

## MINUTES

### TOWN OF VINALHAVEN BOARD OF SELECTMEN

Monday, December 21<sup>st</sup>, 2015

6:30 PM

#### TOWN OFFICE

- **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley, Phillip Crossman, Emily B. Lane and Brandon Osgood; Town Manager Andrew J. Dorr; and Town Clerk Darlene M. York.*  
*Also present were Emily Cohn, unknown male, Gabe McPhail, Bill Alcorn, Eliza Drury and Mary Drury.*
- **MINUTES** – **Approve the minutes from the December 7<sup>th</sup>, 2015 Meeting** – *Motion by Phil Crossman to approve the minutes from the December 7<sup>th</sup>, 2015 Meeting. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*
- **APPROVE AND SIGN TREASURER’S WARRANTS #25** – *Motion by Emily Lane to approve and sign Treasurer’s Warrants #25. Second by Brandon Osgood. Vote 5-0-0. Motion carried.*
- **APPROVE AGENDA** – *Motion by Eric Gasperini to approve the agenda as presented. Second by Brandon Osgood. Vote 5-0-0. Motion carried.*
- **COMMUNICATIONS**
  - **Legion – Veteran’s War Memorial** – *The Legion has changed the site plan for the War Memorial to include all veterans and are keeping the Board informed.*  
*Eric Gasperini suggested moving the Eagle from the parking lot to another Town owned location to free up space and to improve visibility of pedestrians using the crosswalk - Something to think about.*
- **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**
  - **Road Commissioner’s Report** – *The crew has been out grading various dirt roads and has fixed the culvert on Crockett’s River Road. They are hoping to get to the culvert on Tip Toe Mountain Road soon. We are currently waiting on the loan documents for the Sidewalk Tractor, possibly next Monday. Emily Lane asked if boat owners had been notified that we will be taking the parking lot floats out of the water. Andy stated that he had been calling around and that a flyer had been posted in the parking lot. It was suggested to place flyers at Fishermen’s Friend or Surfside as well.*
  - **Board & Committee Appointments** – *Motion by Eric Gasperini to appoint Janann Sherman to the Budget Committee for a term ending June 2018. Second by Emily Lane. Vote 5-0-0. Motion carried.*  
*It was stated that 4 people have applied for the Harbor Master position. Motion by Phil Crossman to appoint James Harris as Harbor Master. Second by Brandon Osgood. Vote 5-0-0. Motion carried.*
- **UNFINISHED BUSINESS**
  - **Draft Vehicle Maintenance Policy** – *Motion by Eric Gasperini to approve the Vehicle Maintenance Policy as presented. Second by Emily Lane. Vote 5-0-0. Motion carried.*
  - **Draft HIPAA Policy** – *Motion by Emily Lane to approve the HIPAA Policy as presented. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*
- **NEW BUSINESS**
  - **Sea-Level Rise Presentation** – *The Board watched two videos created by the Vinalhaven Middle School on the potential problems and solutions on the sea-level rise. Eliza Drury also spoke about her experience at the Climate Change Summit in Paris.*
  - **Public Works Garage – RFQ Opening** – *Three (3) companies responded to our RFQ Request. Gartley & Dorskey Engineering & Surveying, Urbahn Architects PLLC and Sebago Technics. The Public Works Garage Committee will meet in January to review the RFQ’s and make a recommendation to the Board of Selectmen.*
- **REPORT OF TOWN MANAGER** – *There was a consensus of the Board to purchase the Maine Philanthropy Center Granters Book.*  
*There was a consensus of the Board to sell the old compressor and to put the old plow out to bid with a minimum bid.*  
*There was a consensus of the Board to close all Town departments at noon on Christmas Eve & New Year’s Eve and to make posters and advertise in “the Wind”.*  
*Andy reviewed the proposed budget timeline. Departments will be asked to state short and long term goals by the January meeting so the Board can make an informed decision about their goals for the towns FY 2017.*  
*Parking lot floats are scheduled to be taken out of the water tomorrow.*
- **REPORT OF MEMBERS** – *Pam Alley asked if it would be possible to hire someone to pick-up roadside trash. It was stated that it had not been budgeted. It was stated that year’s ago anyone applying for general assistance could be asked to do community service. Andy to look into work fair programs.*  
*Phil Crossman asked about EcoMaine coming to the island. Andy will follow-up.*
- **SPEAKERS FROM THE FLOOR** – *None*

- **ADJOURN** – Motion by Eric Gasperini to adjourn at 7:42pm. Second by Emily Lane. Vote 5-0-0. Motion carried.

**Next Board of Selectmen Meeting: TUESDAY, January 12<sup>th</sup>, 2016 at 6:00 pm**

*Respectfully Submitted,*

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*Darlene M. York, Town Clerk*