



TOWN OF VINALHAVEN BOARD OF SELECTMEN

MINUTES

Tuesday, December 20th, 2016

6:00PM

TOWN OFFICE

1. **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley, Phillip Crossman and Emily B. Lane; Town Manager Andrew J. Dorr; and Town Clerk Darlene M. York.*

Also present were William Alcorn and Donald Poole.

2. **MINUTES** – **Approve the minutes from the November 29th, 2016 Meeting** – *There was a consensus of the Board to correct the last paragraph in item 11 to “disgusting” Motion by Eric Gasperini to approve the minutes from the November 29th, 2016 Meeting as amended. Second by Emily Lane. Vote 4-0-0. Motion carried.*
3. **APPROVE AND SIGN TREASURER’S WARRANTS #25** – *Motion by Emily Lane to approve and sign Treasurer’s Warrants #25. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*
4. **APPROVE AGENDA** – *There was a consensus of the Board to change agenda item 8b. to 9a.; and to add 7h. Librarian’s Report and 7i. Transfer Station Analysis. Motion by Emily Lane to approve the agenda as amended. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*
5. **COMMUNICATIONS** – *None*
6. **SPEAKERS FROM THE FLOOR** – *Bill Alcorn stated he was here to back Delwyn Webster up on the crowning of the gravel roads when grading. Andy Dorr stated that training will be a priority for spring. The crew is currently being spread too thin on projects and we may look into sub-contracting out the grading in the future.*
7. **COMMITTEE AND DEPARTMENT REPORTS/APPOINTMENTS**
 - a. **Accept & Appropriate Donations and Create a Playground Reserve Account** – *There was a consensus of the Board to hold off as reserve accounts need to be created by a Town vote.*

Motion by Eric Gasperini to accept and appropriate \$2,398.00 to the Ambulance Training Reserve; \$1,723.62 to the Ambulance Equipment Reserve; \$405.00 to the Fire

Department Reserve; \$35.00 to the Library Reserve; and \$225 to a Playground Reserve. Second by Emily Lane. Vote 4-0-0. Motion carried.

- b. Board & Committee Appointments** – *Motion by Eric Gasperini to appoint Darlene M. York as Registrar of Votes for a term ending December 31, 2018. Second by Emily Lane. Vote 4-0-0. Motion carried.*

Motion by Eric Gasperini to appoint Andrew J. Dorr as a member and Angelyn Olson as the alternate member of the MSFS Advisory Board for terms ending December 31, 2018. Second by Emily Lane. Vote 4-0-0. Motion carried.

Motion by Eric Gasperini to appoint Samuel Rosen as an alternate member of the Harbor Committee for a term ending June 30, 2017. Second by Emily Lane. Vote 4-0-0. Motion carried.

Motion by Eric Gasperini to appoint Gwenyth B. Harvey to the Board of Appeals for a term ending June 30, 2017. Second by Emily Lane. Vote 4-0-0. Motion carried.

- c. Ambulance Reports** – *Ambulance reports were reviewed. The generators have been swapped and ours is in Texas. They located the leak – a “sprung gasket”. We may be able to keep the generator that was sent to us even after ours is returned.*

Motion by Phil Crossman to approve expenditures from the “AED Fund” as Pat Lundholm see fit. Second by Eric Gasperini. Vote 4-0-0. Motion carried.

- d. Knox County Sheriff’s Office Report** – *Knox County Sheriff’s Office reports were reviewed. Andy Dorr reported that Deputy Rob Potter will be assigned a new Supervisor. His current supervisor is good about coming out to the island monthly. Not sure if the new supervisor will come out to the island. Emily Lane stated we should be pushing to have the new supervisor come out as well. Phil Crossman stated that it would be helpful to have them meet with the Board as well.*

- e. Road Commissioner’s Reports** – *The crew has finished the guardrail at Coombs Neck. They ran into ledge so couldn’t place all of the posts, there are boulders in place for now and will reevaluate in the spring. Andy gave an update on the 3500. There are 3 pages of culvert inventory sheets (over 150 culverts) that have no replacement date. It is assumed that they were all placed prior to 1992 as that was when Carl started tracking the inventory. Phil Crossman asked about using the “chimney liner approach” to the culverts and if we can get someone to look into the culverts with a camera. Phil asked how the miscommunication happened if we already had this data. Andy was not sure. The software that Dan was interested in purchasing is more for budgetary use and Andy doesn’t feel that we need that. Eric Gasperini asked to have a pot hole filled by Cripple Creek Road. Andy stated that the crew could hopefully get to it in the next couple of days.*

- f. Wastewater Department – Certificate of Commitment of Sewer User Rates** – *Motion by Eric Gasperini to approve and sign the Wastewater Department Certificate of Commitment of Sewer Rates. Second by Emily Lane. Vote 4-0-0. Motion carried. Certificate was passed for signatures.*

- g. Sea Level Rise/ Grant Update** – *Andy Dorr reported that he hoped to have the progress report soon. There was no wind on December 15th and it was good for everyone to see how far the water is rising to now.*
- h. Librarian's Report** – *The Librarian's Report was reviewed. Pam alley stated that the Trustees will be meeting again in January to discuss the fines policy Most other libraries are now forgoing fines and just expecting the item be returned or the patron pays to replace the item.*
- i. Transfer Station Analysis** – *Andy Dorr reviewed the Revenue vs. Tonnage Analysis. We are okay on solid waste and demo but the metal seems to be filling up again. Andy to look into the metal in the spring.*

8. OLD BUSINESS

- a. Public Works Garage** – *(See attached letter) A letter was received from Road commissioner Dan Bickford concerning the Public works Garage. Andy Dorr read the highlights. It was asked "Where do we stand now?". It was stated there was a 2 to 2 split vote at the Public Works Garage Committee Meeting, and Dan was not there. The suitability of the sites was discussed as well as looking into alternative sites. The Summary of Findings was reviewed. The DEP permitting process will be to be done for a Salt/Sand Shed to be located anywhere else but in the current PW location. Pam Alley suggested removing the 3rd floor. Motion by Eric Gasperini to go with the recommendation of the Public Works Building Committee (current location and no salt/sand shed - only the cement pad). Second by Phil Crossman. Vote 2-2-0 – Phil Crossman and Emily Lane voting No. Motion failed. There was a consensus of the Board to place this on the next meeting agenda.*
- b. LPA Renewal** – *(See 9a).*

9. NEW BUSINESS

- a. LPA Renewal** – *There are 4 Limited-Purpose Aquaculture (LPA) Licenses up for renewal (Hurricane Island and 3 for Karen Cooper, North Haven). Yvonne Thomas and the Skippers Program are also applying for a license for a site in Carvers Pond to grow kelp.*

10. REPORT OF TOWN MANAGER – *Selectmen's Meetings were set for January 10th, February 7th and February 21st, 2017.*

The painting from the Bill Brown estate is in the vault. There has been no word from Catherine. It was suggested to send to an auction house on the mainland and split any proceeds between the heirs.

WGTech consultants visited the island on December 7th to see our system and to better understand the services we will need. Waiting to hear back about the costs.

Updates to policies and the creation of new ones is still underway from the Safety Audit.

The Substance Abuse Community Group will be meeting in January and is working to do an every 15 minute drill in May to kick off the program.

Still need to remove the weight from the Galamander and jack the rear axle so the wheels are off the ground.

The Broadband Committee continues to meet. We are currently not ready but next year we will be applying for a planning grant. Still going through the process on the buy-in.

Treasurer's Reports were reviewed. Reserve funds were put into a CD with Machias Savings Bank.

11. REPORT OF MEMBERS – *Emily Lane asked about committees meeting on Ordinances. Has the Harbor Committee recommended any proposed changes to the Harbor Ordinance? Emily recommended scheduling a walk through with the Landfill Crew.*

12. EXECUTIVE SESSION PURSUANT TO 1 M.R.S.A. §405(6)(F) FOR A DISCUSSION OF CONFIDENTIAL RECORDS – *Motion by Eric Gasperini to go into Executive Session at 7:26 PM pursuant to 1 M.R.S.A. §405(6)(F) for a discussion of confidential records. Second by Phil Crossman. Vote 4-0-0. Motion carried.*

Motion by Eric Gasperini to come out of Executive Session at 7:30 PM. Second by Phil Crossman. Vote 4-0-0. Motion carried.

13. ADJOURN - *Motion by Emily Lane to adjourn at 7:30 PM. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*

Next Board of Selectmen's Meeting: Tuesday, January 10th, 2017 at 6:00 PM

Respectfully Submitted,

Darlene M. York, Town Clerk