

## MINUTES

### TOWN OF VINALHAVEN BOARD OF SELECTMEN

Monday, November 23<sup>rd</sup>, 2015

6:30 PM

#### TOWN OFFICE

- **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley, Phillip Crossman, Emily B. Lane and Brandon Osgood; Town Manager Andrew J. Dorr; and Town Clerk Darlene M. York.*

*Also present were Kathy Morton, Janann Sherman and Betsy Hopkins.*

- **MINUTES – Approve the minutes from the November 9<sup>th</sup>, 2015 Meeting** – *There was a consensus of the Board to change “community members” to “committee members”.*  
*Motion by Phil Crossman to approve the minutes from the November 9<sup>th</sup>, 2015 Meeting as amended. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*
- **APPROVE AND SIGN TREASURER’S WARRANTS #21** – *Motion by Brandon Osgood to approve and sign Treasurer’s Warrants #21. Second by Emily Lane. Vote 5-0-0. Motion carried.*
- **APPROVE AGENDA** – *There was a consensus of the Board to add agenda items 5f. Ruth Philbrook; 5g. Legislative Council Update; 6 c. Harbor Committee; 8b. PW Garage RFQ; and 8c. Open Bids for Truck Loan. Motion by Eric Gasperini to approve the agenda as amended. Second by Brandon Osgood. Vote 5-0-0. Motion carried.*
- **COMMUNICATIONS**
  - **Vinalhaven Chamber of Commerce – Tree Lighting** – *The Vinalhaven Chamber of Commerce will be assuming the role of lighting the Town Christmas tree this year. The lighting ceremony will take place on Friday, November 27<sup>th</sup>, 2015 and they are asking for permission to close Main Street from Water Street to Atlantic Avenue and Atlantic Avenue to School Street. Motion by Eric Gasperini to give permission to close the roads for the tree lighting ceremony. Second by Emily Lane. Vote 5-0-0. Motion carried.*
  - **Trap Tree** – *Jeannie Conway has contacted Andy Dorr asking for permission to place the trap tree in the Fish Plant Parking Lot. Motion by Phil Crossman to allow the trap tree to be placed at the Fish Plant Parking Lot as long as it is taken down by January 15<sup>th</sup>, 2016. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*

- **Santa House** – *Lil Parker came into the office asking for permission to place the Santa House on Main Street in front of Lorraine Walker's building, on the left hand side, next to the gate for the Harbor Gawker. Lorrain Walker is okay with this. Motion by Phil Crossman to allow the placement of the Santa House on Main Street. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*
- **Memorial Stone** – *Barbara Philbrook is asking for permission to place a memorial stone for Jeremy Philbrook at the Fish Plant Wharf in the same area as the bench for Ted Johanson. Motion by Phil Crossman to give permission for the Memorial Stone to be placed at the Fish Plant Wharf. Second by Brandon Osgood. Vote 5-0-0. Motion carried.*
- **Lonnie & Kathy Morton** – *Kathy & Lonnie Morton submitted a proposal to the Board. Town Manager, Andrew Dorr recommended the Board think about the proposal and have the Town attorney on call for the next meeting and to discuss a consent agreement in Executive Session at the next meeting. Motion by Eric Gasperini to go with Andy Dorr's recommendation and to place this on the next meeting agenda in Executive Session. Second by Brandon Osgood. Vote 5-0-0. Motion carried.*
- **Ruth Philbrook** – *A thank you note was received for the donation of trash stickers for the Benefit Bingo for Carol Swears.*
- **Legislative Council Update** – *Andy Dorr reviewed the highlights on the Update from the Legislative Council Meeting.*
- **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**
  - **Downtown Revitalization Committee** – *There was a meeting with Lorain Francis from Maine Community Development. Need to find a way to fund a person that will guide this group. Phil Crossman stated there were some great ideas. Emily Lane stated this is a major commitment and that it will be a challenge to find someone to guide the group. It was questioned if we would be able to get an island fellow as we already have one. Maine Community Foundation may be more do-able.*
  - **Road Commissioner's Reports** – *The crew is finished at Calderwood's Neck and have been working on replacing culverts. Eric Gasperini asked if there was an estimate on the work needed on the 8500. It was stated that David Brown did a great job on the cemetery mowing this year.*
  - **Harbor Committee** – *Motion by Phil Crossman to appoint Frederick Lord to the Harbor Committee for a term ending June 30<sup>th</sup>, 2016. Second by Emily Lane. Vote 5-0-0. Motion carried.*
- **UNFINISHED BUSINESS**
  - **Draft Ambulance Billing Policy** – *There has been no response from TG Higgins*

*on the draft Ambulance Billing Policy. Darlene has been working with Tammy trying to balance Accounts Receivable. Pat will be here for the next meeting.*

- **Draft Emergency Operations Plan** – *Marc and Pat are working on the draft Emergency Operations Plans and will be working with Department Heads. The group will be meeting again in January.*

- **NEW BUSINESS**

- **Broadband Conference** – *Andy Dorr stated he was very impressed with the presentations at the Broadband Conference and that there was a lot to take in. The Vinalhaven group that attended are planning to get together with North Haven and plan the next steps to present to the community. This plays a huge part in the Downtown Revitalization.*
- **PW Garage RFQ** – *There was a consensus of the Board to send out the Public Works Garage RFQ's tomorrow (November 24<sup>th</sup>, 2015) with hopes to send out RFP's at the first of the year.*
- **Open Bids for Truck Loan** – *Four bids were received.*

<i>Machias Savings Bank –</i>	<i>5 year – 2.25%</i>	<i>7-years –</i>
<i>2.6%</i>		
<i>Camden National Bank -</i>	<i>5 year – 2.47 %</i>	<i>7-years –</i>
<i>2.71%</i>		
<i>Bar Harbor Bank &amp; Trust -</i>	<i>5 year – 1.79%</i>	<i>7-years – 1.99%</i>
<i>The First -</i>	<i>5 year – 2.2%</i>	<i>7-years – 2.55%</i>

*Betsy Hopkins asked if there were any other factors to consider. It was stated no and that we specifically asked for 5 or 7 year loans.*

*Motion by Brandon Osgood to go with the 5-year loan with Bar Harbor Banking and Trust. Second by Phil Crossman. Vote 5-0-0. Motion carried.*

- **REPORT OF TOWN MANAGER** – *There will be a full page in “The Wind” on “Handing over the key” to the Light House. Jim Dwyer shut down the Light House for the winter last week. The American Lighthouse Foundation will be changing the locks and putting in a security system.*

*The Knox County Commissioners will be meeting tomorrow for the Public Hearing on the Winter Road Closure.*

*The Steven's case is currently on a Trailing Docket. Both attorneys have agreed to file a notice with the court if no date is assigned by mid-December. Seeking a date for mid-January/February.*

*Bob Indiana's building by the bank still needs to be addressed. If the Town seeks*

*eminent domain, we would be “taking” temporary rights to complete the work and compensate for loss of building use. The building may need to be raised and moved back a couple of feet to gain access for repairs. It was proposed to hire an engineer for an estimate on how long and what is needed to fix it before seeking eminent domain. Motion by Brandon Osgood to contact Dartley & Dorskey for an engineering estimate. Second by Phil Crossman. Vote 5-0-0. Motion carried.*

*There was a consensus of the Board to remove the Town Floats the second week in December and to place notices in “The Wind”, at Fishermen’s Friend and at Carvers Harbor Market. With a reminder to clean-up the wharfs.*

- **REPORT OF MEMBERS** – *Phil Crossman asked if the Vinalhaven Fishermen’s Co-op Board had met. It was stated yes, but there were still some concerns. Someone was supposed to have been here tonight. Phil Crossman stated that the proposal of the Sidewalk Committee was to have the Co-op made whole. If seventeen parking spaces now then we would expand the back to make whole. Emily Lane recommended that Andy write a letter to Co-op President Douglas Littlefield asking for someone to attend the next Selectmen’s meeting on behalf of the Vinalhaven Fishermen’s Co-op. Motion by Phil Crossman to agree to make West Main Street the first priority for next year. Brandon Osgood stated the first priority should be Main Street by Robert Indiana’s building. Phil amended his motion to first priority be the sidewalk repairs on Main Street by Robert Indiana’s building and the second priority to be the West Main Street sidewalk. Second by Pam Alley. Vote 5-0-0. Motion carried.*

*Pam Alley stated there are no lights in the Town Parking Lot and that more street lights should be added. It was suggested to put a flood light on the Old Fire Hall. Andy to get estimates. Phil Crossman stated he has also received complaints on it being dark when walking here to vote. Andy to look into it.*

*Phil Crossman asked about the materials for the East Boston foot bridge and recommended placing plywood over the decking until the repairs can be made.*

*Phil Crossman asked if the ICMS Board had the Town Trustees on their agenda. It was recommended that one of the Selectmen attend the ICMS Board meeting to ask how the relationship could be more effective or do want to be done with it.*

*Phil Crossman stated the roofing materials have been delivered to the Historical Society.*

- **SPEAKERS FROM THE FLOOR** – *Janann Sherman asked who Mary Talbot was.*
- **ADJOURN** – *Motion by Emily Lane to adjourn at 7:43 pm. Second by Phil Crossman. Vote 5-0-0. Motion carried.*

**Next Board of Selectmen’s Meeting: Monday, December 7<sup>th</sup>, 2015 at 6:30 PM**

*Respectfully Submitted,*

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*Darlene M. York, Town Clerk*