

MINUTES

TOWN OF VINALHAVEN BOARD OF SELECTMEN

~~Tuesday, March 8th, 2016~~ NO QUORUM AVAILABLE

POSTPONED TO THURSDAY, WEDNESDAY MARCH 10TH, 2016
6:00 PM
TOWN OFFICE

- **ROLL CALL** – Selectmen Eric Gasperini, Phillip Crossman and Brandon Osgood; Town Manager Andrew J. Dorr; and Town Clerk Darlene M. York. Pamela C. Alley and Emily B. Lane were absent.

Also present was Jason Marriner.

- **MINUTES** – Approve the minutes from the February 23rd, 2016 Regular Meeting and the March 1st, 2016 Budget Workshop – There was a consensus of the Board to remove the last sentence from 7c. Motion by Eric Gasperini to approve the minutes from the February 23rd, 2016 Regular Meeting as amended. Second by Phil Crossman. Vote 3-0-0. Motion carried.

Motion by Eric Gasperini to approve the minutes from the March 1st, 2016 Budget Workshop. Second by Phil Crossman. Vote 3-0-0. Motion carried.

- **APPROVE AND SIGN TREASURER'S WARRANTS #36** - Motion by Eric Gasperini to approve and sign Treasurer's Warrants #36. Second by Brandon Osgood. Vote 3-0-0. Motion carried.
- **APPROVE AGENDA** – There was a consensus of the Board to add agenda items 5b. Vinalhaven Land Trust; 5c. Vinalhaven School; and 7f. MSFS Advisory Board and to remove agenda item 9b. Downstreet Revitalization Committee – Mission Statement. Motion by Eric Gasperini to approve the agenda as amended. Second by Brandon Osgood. Vote 3-0-0. Motion carried.
- **COMMUNICATIONS**
 - **USEPA & USDA Cool & Connected - Letter of Interest** – Letter was reviewed.
 - **Vinalhaven Land Trust** – Andy reviewed the highlights of the inspection report letter
 - **Vinalhaven School** – Andy read the letter to the Board.
- **SPEAKERS FROM THE FLOOR** – None
- **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**
 - **Ambulance Reports** – Ambulance reports were reviewed. There is still an issue with the wiring in Rescue 2. There was a meeting with the billing service, TG Higgins Business Services and Pat, Andy & Darlene to discuss how runs are coded, filing appeals and sending accounts to collections. There is interest in establishing a Facebook page. Andy recommended waiting until a social media policy is in place.
 - **Knox County Sheriff's Office Report** – Report was reviewed. The Sargent has been sending reports directly to Andy. Rob has been helping as a driver on the ambulance. They are trying to get an AVOC/EVOC class here on the island. Andy has also volunteered to take the class to help if the crew is shorthanded.

- **Road Commissioner's Report** – Dan is back from vacation. They haven't unrigged the trucks yet, just in case. We put the recommended Grade 5 bolts in the snow blower but they still broke off and caused twisting and the welding to break. It is still under warrantee so they are sending a new auger. Andy recommended ordering extra sheer pins that are made for it.
- **Transfer Station Report** – Andy stated he is concerned with the metal budget. Options are to not accepting metal for the time being; placing a "Wind" ad suggesting people take the metal from us; increase disposal rates; or hold a Special Town Meeting to increase the budget. It was stated again that a scale is needed at the Transfer Station. There was a consensus of the Board to look into increasing the rates at the next meeting. Andy to email the board beforehand. Eric expressed a concern with Styrofoam and other non-burnables being in the burn pile. It was stated that the attendants need to check trucks before they go below.
- **Wastewater Department – Certificate of Commitment of Sewer User Rates** – Motion by Eric Gasperini to approve and sign the Wastewater Department Certificate of Commitment of Sewer User Rates. Second by Brandon Osgood. Vote 3-0-0. Motion carried. Certificate was passed for signatures.
- **MSFS Advisory Board Report** – Andy reported that he thanked the MSFS for supporting the Reads Program. Andy reviewed the highlights of the Financial Report, Ridership Report and the Vessel Report. It was stated that the Thompson will be in Islesboro while Margaret Chase Smith is out of service for maintenance. Phil asked if the elevator was working. Andy stated No but that it was being worked on. When discussing possible tariff changes, excursion trips need to be looked at, as well as the fee schedule for commercial vehicles.
- **OLD BUSINESS**
 - **Public Works Garage – RFP Review** – The Public Works Garage Committee met last week to review the 2 RFP's that were received. Urbahn Architects PLLC proposal came in not to exceed \$40,000 and Gartley & Dorskey Engineering & Surveying proposal came in not to exceed \$53,000 with \$2,000 in reimbursable expenses. Gartley & Dorskey's proposal included 3 separate building plans. When contacted for just one building plan their proposal dropped to not exceed \$37,380 with \$2,000 in reimbursable expenses. Urbahn Architects PLLC also reduced their proposal to not exceed \$37,800. The Committee recommended Urbahn Architects PLLC bid not to exceed \$37,800. Motion by Phil Crossman that we concur with the Public Works Building Committee. Second by Brandon Osgood. Vote 3-0-0. Motion carried.
- **NEW BUSINESS**
 - **Harborside Wharf, LLC – License/Permit for Fireworks Use** – There was a consensus of the Board to have the MMA Underwriter review the License/Permit for Fireworks Use.
 - **Amendment to the Ambulance Billing – Write-off Policy** – Andy reviewed the proposed changes to the Ambulance Billing Policy. Motion by Eric Gasperini to approve the amendment to the Ambulance Billing Policy. Second by Phil Crossman. Vote 3-0-0. Motion carried.
 - **Tax Acquired Property – Reconsider Property Claim** – A letter was sent to Jason Marriner following the inspection and inventory. Jason has responded and stated claim to the inventoried items. Jason stated he is out with the exception of the large items (washer, dryer, refrigerator, etc.) and asked for an extension as he is unable to get a truck in the road. There was no quorum for a vote but there was an assurance that the Town would work with him to remove his belongings. Jason stated that the animals were out and in the camper with him. The Board agreed for it to be up to Andy on what to do with the power to the building. Jason stated he had a generator and batteries. Jason had the unsigned paperwork for the land purchase and asked what the Town was going to do with the building. It was stated that the Board needs to look into the options on what to do with the building.
- **REPORT OF TOWN MANAGER** – The Stevens trial has ended and the lawyers are drafting their conclusions. It is anticipated that the judge will begin drafting his decision by the first week of May.

There is a Sea-Level Rise Forum and Potluck dinner planned for April 7th. There are three confirmed presenters and waiting for confirmation of two more. Andy is working with MCHT to draft some maps showing potential extent of sea level rise on Vinalhaven.

Motion by Eric Gasperini to appoint Marc Candage to the Sea-Level Rise Committee. Second by Phil Crossman. Vote 3-0-0. Motion carried.

Sargent Matt Elwell has informed Andy that he is cutting back on overtime for the time being to prevent burnout of the deputy. Any changes to the contract should be discussed in the coming month.

The Library's front door cannot be opened from the inside if not unlocked with the key. This is an issue during night programs. The handle should be replaced.

Andy will email to the Board the guidelines from the General Assistance Manual and will continue to research.

There is a drainage issue on town property on the Booth's Quarry Road but there are no easements that we can find.

Treasurer's Report was reviewed.

- **REPORT OF MEMBERS** – *Brandon Osgood asked about tar patching roads.*
- **2016-2017 BUDGET WORKSHOP** – *There was a consensus of the Board to postpone to Tuesday, March 15th, 2016 at 6:00 PM.*
- **ADJOURN** – *Motion by Eric Gasperini to adjourn at 7:35 PM. Second by Brandon Osgood. Vote 3-0-0 Motion carried.*

Next Board of Selectmen's Meetings: Tuesday, March 15th, 2016 at 6:00 PM (Budget Workshop)
Tuesday, March 22nd, 2016 at 6:00 PM (Regular Meeting)

Respectfully Submitted,

Darlene M. York, Town Clerk