

MINUTES

TOWN OF VINALHAVEN BOARD OF SELECTMEN Monday, August 17th, 2015 6:30 PM TOWN OFFICE

1. **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley, Phillip Crossman, Emily B. Lane and Brandon Osgood; Town Manager Andrew Dorr; and Town Clerk Darlene M. York.*

Also present were Carl Philbrook, Dan Bickford, Jason Day and Bill Alcorn.

Board Chair Eric Gasperini welcomed new member Pamela C. Alley to the Board.

2. **MINUTES – Approve the minutes from the August 3rd, 2015 Meeting and the August 10th, 2015 Meeting** – *Motion by Brandon Osgood to approve the minutes from the August 3rd, 2015 Meeting. Second by Eric Gasperini. Vote 4-0-1 – Pam Alley abstained. Motion carried.*

Motion by Brandon Osgood to approve the minutes from the August 10th, 2015 Meeting. Second by Eric Gasperini. Vote 4-0-1 – Pam Alley abstained. Motion carried.

3. **APPROVE AND SIGN TREASURER’S WARRANTS #7** – *Motion by Brandon Osgood to approve and sign Treasurer’s Warrants #7. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*

4. **APPROVE AGENDA** – *There was a consensus of the Board to add agenda item 8g. Museum Roof. Motion by Emily Lane to approve the agenda as amended. Second by Brandon Osgood. Vote 5-0-0. Motion carried.*

5. **COMMUNICATIONS** – *None*

6. **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**

- a. **Accept and Appropriate Donations** – *Motion by Eric Gasperini to accept donations and to appropriate \$150 to the Ambulance Education Reserve; \$241 to the Ambulance Equipment Reserve; \$1,205.80 to the Library Reserve; and \$50 to the Fire Department Reserve and to thank the Benefit Challenge Race Committee for all of their hard work. Second by Emily Lane. Vote 5-0-0. Motion carried.*
- b. **Board & Committee – Appointments** – *Motion by Eric Gasperini to appoint Gabe McPhail to the Downtown Revitalization Committee for a term ending June 30th, 2016. Second by Emily Lane. Vote 5-0-0. Motion carried.*
- c. **Animal Control Officer’s Report** – *No report received.*
- d. **Cemeteries Report** – *No report received.*
- e. **Downtown Revitalization Committee** – *A summary report and follow-up from the Downtown Revitalization Committee Meeting on July 30, 2015 from Amanda Bunker was received. It is recommended to:*

- 1. Define the activities and roles for the committee, and work with other town groups, committees, and departments/staff to define who should take on which roles and projects.*
- 2. Consider establishing an economic development committee/group, or establish whether an existing committee or group might take the lead on economic development planning and actions and set some modest economic development goals.*
- 3. Write the Downtown Plan.*

There was concern expressed for all of the empty storefronts. There was a consensus of the Board to try to get the downtown Revitalization Committee together next week and to assign small tasks.

- f. Fire Department Report** – *No report received.*
- g. Harbor Master's Report** – *No report received.*
- h. Knox County Deputy's Report** – *No report received.*
- i. Librarian's Report** – *No report received.*
- j. Road Commissioner's Reports** – *Andy Dorr stated the crew has been working hard on ditching on Calderwood's Neck, digging where they can but leaving the ledge to blast in the future. Dan Bickford asked if we have had any new applicants for the Public Works position. It was stated no. There was a consensus of the Board to continue to advertise. Phil Crossman asked Dan Bickford how it will be if we don't find someone to fill the position. Dan stated that it would be difficult. Pam Alley asked about the crosswalk and sidewalk at the school. Andy Dorr stated Lucas Striping should be here this week to paint the State Aid Roads, parking lot and crosswalks.*
- k. Transfer Station Report** – *No report received. Emily Lane asked if there have been any more reports on things leaking from the dumpsters. Andy Dorr reported No, not that he is aware of. There has been no word on how the diapers are working.*
- l. Wastewater Department – Certificate of Commitment of Sewer User Rates** – *Motion by Eric Gasperini to approve and sign Wastewater Department Certificate of Commitment of Sewer User Rates. Second by Brandon Osgood. Vote 5-0-0. Motion carried. Certificate was passed for signatures.*

7. UNFINISHED BUSINESS

- a. 2015-2016 Paving Bid** – *One bid was received from Lane Construction for \$237.30 per ton. With the corrected tonnage the total bid was for \$255,183.04. Phil Crossman asked why there was such of an increase over last year. It was stated that it was a combination of increased costs and they took a wash last year. We currently have \$147,880.52 in the Roads Capital Reserve and another \$150,000 was appropriated for Road Paving in the current budget. It was questioned if a smaller company with a hot mix trailer would be cheaper. It was stated that we have to address Summer Street and the parking lot. We need definite answers from the State on when they are coming out to do their paving. Dan Bickford asked if we lose the budget amount if we do not use it this year. It was stated that no, it will stay in the Paving Reserve Account. Motion by Brandon Osgood to accept the paving bid for the lower amount (not including Washington School Road and the Town Office Parking Lot). Second by Emily Lane. Vote 5-0-0. Motion carried. Andy will work to coordinate with Peter and the Vinalhaven Water District.*
- b. Tax Acquired Property** – *There is a site visit set up on Wednesday afternoon with the Deputy, Local Plumbing Inspector and the Health Officer. There is nothing on file for a septic. The eviction process has been stalled with the attorney until after this visit.*

- c. **Isle Au Haut Mountain Road** – *It was stated that Isle Au Haut Mountain Road is a private road and it is clearly stated in the deeds. The Board agreed to apply materials when they were operating under the assumption that it was a Town Road. There was a consensus of the Board to apologize to Chris Kolofsky but with the new knowledge, to leave the road alone.*

8. NEW BUSINESS

- a. **Public Works Garage Committee** – *No formal committee was ever created. Andy Dorr recommended himself or a member of the Board, Road Commission Dan Bickford or a public works employee, and three members of the public. Motion by Eric Gasperini to create a Public Works Garage Committee with no more than five members. Second by Phil Crossman. Vote 5-0-0. Motion carried. There was a consensus of the Board to advertise for members in “The Wind”.*

- b. **Dirt Road Construction/Ditching** – *The crew has been ditching on Calderwood’s Neck Road. Andy Dorr stated that it is looking good. At the point that we need to line up a company to do the blasting.*

Motion by Eric Gasperini to hire Maine Drilling and Blasting to blast on Young Road, Calderwood’s Neck Road and Ritz Road, limiting to 14 days. It was mentioned about digging costs as well. There was no second. Motion dead.

Motion by Eric Gasperini to approve up to \$68,000 for Maine Drilling & Blasting. Second by Phil Crossman. Vote 5-0-0. Motion carried.

It will be \$.30/gallon for liquid Calcium Chloride and there is \$3,800 in the budget. Dan Bickford recommended waiting until next June or July and possibly buying bags of dry Calcium Chloride and spreading it ourselves. There was a consensus of the Board to wait until next year.

- c. **Sewer Abatement** – *This is the same as last month. Leak has been fixed but the bills had already been sent. Andy to work with Pam to come up with an average consumption charge. Motion by Phil Crossman to grant the sewer abatement. Second by Emily Lane. Vote 5-0-0. Motion carried.*

- d. **Truck Bids** – *Five bids were received. \$114,951 for an International from Daigle & Houghton; \$99,621 for a Freightliner from Freightliner of Maine; \$106,930 for a Western Star from Freightliner of Maine; \$106,093 for a Western Star from O’Conner’s; and \$111,070 for an International from Portland North. There was a consensus of the Board to have Dan Bickford and the Road Crew look over the bids and to make a recommendation for the next meeting.*

- e. **Dump Body/Gear Bids** – *Three bids were received. \$71,102 from Viking/Cives Corp.; \$79,729 from H.P. Fairfield; and \$86,995 from Messer Truck Equipment. There was a consensus of the Board to have Dan Bickford and the Road Crew look over the bids and to make a recommendation for the next meeting.*

- f. **Sign Bank Signature Cards** – *Motion by Eric Gasperini to approve and sign Camden National Bank account signature cards. Second by Emily Lane. Vote 5-0-0. Motion carried. Signature cards were passed for signatures.*

- g. **Museum Roof** – *The museum is in need of a new roof. An estimate was given from Elisha Giguare of \$13,000 for labor and materials. Motion by Eric Gasperini to hire Elisha Giguare to do the museum roof. Second by Brandon Osgood. Vote 5-0-0. Motion carried.*

9. **REPORT OF MEMBERS** - *Brandon stated there is lots of congestion on the floats. It was suggested to revisit the Harbor Ordinance. It was stated that there will still be an enforcement issue and unless we make the Harbor Master a more full time position, the issue will still exist. It was suggested to try to get the Harbor Committee active again. Bill Alcorn suggested getting copies of other local Harbor Ordinances.*

(Stonington/Port Clyde/St. George/Tenants Harbor/North Haven) Motion by Eric Gasperini to advertise for up to seven members for the Harbor Committee. Second by Emily Lane. Vote 5-0-0. Motion carried.

Phil Crossman stated that he watched the no parking areas at the Flea Market more closely this past weekend and only during the last half hour, one car with Florida plates parked on the sidewalk. Currently unclear on to what to have on the ticket books. It was suggested to have parking, fireworks, and tie-ups at Town Wharfs all listed on the tickets.

Brandon Osgood asked where we were on Rob getting a new computer. Andy stated he was waiting until after the summer rush to go over.

10. REPORT OF TOWN MANAGER – *Andy and Darlene will be going to a training class in Augusta on Wednesday.*

Made contact with Jamie Thomas and it's still unclear on what we need to do. His suggestion was to do the work and then bill Bob as there is no one that legally speaks for him. There was a consensus of the Board not to go with Jamie's recommendation. Andy would still like to try to meet with Bob personally. It was questioned about our rights under eminent domain. Andy has a meeting with Landmark on Tuesday in Rockport.

Have a call into Brian Tolman, DMR about an abandoned boat at the Thorofare.

The 5% Bid Bond check has been reissued as we have not been able to relocate the original. DeLong's fourth invoice has been submitted and waiting for Catherine's approval.

Meeting with TG Higgins on Thursday morning to talk about ambulance billing.

Lucas Striping will be here next week.

The Steven's case has been pushed to the November – January timeframe.

Hurricane Island Foundation is seeking tax exempt status.

The Board of Appeals sided with the Planning Board to deny the appeal. It now becomes a civil matter.

11. SPEAKERS FROM THE FLOOR – *None*

12. ADJOURN – *Motion by Eric Gasperini to adjourn at 8:50 PM. Second by Emily Lane. Vote 5-0-0. Motion carried.*

Next Board of Selectmen's Meeting: Monday, August 31st, 2015 at 6:30 PM

Respectfully Submitted,

Darlene M. York, Town Clerk