

MINUTES

**TOWN OF VINALHAVEN
BOARD OF SELECTMEN
Tuesday, August 19th, 2014 at 6:30 p.m.
TOWN OFFICE**

1. **ROLL CALL** – *Selectmen Jack Olson, Emily Lane, Dennis Warren and Eric Gasperini; Interim Town Manager Andrew Dorr; and Deputy Clerk Elizabeth Bunker.*

Also present were: Charlotte Goodhue, John Wright, and Burke Lynch

2. **MINUTES** – **Approve the minutes from the August 5th, 2014 meeting** – *Motion by Eric Gasperini to approve the minutes from the August 5th, 2014 meeting. Second by Dennis Warren. Vote 3/0/1. (Emily Lane abstained because she was not present at the last meeting.)*
3. **APPROVE AND SIGN TREASURER’S WARRANTS #8** – *Motion by Eric Gasperini to approve and sign Treasurer’s Warrants #8. Second by Emily Lane. Vote 4/0/0. Motion carried.*
4. **APPROVE AGENDA** – **add agenda item 5c John Stevens Packet, 5d Ferry Service Letter, 8e Approve and sign Certificate of Commitment of Sewer User Rates, and 8f Smith & Associates, CPA Engagement Letter.** – *There was a motion by Jack Olson to approve the agenda as amended. Second by Emily Lane. Vote 4/0/0.*
5. **COMMUNICATIONS**
 - a. **MMA – Dividend** – *The Town received a dividend check from MMA’s Risk/ Loss Prevention program.*
 - b. **Islesboro** – *Andy Dorr provided the Board with an update on the soil testing done regarding the dredging project.*
 - c. **John Steven’s Packet** – *John Steven’s provided a packet for the Board of Selectmen to review.*
 - d. **Ferry Service Letter** – *Jack Olson has drafted a letter to John Anders with concerns on the impact of the loss of scheduled ferry trips due to emergency trips at night. The Board reviewed and made suggestions. Andy Dorr said he would mail a final draft out this week.*
6. **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**
 - a. **Public Conduct Ordinance** – *Phil Crossman has been to the Town Office and asked if the Town had a Public Conduct Ordinance. He reviewed a copy of the Ordinance and asked if the Board could ask the Deputy to start enforcing it. (His concern was about fireworks and noise at night.)*
 - b. **Transfer Station** – *The Board reviewed a spreadsheet comparing Transfer Station volume from this year to last year.*
 - c. **Road Commissioner Report** – *The Board reviewed Dan Bickford’s weekly Public Works Report. Dan had updated Andy Dorr on the sidewalk project on West Main Street. Dennis Warren asked about getting ready for winter sand and if we were getting sand from Bill Mills. Andy said Dan recommended getting the sand tested for clay content vs. a company Dan has worked with before on the mainland. Andy reported that the hand stripers are here overnight. Jack Olson asked if they could add painted*

“SLOW” signs in the road at the approach to the school road entrance, and at the intersection of Atlantic Ave. and Water St.

- d. Sidewalk Committee Appointment** – *The Board received a letter of interest from Gabe McPhail. Jack Olson made a motion to accept Gabe McPhail to the Sidewalk Committee. Second by Emily. Vote 4/0/0.*
- e. Accept and Appropriate Donations** – *Motion by Jack Olson to accept and appropriate \$449 to the Library Reserve and \$460 to the Ambulance Reserve. Second by Eric Gasperini. Vote 4/0/0.*

7. UNFINISHED BUSINESS

- a. Brown’s Head Lighthouse – Heating system** – *Andy Dorr asked the Board what they wanted to do about the heating system at the Lighthouse. The heating system needs to be replaced and the basement is poorly insulated. It was the recommendation of the Board for Andy to get quotes on spray foam insulation, replacement of the fuel tanks, and replacement of the heating system.*
- b. Town Property – Granite Marker** – *Andy Dorr has emailed Wes Reed about returning the granite marker that was previously a boundary marker on West Main Street. Wes is waiting to hear from Peter Jones who is unable to meet until sometime in September. Andy will check in again with Wes in the middle of September.*

8. NEW BUSINESS

- a. Public Works – Work Plan Priority** – *See attached letter from Dan Bickford. Jack Olson asked about creating a schedule for grading the roads so some don’t get left for months without attention. There was discussion on whether to take Nick Barton away from another job to do this, or if it should be contracted out. Dan Bickford is waiting to hear from an engineer before he attends to the sidewalk issue in front of the former Adair Studio next to the bridge on Main Street. Andy Dorr was asked to look into mutual aid for a plow truck this winter in case they have the same trouble as previous years with the older plow truck.*
- b. Tick Research** – *Keil Kemper has been in contact with Andy Dorr following up with tick research. He gave Andy the contact information of a man at Maine Medical Center who could come out to the island was students to do testing/ collecting. It would require an overnight stay and Keil estimated that it would cost between \$3000-\$4000. Emily Lane suggested reaching out to the Medical Center and the Land Trust for help with funding.*
- c. Approve Tax Commitment Rate** – *Motion by Jack Olson to approve and sign the Vinalhaven 2014 Municipal Tax Rate. Second by Emily Lane. Vote 4/0/0.*
- d. Lawson’s Quarry Release and Indemnification Agreement** – *Members of the island churches have been sponsoring/ providing free lunches at Lawson’s Quarry. Burke Lynch was at this meeting to answer any questions. He explained it was a sort of extension of the Community Lunchbox and a way to reach out to the kids in the community. He expressed interest in expanding to Booth’s Quarry next year as there is off-street parking and more room. Burke was asked to sign a Release Agreement.*
- e. Approve and Sign Certificate of Commitment of Sewer User Rates** – *Motion by Jack Olson to approve and sign the Certificate of Commitment of Sewer User Rates. Second by Dennis Warren. Vote 4/0/0*
- f. Smith & Associates CPA Engagement Letter** – *Motion by Emily Lane to accept and sign the Smith & Associates CPA Engagement Letter. Second by Jack Olson. Vote 4/0/0.*

- 9. REPORT OF MEMBERS** - *Dennis Warren commended the paving project. He said the roads were looking great, and it had been worth it to have David Bess here to oversee the job. Emily Lane reminded the Board of the Town Manager Search Committee meeting with MMA tomorrow (August 20, 2014) at 2:15.*
- 10. REPORT OF TOWN MANAGER** – *See attached Memo from Andy Dorr. Dennis Warren asked if there was any word from Gartley & Dorsky on when the replacement of the pilings in the town parking lot might start and Andy Dorr said he hadn't heard from them on any timeline. Linnell Mather made up two bouquets to send to Barb and Keeley, Emily Lane delivered them on Monday. There was motion by Jack Olson to extend Andy Dorr's Interim Town Manager Agreement for up to 3 months or until filled. Second by Emily Lane. Vote 4/0/0.*
- 11. SPEAKERS FROM THE FLOOR** - *John Wright from Sparkplug Farm was there to discuss parking issues at the Flea Market Field. There had been a concern with people parking on both sides of the street that it could become an issue for emergency vehicles. John felt that the reduction in parking spaces significantly decreased their sales. He expressed that he'd like to have a parking plan in place before the start of next years flea market season. He suggested putting up signs or arrows to direct people to park at the Public Works parking lot, using rope instead of caution tape (to be more aesthetically pleasing), or look into having a traffic control person. There was also discussion at the feasibility of making the section of East Main Street in front of the Union Church a one-way street for the hours that the flea market takes place.*
- 12. EXECUTIVE SESSION** – *Executive Session pursuant to 1M.R.S.A. §405(6)(E) to discuss a legal matter. Motion by Jack Olson to enter into executive session at 7:20pm. Second by Eric Gasperini. Vote 4/0/0. Motion by Jack Olson to come out of executive session at 7:35pm. Second by Dennis Warren. Vote 4/0/0.*
- The Selectmen voted regarding the John Steven's Land Use Violation to accept legal fees to date, remove the plumbing, and receive necessary permits to keep the building in its current location.*
- 13. ADJOURN** - *Motion by Eric Gasperini to adjourn at 7:40pm. Second by Dennis Warren. Vote 4/0/0.*

Next Board of Selectmen's meeting: September 2, 2014 at 6:30pm

Respectfully Submitted,

Elizabeth Bunker, Deputy Town Clerk