \$15,001. A motion was made by Phil Crossman to sign the Draft Bid Policy with these changes. Second by Brandon Osgood. Vote 5-0-0. Motion carried.*
- **Proposed Floodplain Management Ordinance** – *Motion by Eric Gasperini to approve the proposed Floodplain Management Ordinance. Second by Emily Lane. Vote 5-0-0. Motion carried. Have Jacki Robbins or Sate Floodplain Ordinance there to answer questions.*

- **REPORT OF TOWN MANAGER** – *Andy was busy with Ambulance Runs!*

*UNE – PhD Student & Professor Island Sustainability*

*Public Works: shoulders on Booths Quarry Road by the end of the summer. David Arey is doing screening and wants to do grading but doesn't want to train others. Reached a deal with Rod & Gun Club on land use.*

*Audit is back. Town Reports will be in on Friday. The office will be closed tomorrow (Friday).*

*The Town's Facebook page is live.*

*Emergency Services and Town Draft Policy is being worked on by Andy Dorr and Pat Lundholm.*

*Website – Andy Dorr is comparing prices. Town web design vs. Virtual Web Design. Tried a demo to see the ease of updates. End of calendar year to get website up.*

*Reviewed Stevens' case.*

*Pam Alley asked about getting a "No Parking" sign at the Library and also that the parking lot get raked.*

*Emily Lane asked about an advertising deadline for the job advertisement. They decided on Wednesday at 5pm. There are two applicants now. Position to start by 2<sup>nd</sup> week of July. Barb will help with training as needed. Set up interviews for next week with those who have applied and include Darlene York. Pam Alley volunteered to be part of the interview committee.*

- **REPORT OF MEMBERS -**

*Phil Crossman reported on the change of 1-hour parking to 15-minute parking at the Ferry Terminal in Rockland, causing more problems. Employees can now ticket for parking. Phil Crossman has called and emailed John Anders with concerns/questions and has received no response. Pam Alley had additional on "mazes" of chain getting on the ferry. Many Ferry problems discussed.*

*Phil also shared that 1500 Alewives were released in Old Harbor Pond. They are scheduled to release 1500 each year for the next four years.*

*Phil also asked about road striping – Andy said they should be here by the end of June.*

*Andy Dorr is having a dinner for Barb Philbrook at the Haven on Wednesday; drinks at 5:30pm, dinner at 6. Andy got her an engraved wooden box of dice/poker chips/games/ etc., and a certificate. The Selectmen can make a contribution towards this gift or give another gift.*

*Pam Alley asked about 'trash' on the back side of Smiths Point (old scallop drags and float) that should be removed. It was asked if a Wind ad could be run to see who they belong to.*

- **ADJOURN** - *Motion by Eric Gasperini to adjourn at 8:07pm. Second by Emily Lane. Vote 5-0-0. Motion carried.*

**Next Board of Selectmen's Meeting: Tuesday, June 28<sup>th</sup>, 2016 at 6:00 pm**

*Respectfully Submitted,*

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*Elizabeth Bunker, Deputy Clerk*