

MINUTES

**TOWN OF VINALHAVEN
BOARD OF SELECTMEN
Tuesday, June 24, 2014 at 6:30 p.m.
TOWN OFFICE**

1. **ROLL CALL** – *Selectmen Jack Olson, Eric Gasperini, Emily Lane and Dennis Warren; Town Manager Marjorie E. Stratton; Town Clerk Darlene M. York and Deputy Town Clerk Elizabeth Bunker.*

Also present were Andy Dorr, Betsy Hopkins, Bruce Hopkins, Eric Davis, Greg Hopkins, Kathy Warren and Robb Warren.

- a. **Elect Chair & Vice Chair** – *Motion by Dennis Warren to elect Jack Olson as Chair of the Board. Second by Emily Lane. Vote 3-0-1 – Jack Olson abstained. Motion carried.*

Motion by Jack Olson to elect Eric Gasperini as Vice Chair. Second by Emily Lane. Vote 3-0-1 – Eric Gasperini abstained. Motion carried.

2. **MINUTES – Approve the minutes from the June 10th, 2014 Meeting and the June 15th, 2014 Special Meeting** – *Motion by Eric Gasperini to approve the minutes from the June 10, 2014 Meeting. Second by Jack Olson. Vote 3-0-1- Emily Lane abstained. Motion carried.*

Motion by Eric Gasperini to approve the minutes from the June 15th, 2014 Special Meeting. Second by Emily Lane. Vote 4-0-0. Motion carried.

3. **APPROVE AND SIGN TREASURER’S WARRANTS # 52** - *Motion by Eric Gasperini to approve and sign Treasurer’s Warrants #52. Second by Dennis Warren. Vote 4-0-0. Motion carried.*

4. **APPROVE AGENDA** – *Motion by Emily Lane to approve the agenda as written. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*

5. **COMMUNICATIONS**

- a. **Response to John Anders, MSFS** – *Letter was reviewed. Motion by Emily Lane to approve and send letter to John Anders, MSFS manager as written. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*

6. **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**

- a. **Annual Board & Committee Appointments** – *List was reviewed. Motion by Jack Olson to appoint all filled positions. Second by Emily Lane. Vote 4-0-0. Motion carried.*

There was a consensus of the Board to advertise all board and committee vacancies in “The Wind”.

- b. Harbor Master Vacancy** – *One letter of interest was received. Motion by Emily Lane to table until Executive Session. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*
- c. MSAD #8 Director Vacancy** – *There was a consensus of the Board to advertise for letters of interest.*
- d. Road Commissioner Reports** – *No reports received.*

- 1. Striping of Roads** – *There was a consensus of the Board to set-up the striping of roads in July.*

Dennis Warren asked about the roadside mowing. Marjorie stated we usually schedule it in July.

Emily Lane asked about Poole's Hill Road. Road Commissioner Eric Davis stated they are working with a one man crew due to vacations but will add it to the tar patch list. It was stated that it is on the list for the next paving project.

Jack Olson mentioned the catch basin in front of the Union Church.

7. UNFINISHED BUSINESS

- a. Sign Contract for Sheriff's Deputy Services** – *Already approved at previous meeting - Contract was passed for signatures.*
- b. Engine House Press Lease Agreement** – *Motion by Jack Olson to approve lease agreement with Engine House Press pending payment of rent and utilities. Second by Emily Lane. Vote 4-0-0.*

8. NEW BUSINESS

- a. Review Cemetery Mowing Bids** – *Two bids were received. \$26,000 from Ron Nadeau and \$26,500 from Patrick Trainor. Motion by Jack Olson to go with the lowest bid (Ron Nadeau). Second by Eric Gasperini. Vote 4-0-0.*
- b. Review Paving Bids** – *Two bids were received. \$187.47/ton from B&B Paving and \$187.00/ton from Lane. David Bess' recommendation was to use Lane as they use less recycled material in their asphalt. There was discussion on including Robert's Cemetery Road in the paving project, as well as other trouble areas on Old Harbor Road, Round the Island Road, Sands Road, and North Haven Road. Motion by Jack Olson to use David's recommendation and accept Lane's bid. Second by Eric Gasperini. Vote 4-0-0.*
- c. Town Manager Search & Search Committee** – *Motion made by Jack Olson to ask MMA to meet with the Selectmen and Search Committee when they're available. Second by Eric. Vote 4-0-0.*
- d. Liquor License Renewal – Lisa Smith, d/b/a Downstreet Market** – *There were questions on outstanding sewer fees. Motion by Jack Olson to hold a decision until bills are paid. Second by Emily Lane. Vote 4-0-0.*

- e. **Traffic Flow and Safety at Creed's Square (Atlantic Avenue & Water Street)** – *Emily Lane asked about further drainage issues. Eric Davis said a culvert by Steve Ewell's was not possible, but could put in another catch basin on Water Street – Possibly have David Bess look at this area as well and have the pavement crowned for better drainage. Discussion on traffic flow – Marjorie has a letter from MeDOT recommending making no change to the traffic pattern. Betsy and Bruce Hopkins presented three options for a change in traffic flow. Eric Davis said option 1 could be easier for plowing. Motion made by Eric Gasperini to raise the monument where it sits and add a yield sign on Atlantic Avenue approaching the intersection. Second by Jack Olson. Vote 4-0-0.*

9. REPORT OF MEMBERS – *Previously addressed.*

10. REPORT OF TOWN MANAGER – *Marjorie reported there had been an oil spill from the oil tank at the top of the hill at the Lighthouse. The DEP had visited the site on Tuesday (6/24/2014) and determined the structure and tanks should be removed. There is a grant money available to help with cost.*

Maine Community Foundation is interested in giving money for a campaign against litter & roadside trash. Possible kids poster contest. There was a consensus of the Board of no objections.

Legislative Policy Committee – Marjorie presented the board with the ballot. Emily made a motion to vote for William Chapman and Jay Feyler. Second by Jack Olson. Vote 4-0-0.

Financial Statements were reviewed.

Marjorie attended a Municipal Manager's meeting about the revised FEMA Flood Maps. There should be more community outreach to let property owners know of the changes. The Land Trust has asked Sue Baker to come out and speak.

Selectmen's list of goals was briefly reviewed. There was a consensus to add cement pads/strips for town wharf boat launching ramp.

Mills needs to finish chipping on the North Haven Road. The Town will hold their final check until this project is finished.

11. SPEAKERS FROM THE FLOOR – *Betsy Hopkins asked what the Town policy was for giving money and if they required reports. Eric Gasperini made a motion to ask Eldercare for financial statements and minutes from monthly meetings. Second by Emily Lane. Vote 4-0-0.*

12. EXECUTIVE SESSION – **Executive Session pursuant to 1 M.R.S.A. §405(6)(A) to discuss a personnel matter concerning the Interim Town Manager Agreement** - *Motion by Jack Olson to enter Executive Session at 7:50pm pursuant to 1 M.R.S.A. §405(6)(A) to discuss a Personnel Matter concerning the Interim Town Manager Agreement. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*

Motion by Eric Gasperini to come out of Executive Session at 8:05pm pursuant to 1 M.R.S.A. §405(6)(A) to discuss a Personnel Matter. Second by Jack Olson. Vote 4-0-0. Motion carried.

Emily Lane made a motion to approve the Employment Agreement for Interim Town Manager with Andrew Dorr. Second by Jack Olson. Vote 4-0-0. Motion carried.

13. ADJOURN – *Motion by Eric Gasperini to adjourn at 8:27pm. Second by Dennis Warren. Vote 4-0-0. Motion carried.*

Next Board of Selectmen's Meeting: Tuesday, July 8th, 2014 @ 6:30pm

Respectfully Submitted,

Darlene M. York, Town Clerk