

## MINUTES

### TOWN OF VINALHAVEN BOARD OF SELECTMEN Tuesday, July 8, 2014 at 6:30 p.m. TOWN OFFICE

1. **ROLL CALL** – *Selectmen Jack Olson, Eric Gasperini, Emily B. Lane and Dennis Warren; Interim Town Manager Andrew Dorr; Town Clerk Darlene M. York; and Deputy Town Clerk Elizabeth Bunker.*

*Also present were Eric Davis, Dan Bickford, Lance Morton, Bryan Feezor and Joy Mills.*

2. **MINUTES – Approve the minutes from the June 24<sup>th</sup>, 2014 Meeting** – *Motion by Eric Gasperini to approve the minutes from the June 24<sup>th</sup>, 2014 Meeting. Second by Emily Lane. Vote 4-0-0. Motion carried.*
3. **APPROVE AND SIGN TREASURER’S WARRANTS # 2** – *Motion by Eric Gasperini to approve and sign Treasurer’s Warrants #2. Second by Emily Lane. Vote 4-0-0. Motion carried.*
4. **APPROVE AGENDA** – *There was a consensus of the Board to add agenda items 5e. Bandstand Use, 6b. Donations and 6c. Librarian’s Report. Motion by Jack Olson to approve the agenda as amended. Second by Dennis Warren. Vote 4-0-0. Motion carried.*
5. **COMMUNICATIONS**
  - a. **Vinalhaven Eldercare Services** – *The Selectmen received a letter from Neal Martin, Ivan Calderwood Homestead Administrator, asking for permission to hold “Vintage Vinalhaven” on July 18<sup>th</sup>, 2014 on the grounds by the Union Church. He asked for permission to close the section of Atlantic Avenue by the band stand. There was consensus of the board to close the road.*
  - b. **Bob Gagnon Cancer Fund** – *Jack Olson made a motion to give \$100 from the Selectmen’s Contingency fund for the Gator Open. Second by Dennis. Vote 4-0-0. Motion carried.*
  - c. **Town of Islesboro** – *The Board received a letter from the Town of Islesboro with a news release from Islesboro Islands Trust regarding the dredging project.*
  - d. **Island Institute** – *Jack Olson made a motion to renew Island Institute Membership for \$200 from Selectmen’s Contingency. Second by Emily Lane. Vote 4-0-0. Motion carried.*
  - e. **Bandstand Use** – *There was consensus of the Board to allow the Town Band the use of the Band Stand for a concert on August 5<sup>th</sup>, 2014.*

## 6. COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS

- a. **MSAD #8 Director Vacancy** – *There is an ad in the WIND for letters of interest to be submitted by July 18<sup>th</sup>, 2014. The Board agreed to wait until the next meeting (July 22<sup>nd</sup>) to make a decision.*
- b. **Donations** – *Jack Olson made a motion to accept donations. Second by Dennis Warren. Vote 4-0-0. Motion carried.*
- c. **Librarian's Report** – *Reviewed.*

## 7. UNFINISHED BUSINESS

- a. **Liquor License Renewal – Lisa Smith, d/b/a Downstreet Market** – *Jack Olson made a motion to approve the license renewal. Second by Dennis Warren. Vote 4-0-0. Passed for signatures.*

## 8. NEW BUSINESS

- a. **Interstate Septic – Annual Contract Renewal** – *Jack Olson made a motion to renew annual contract with Interstate Septic. Second by Emily Lane. Vote 4-0-0. Passed for signatures.*
- b. **Review Quotes for New Public Works Truck** – *Two quotes were received. One from Yankee Ford through Rockland Ford for \$41,997 and one from Quirk Ford for \$ 42,115. Jack Olson made a motion to go with the lowest quote (\$41,997 from Yankee Ford through Rockland Ford). Second by Emily Lane. Vote 4-0-0. Motion carried.*
- c. **MeDOT – Local Roads Assistance Program Certification** – *There was a consensus of the Board to approve the MeDOT Local Roads Assistance Program. Certification was passed for signatures.*
- d. **Vinalhaven Eldercare Services – Financial Reports** – *Reports were reviewed.*
- e. **Mid-Coast Regional Planning Commission** – *Jack Olson made a motion to renew membership with Mid-Coast Regional Planning Commission. Second by Emily Lane. Vote 4-0-0. Motion carried.*
- f. **Board of Selectman Resignation** – *Jack Olson made a motion to accept Larry Hopkins resignation from the Board of Selectmen. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*
- g. **Road Paving Project Update** – *The Board reviewed the worksheet for the paving project. There was a discussion on Poole's Hill Road. There was a consensus of the Board to shim coat Poole's Hill Road and to revisit this area during the next round of paving. Lane Construction was originally coming to the island on July 28<sup>th</sup>, but is now available July 21<sup>st</sup>. Jack Olson asked Joy Mills for an estimate on busing out Poole's Hill Road before paving started. There was a consensus of the Board to have David Bess stay at the Light House during the paving project to save on lodging expenses. There was a consensus of the Board to have the Town Crew patch where the culverts were replaced near Hidden Drive with UPM for now. This area needs more work before it should be considered for paving.*

- h. Board of Selectmen Goals – 2014-2015** – Goals were reviewed. Emily Lane asked about the status of the SHIP Grant. Andy Dorr to make follow up calls. Still waiting for stamped drawings from the State to continue. Dennis Warren asked about paving at the Transfer Station. There was a consensus of the Board to wait until the retaining wall is rebuilt. There was a discussion on selling the Brown's Head Lighthouse property and if it could be subdivided into two lots. No word on the structural analysis on the Public Works Garage from Gartley & Dorsky. Andy Dorr will contact them for an update. Eric Gasperini asked to add a revision of Town Manager Contract to the Goals list, this will also help in preparation for meeting with MMA. Andy Dorr said he could follow up with Keil Kempfer on work with IF&W to add additional hunting days or additional tags for resident hunters. Other goals added to the list are repairs to the town float at the Thorofare, adding a float to the floats at the Ferry Terminal, and checking for general maintenance on other town floats.

**9. REPORT OF MEMBERS** – Eric Gasperini reported that there is a Ferry Advisory Board meeting scheduled for Thursday (July 10).

Jack Olson asked if the Road Crew could clean out the culvert past Ted Dyer's on the North Haven road to aid in drainage of this swampy area.

Emily Lane suggested advertising in the WIND for additional members for the Town Manager Search Committee. She also suggested putting the paving schedule in the WIND.

**10. REPORT OF TOWN MANAGER** – Interim Town Manager Andy Dorr reported he is working on financial reports – a little more challenging without Marjorie here. We received a notice from the MDOT on rule changes on the placing of signs. MSFS meeting on Thursday. Joy Mills provided an updated price list for materials. Keil Kempfer from IF & W will need transportation off the island or to change the time of the meeting.

**11. SPEAKERS FROM THE FLOOR** – None

*There was a consensus of the Board to address agenda item 13 first followed by agenda item 12.*

**12. EXECUTIVE SESSION** – Executive Session pursuant to 1 M.R.S.A. §405(6)(A) to discuss a personnel matter concerning the Harbor Master Vacancy

*Motion by Jack Olson to enter into Executive Session pursuant to 1 M.R.S.A. §405(6)(A) to discuss a personnel matter concerning the Harbor Master Vacancy at 7:41pm. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*

*Motion by Jack Olson to come out of Executive Session at 7:42pm. Second by Dennis Warren. Vote 4-0-0. Motion carried.*

*Motion by Emily Lane to take no action and continue to advertise. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*

**13. EXECUTIVE SESSION – Executive Session pursuant to 1 M.R.S.A. §405(6)(A) to discuss a personnel matter concerning the Road Commissioner Vacancy**

*Motion by Jack Olson to enter into Executive Session pursuant to 1 M.R.S.A. §405(6)(A) to discuss a personnel matter concerning the Harbor Master Vacancy at 7:30pm. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*

*Motion by Jack Olson to come out of Executive Session at 7:40pm. Second by Dennis Warren. Vote 4-0-0. Motion carried.*

*Motion by Jack Olson to accept Dan Bickford as Road Commissioner at \$22.30 per hour. Second by Dennis Warren. Vote 4-0-0. Motion carried.*

**14. ADJOURN – Motion by Jack Olson to adjourn at 7:45pm. Second by Emily Lane. Vote 4-0-0. Motion carried.**

**Next Board of Selectmen's Meeting: Tuesday, July 22<sup>nd</sup>, 2014 at 6:30pm**

*Respectfully Submitted,*

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*Elizabeth Bunker, Deputy Town Clerk*