

MINUTES

TOWN OF VINALHAVEN BOARD OF SELECTMEN

Tuesday, September 30th, 2014 - Immediately Following Public Hearing (6:30pm)
TOWN OFFICE

1. **ROLL CALL** – *Selectmen Jack Olson, Eric Gasperini, Emily Lane and Dennis Warren; Interim Town Manager Andy Dorr; and Town Clerk Darlene M. York.*

Also present were Elizabeth Bunker, Brandon Osgood, Joy Mills, Betsy Hopkins, Amy Lear and Pat Lundholm.

2. **MINUTES** – **Approve the minutes from the September 16th, 2014 Meeting** – *Motion by Eric Gasperini to approve the minutes from the September 16th, 2014 Meeting. Second by Emily Lane. Vote 4-0-0. Motion carried.*
3. **APPROVE AND SIGN TREASURER'S WARRANTS #14** – *Motion by Eric Gasperini to approve and sign Treasurer's Warrants #14. Second by Emily Lane. Vote 4-0-0. Motion carried.*
4. **APPROVE AGENDA** – *Added agenda items 5a. Mills Excavation; 5b. MSFS Letter of Support for Parking Study; and 5c. Fourth of July Bingo. Motion by Jack Olson to approve agenda as amended. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*
5. **COMMUNICATIONS**
 - a. **Mill's Excavation** – *Estimate was received from Mills Excavation for trimming and chipping on North Haven Road, Young Road and Ritz Road. Andy Dorr recommended waiting until winter is here to see where we are budget wise and to have our crew work on spot clearing. There were discussions on Road Repairs. There was a consensus of the Board to get another estimate for Pumpkin Ridge. There was a consensus of the Board to hire Mills Excavation to trim and chip on Poole's Hill Road.*
 - b. **MSFS Letter of Support for Parking Study** – *Motion by Jack Olson to sign and send the MSFS Letter of Support for the Parking Feasibility Study as written. Second by Dennis Warren. Vote 4-0-0.*
 - c. **Fourth of July Bingo** – *Motion by Jack Olson to donate 20 Landfill Stickers to the Fourth of July Bingo from Selectmen's Contingency. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*
6. **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**
 - a. **Road Commissioner Reports** – *Road Commissioner Reports were reviewed. They are hoping to finish the new sidewalk on Thursday. It was mentioned again about grading and adding fill to the Fish Plant Wharf Parking Area. Andy updated the Board on the Catch Basin Cleaning*

Truck broking down while here. Summer Street has some very large ruts that need attention. Road Commissioner Danny Bickford to look into.

7. UNFINISHED BUSINESS

a. SHIP Grant Update – *Andy Dorr reviewed the SHIP Grant timeline with the Board.*

b. Brown's Head Lighthouse – Site Visit Update – *Representatives from the State Fuel Board and the State Planning Office visited Brown's Head Lighthouse. They may approve replacing the oil tanks as was before (double wall) but with an electronic fill switch. It was also mentioned that we may just want to lower the sales price and leave it up to the new owner to decide. According to the deed this parcel must remain as is, in one parcel and not divided into two separate lots. It was mentioned to contact the Coast Guard about having work done on the light; asking about any issues with no heat at the lighthouse; and to suggest the use of solar panels for the light. There was a consensus to start the timeframe for a Special Town Meeting to sell the Lighthouse on the next agenda. Andy Dorr recommended the Board having definite plans for the sale proceeds before the Special Town Meeting.*

Motion by Jack Olson to close-up and drain the Lighthouse for the time being. Second by Dennis Warren. Vote 4-0-0. Motion carried.

8. NEW BUSINESS

a. General Assistance Ordinance and Appendixes A – *Motion by Jack Olson to approve and sign the General Assistance Ordinance – Appendix A. Second by Eric Gasperini. Vote 4-0-0. Motion carried. Ordinance was passed for signatures.*

b. Liquor License Renewal – I. Torry Pratt, d/b/a The Haven Restaurant – *Motion by Dennis Warren to approve Liquor License Renewal for I. Torry Pratt, d/b/a The Haven Restaurant. Second by Jack Olson. Vote 4-0-0. Motion carried. License application was passed for signatures.*

c. Town of Vinalhaven Ambulance Department – Licensure Class Reimbursement Policy – *Motion by Emily Lane to approve the Town of Vinalhaven Ambulance Department – Licensure Class Reimbursement Policy as written. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*

d. Public Works Building Committee – *Eric Gasperini state he would be willing to serve on the Public Works Building Committee. Other recommendations for the committee were the Town Manager, the Road Commissioner and the Transfer Station Foreman. There was a consensus to advertise in the Wind for more members.*

9. REPORT OF MEMBERS – *Eric Gasperini asked about the status of the Zoning on Public Wharfs. Andy Dorr responded we are waiting on the Planning Commission to do all changes at once.*

Dennis Warren and Jack Olson reiterated about grading and adding fill to the Fish Plant Wharf Parking Area. It was stated that if it's not done next week to hire someone else.

10. REPORT OF TOWN MANAGER – *Stevens subpoenaed Marjorie Stratton and Jacki Robbins and our attorney has subpoenaed four community members. Dispositions will be held the week of October 13th.*

GIS Computer is in need of replacement. There was a consensus of the Board to wait. MeDOT will be here on October 2nd to look at the Main Street project.

Calendar was reviewed.

11. SPEAKERS FROM THE FLOOR – *Pat Lundholm asked about applying for a grant to ask for 2 AEDs. Currently only 16 have been issued out of 300 that were available. It was mentioned to place one in the Old Fire Hall on Main Street but it is locked sometimes. Phil Crossman has offered to place one at the Tidewater Motel Office as it is never locked. It was also suggested to ask the Pleasant River Chapel as it is another open building in a central location more out of town. The Ambulance Service would take care of the maintenance. Motion by Jack Olson to give Pat Lundholm permission to write for the grant. Second by Emily Lane. Vote 4-0-0. Motion carried. The entrance to Aerofit at Harbor Wharf was another location mentioned. It was suggested to try to get 3 AEDs.*

12. EXECUTIVE SESSION - Executive Sessions pursuant to 1 M.R.S.A. §405(6)(F) to discuss Write-Offs of Ambulance Accounts -

Motion by Jack Olson to enter into Executive Session at 7:10 pm. Second by Eric Gasperini. Vote 4-0-0. Motion carried.

Motion by Emily Lane to come out of Executive Session at 7:27pm. Second by Eric Gasperini. Vote 4-0-0. Motion carried

Motion by Eric Gasperini to write off Ambulance account 13-455/39652 for July 26, 2013 in the amount of \$650. Second by Emily Lane. Vote 4-0-0. Motion carried.

The Board asked for the Accounts Receivable Report with the names included.

13. ADJOURN – *Motion by Jack to adjourn at 7:28pm. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*

Next Board of Selectmen's Meeting: Tuesday, October 14th, 2014 at 6:30pm

Respectfully Submitted,

Darlene M. York, Town Clerk