

MINUTES

TOWN OF VINALHAVEN BOARD OF SELECTMEN

TUESDAY, APRIL 19th, 2016

5:00 PM

TOWN OFFICE

- **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley, Phillip Crossman, and Emily B. Lane; Town Manager Andrew J. Dorr; and Town Clerk Darlene M. York. Brandon Osgood was absent.*

Also present were Dan Bickford, Torry Pratt, Lynn James, Joe Bickford (& Mazey) and Jenn Feezor.

- **MINUTES – Approve the minutes from the April 12th, 2016 Meeting** – *Phil had a few questions as he missed the previous meeting. There was a consensus of the Board to change page 3, first paragraph to “April 19th, 2016”. Motion by Eric Gasperini to approve the minutes as amended from the April 12th, 2016 Meeting. Second by Emily Lane. The Board realized there was no quorum available as Pam Alley and Phil Crossman were not present at the meeting and would have to abstain. Approval of minutes postponed to the next meeting agenda.*
- **APPROVE AND SIGN TREASURER’S WARRANTS #42** – *Motion by Eric Gasperini to approve and sign Treasurer’s Warrants #42. Second by Emily Lane. Vote 4-0-0. Motion carried.*
- **APPROVE AGENDA** – *Motion by Eric Gasperini to approve the agenda as presented. Second by Emily Lane. Vote 4-0-0. Motion carried.*
- **COMMUNICATIONS** – *None*
- **SPEAKERS FROM THE FLOOR** – *None*
- **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS** - *None*
- **OLD BUSINESS**
 - **Harborside Wharf, LLC – License/Permit for Fireworks Use** – *Joe Bickford handed the Board a paper listing what the 4th of July Committee would like to see*

in order to resolve the fireworks issue. They would like the Board to create a Fireworks Committee that would oversee the event(s) and report to the Board of Selectmen. Any and all monies donated or raised for fireworks would go through the Town of Vinalhaven into a Fireworks Reserve Account and all expenses related to fireworks would come from that account. The 4th of July Committee will remain as is. There were questions on this current year as no money has been appropriated by the Town. There was a consensus of the Board to have the 4th of July Committee continue this year as they have done in previous years. Motion by Eric Gasperini to form a Fireworks Committee and to appoint Troy Wadleigh, I. Torry Pratt, Joseph Bickford, Lynn James and Jennifer Feezor. Second by Emily Lane. Vote 4-0-0. Motion carried. Beginning July 1st, 2016 all donations for fireworks will go through the Town of Vinalhaven and be placed in a Fireworks Reserve Account. Motion by Eric Gasperini to give Town Manager Andrew Dorr authority to sign the License/permit for Fireworks Use with Harborside Wharf, LLC. Second by Emily Lane. Vote 4-0-0. Motion carried.

- **NEW BUSINESS**

- **Approve and Sign Special Town Meeting Warrant for May 3rd, 2016** – A warrant article was added to increase the Transfer Station budget by \$5,000. There is lots of metal at the Transfer Station but we are almost out of money in that budget. Motion by Eric Gasperini to approve and sign Special Town Meeting Warrant for May 3rd, 2016. Second by Emily Lane. Vote 4-0-0. Motion carried. Warrant was passed for signatures.
- **REPORT OF TOWN MANAGER** – Andy Dorr reported he met with Ransom and they are drafting the grant application for us. He has asked MeDOT, MSFS, and the Vinalhaven Fishermen's Co-op for letters of support. He is hoping that we have a strong case for the grant.
- **REPORT OF MEMBERS** – Pam Alley asked if the speed trailer could be placed during the school year. It was stated that this is not the speed limit signs that were talked about at previous meetings but a trailer program through the State. The trailer is placed at a location and will flash vehicle speed.

Emily Lane asked if Andy had a chance to look into when the CD's were maturing. Andy stated no but that he would look into it.
- **2016-2017 BUDGET WORKSHOP** – Public Works budget was reviewed. Wages (Discussed David Arey doing training. Room in budget between overtime and extra hours. If he is working in our equipment he is an employee and will be in wages. If he is working in his truck/equipment then in service fees. Snow removal has been put back into wages.) \$155,300. Motion by Emily Lane to approve the Public Works Wages as requested by the Manager. Second by Eric Gasperini. Vote 4-0-0. Motion carried.

Insurance budget was reviewed. Motion by Emily Lane to approve the Insurance Budget at \$43,750. Second by Eric Gasperini. Vote 4-0-0. Motion carried.

There was a consensus of the Board to only make a motion at the end of the Department Budget unless there is a disagreement or a need to change the budget.

Retirement \$5,800; Service Fees \$34,000; Lodging and Meals \$1,450; Travel and Transportation \$4,000; Equipment (There was a question on the 20' Steel Storage Box. It was stated that it is a shipping container like the one at the Town Wharf to be used for storage.) \$6,000; Equipment Repair (Chipper Repair can come out. Budget Committee voted to reduce to \$35,000. Grader repairs is not an average repair bill. Consensus to leave at \$35,000 and to look at the total budget.) \$35,000; Site improvement (Hopefully looking for a loan next year for a new garage.) \$0.; Supplies (Budget Committee did not agree with the LED School Zone Signs and recommended \$39,000. Consensus of the Board that the signs were important and to leave the budget as is.) \$44,000; Gas and Oil \$19,000; Utilities \$3,200; Telephone (There was a question on internet) \$1,380; Training, Dues and Subscriptions \$500; Cold Patch and Fill \$20,000; Salt and Sand (Budget amount is up considerably due to transportation. Budgeted for a 5 to 1 ratio of salt to sand. Previously we purchased salted sand. It was questioned about doing a bulk shipment with Prock. It was stated that would be 2 more handlings and it costs more every time you handle it.) \$65,000; Calcium Chloride (It was stated that Calcium Chloride draws moisture from the dirt roads and that the roads will last if you maintain them. It is recommended to apply at least once a year in the spring and depending on many variables again in September.) \$20,000; and PPE \$1,000. Motion by Eric Gasperini to approve the Public Works Budget as amended (\$459,380). Second by Phil Crossman. Vote 4-0-0. Motion carried.

Capital Projects budget was reviewed. Road Repair \$51,500; PW Vehicle (Reserve is down to \$0. Estimate for a Grader is \$250,000, recommended to start putting away money now.) \$25,000; Lanes Island Bridge (The State will be working on the bridge in 2018 but we need to deal with the approaches. Will need to tie our engineering in with their engineering. Emily Lane stated we need to address sooner rather than later. There was a consensus of the Board to leave at \$50,000 for now) \$50,000; Carrying Place Bridge (There is lots that needs to be discussed like weather to build a temporary bridge to use while working on the old or to add a 2nd bridge. All of the steel eye beams need to come out. A quick estimate by Delong was between \$400,000 and \$600,000.) \$30,000; Roads Capital Reserve (Whatever figure is received for State Aid Roads) \$32,000 +/-; Gravel Roads \$150,000; Paved Roads (There was a consensus of the Board to keep funding. The State has plans to repave in 2019/2020) \$150,000; and Sidewalks \$75,000. The Budget Committee approved everything but Carrying Place Bridge.

Dan Bickford asked the Board to consider using the Town Crew again when working on sidewalks. Eric Gasperini asked if there was work that was delayed or not done while they were working on sidewalks in the past. Dan stated it is a case of priorities and felt that it worked well in the past. Emily Lane mentioned that unfortunately some of the curbing on the new sidewalks has been nicked. Dan stated that he thinks the areas can be repaired. It was suggested to place spindles to flag the curbing.

The Board thanked Dan Bickford for his time.

Fire Truck Reserve (Currently \$105,000+ available in Reserve Account to replace Utility 1.) \$25,000; No Ambulance Reserve \$0; Police Cruiser Reserve \$0; Equipment Reserve (Currently \$5,000 to use for computers for everyone, no additional) \$0; Historic Sites (Need to decide what to do with the money remaining from the Historical Society Roof Project.) \$5,000; Compactor Reserve (Currently \$8,000 and \$10,000 in Landfill Equipment. In one more year we should have a better understanding on the Public Works Garage. If it ends up at the Transfer Station there will be lots to think about and if not will need to work on the retaining wall) \$10,000; and SHIP Grant (Pilings at the Fish Plant Wharf and boat launches.) \$50,000. Motion by Eric Gasperini to approve the Capital Projects Budget as presented. Second by Phil Crossman. 4-0-0. Motion carried.

Debt Service Budget was reviewed. Nothing new from last year. Andy recommended having a Special Town Meeting next winter if we want to start on Public Works Garage or Carrying Place Bridge before June. Motion by Eric Gasperini to approve the Debt Service Budget as is. Second by Phil Crossman. Vote 4-0-0. Motion carried.

Andy to email an updated budget tally sheet to the Board. It was stated that the Board liked the goals approach. The Board thanked Andy for all of his work on the budget and thought he did very well with his first budget.

Current mil rate is \$10.16/ \$1,000. Town Budget as presented was a 2.7 % increase and the school is talking about a 2% increase. It was stated that there is room to cut back in a few areas.

Andy stated the Homestead exemption is going up to \$15,000 with 50 % reimbursement to the Towns for this year and will be going up to \$20,000 for the following year with 62% reimbursement.

- **ADJOURN** – Motion by Phil Crossman to adjourn at 6:40 PM. Second by Eric Gasperini. Vote 4-0-0. Motion carried.

Next Board of Selectmen's Meeting: Tuesday, May 3rd, 2016 Immediately Following Special Town Meeting (6:00 PM)

Respectfully Submitted,

Darlene M. York, Town Clerk