

MINUTES

TOWN OF VINALHAVEN BOARD OF SELECTMEN

TUESDAY, MAY 17th, 2016

6:00 PM

TOWN OFFICE

- **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley, Phillip Crossman, Emily B. Lane and Brandon Osgood; Town Manager Andrew J. Dorr; and Town Clerk Darlene M. York.*

Also present were Pat Lundholm, Beth Fisher, Lisa Smith, Lance Morton and Marty Stein.

- **MINUTES – Approve the minutes from the May 3rd, 2016 Meeting** – *Motion by Eric Gasperini to approve the minutes from the May 3rd, 2016 Meeting. Second by Phil Crossman. Vote 5-0-0. Motion carried.*
- **APPROVE AND SIGN TREASURER’S WARRANTS #46** – *Motion by Emily Lane to approve and sign Treasurer’s Warrants #46. Second by Brandon Osgood. Vote 5-0-0. Motion carried.*
- **APPROVE AGENDA** – *There was a consensus of the Board to add agenda items 7c. Ambulance 7d. Librarian’s Report; 7e. Wastewater Department – Certificate of Commitment of Sewer User Rates; and 9h. Liquor License Application for Lisa Smith d/b/ a Downstreet Market. Motion by Eric Gasperini to approve the agenda as amended. Second by Emily Lane. Vote 5-0-0. Motion carried.*
- **COMMUNICATIONS** – *None*
- **SPEAKERS FROM THE FLOOR** – *None*
- **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**
 - **Road Commissioner’s Reports** – *Road Commissioner’s Reports were reviewed. The decking has been replaced on the Indian Creek Footbridge. There is plywood over the top, holding the timbers together as they did not take the bridge out. The crew has been working on tar patching and putting road signs back up. Sweeping may be happening this week, maybe even tomorrow. Hope to get the road striping done before the end of June. Emily Lane asked about the Leo’s Lane sign. Eric Gasperini mentioned that we should have signs at the quarries*

saying “Swim at own risk, no lifeguard on duty”. Marty Stein met with Andy this morning and Dan Bickford this afternoon. There will be a Public Works Garage Committee meeting tomorrow.

- **MSFS Advisory Board – LD 2717** passed now a survey has been sent to island medical centers asking which they would prefer, complimentary tickets or the installation of the lock boxes. Andy has asked how tariff amendments are done. A clear policy or something in writing for John to have for when to replace ferries or when ferries are being pulled. Phil Crossman asked about the elevator. Andy stated they are waiting for a certificate.
- **Ambulance - Pat Lundholm** asked the board if they would support putting a policy in place for a stipend to try to offset lost wages for students taking EMT classes. There will be no tax dollars used and will only use donations if the donors allow, not generic donations. The Board gave a vote of support. Andy and Pat to recommend a policy to the Board for the next meeting. Emily Lane thanked Pat for all she does to keep things organized.
- **Librarian’s Report – Librarian’s report** was reviewed. Andy went over some of the highlights. There is a lot going on!
- **Wastewater Department – Certificate of Commitment of Sewer User Rates – Motion by Eric Gasperini** to approve and sign the Wastewater Department Certificate of Commitment of Sewer User Rates. Second by Phil Crossman. Vote 5-0-0. Motion carried. Certificate was passed for signatures.
- **OLD BUSINESS**
 - **Sidewalk Updates – Andy met with Dan** and received feedback from Kevin on both designs. Joel from Landmark will be coming out to map.
 - **Carrying Place Bridge Update – A proposal for professional engineering and surveying** was received from Gartley & Dorsky. Andy asked the Board to review and to let him know if there were any problems or questions.
- **NEW BUSINESS**
 - **Mid Coast School of Technology Presentation – Beth Fisher from Mid-Coast School of Technology** did a presentation to the Board on the current condition of their building and asked for support on the November ballot.
 - **Surplus Equipment Bids – One bid of \$100** was received for the skiff by Dallas Anthony. Motion by Eric Gasperini to accept the bid for the skiff. Second by Phil Crossman. Vote 5-0-0. Motion carried.
 - **Lease Agreement – Old Ball Ground – Motion by Eric Gasperini** to approve and sign the lease agreement with Louis Roberts for “The Ballground”. Second by Emily Lane. Vote 5-0-0. Motion carried. Lease agreement was passed for signatures.

- **Medical Center Parking** – *Andy stated there were a couple of ways to add a few parking spaces. He will be talking with Dan to address drainage issues and go over the options. He will keep the Board updated.*
- **Ordinance Amendments** – *We need to post a Public Hearing for the adoption of the Floodplain Management Ordinance. The Board needs to sign an attested copy to the clerk at least 7 days before a vote. We need to adopt the new flood maps by July 6th, 2016. The new maps are not much different than what we currently have but have better detail. Motion by Eric Gasperini to hold a Public Hearing on June 16th, 2016. Second by Emily Lane. Vote 5-0-0. Motion carried.*
- **Approve Annual Town Meeting Warrant** – *The draft Annual Town Meeting Warrant was reviewed. There was a consensus to add a warrant article for the adoption of the Floodplain Management Ordinance. There was discussion on wording of a warrant article to allow for the reallocation of unexpended balances. Motion by Phil Crossman to adopt the language for the second article read. “To see if the Town will vote to authorize the Board of Selectmen to transfer up to 10% of the unexpended balances from various accounts as needed to provide for the smooth transaction of Town business. “ Second by Emily Lane. Vote 5-0-0. Motion carried. Motion by Eric Gasperini to approve the Annual Town Meeting Warrant as amended, setting the date for the Annual Town Meeting for June 23rd, 2016. Second by Phil Crossman. Vote 5-0-0. Motion carried. There was a consensus to have Board members stop by to sign the amended warrant tomorrow.*
- **Review Annual Contracts**
 - **Knox Co Sherriff** – *Andy has a question on the dash board camera and would like to change from 30 days’ notice to 90 days. Andy asked the board to look at the contract more in depth for the next meeting.*
 - **Rockland Animal Hospital** – *Andy to email lease agreement to Board members for review.*
 - **Cemetery Contract** – *Andy to email contract to Board members for review.*
 - **Engine House Press** – *Andy to email lease agreement to Board members for review. It was stated that it has been previous practice of the Board to approve pending payment. This is significantly late on rent. The utilities are on us as we have not billed but rent is due monthly. There was a consensus of the Board to have Chris come in before the lease is renewed.*
 - **Thoroughfare Lease** – *Andy to email lease agreement to Board members for review.*
 - **Indian Creek Footbridge** – *Andy to email lease agreement to Board*

members for review.

- **Library** – *Andy to email lease agreement to Board members for review.*
- **Liquor License Application for Lisa Smith d/b/a Downstreet Market** – *Motion by Emily Lane to approve the Liquor License Application for Lisa Smith d/b/a Downstreet Market. Second by Phil Crossman. Vote 5-0-0. Motion carried. Application was passed for signatures.*
- **REPORT OF TOWN MANAGER** – *There will be a Public Works Garage Committee meeting tomorrow at 3:30pm. Working on a policy for maintenance issues in the future. It was questioned if a maintenance bay with a lift should be figured into the garage design. Marty stated one design was inline as to add bays in the future as to be determined by the future growth of the department. The Board thanked Marty Stein for his time.*

The Sea-Level Rise Forum had a great turnout with about 50 attending. Now have a better understanding of flood insurance and the community rating system. With the Community Rating System towns may be able to reduce the flood insurance premiums up to 45%. Each level of the rating system comes with a reduction in premiums. Preserved/undeveloped land is included in the formula.

Andy did a presentation on the impact of tourism on Friday in Bar Harbor.

Andy hoped to have a typed update for the Board later this week.

- **REPORT OF MEMBERS** – *Phil Crossman asked if we were advertising for a replacement for Barbara. Andy stated he intended to post by the end of the month.*

Brandon Osgood asked if Andy had heard from the Coast Guard. Andy stated they looked it last week and will begin rebuilding but it is going to take time.

- **ADJOURN** – *Motion by Eric Gasperini to adjourn at 7:45 PM. Second by Phil Crossman. Vote 5-0-0. Motion carried.*

Next Board of Selectmen's Meeting: Tuesday, May 31st, 2016 at 6:00 PM

Respectfully Submitted,

Darlene M. York, Town Clerk