

MINUTES

TOWN OF VINALHAVEN BOARD OF SELECTMEN

Tuesday, September 6th, 2016
IMMEDIATELY FOLLOWING PUBLIC HEARING (6:00 PM)
TOWN OFFICE

1. **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley and Phillip Crossman,; Town Manager Andrew J. Dorr; and Town Clerk Darlene M. York. Emily B. Lane and Brandon Osgood were absent.*

Also present were Lucy Hallowell, Martha Conway, Ed Conway, Delwyn Webster, Bill Alcorn and Lili Sheeline.

2. **MINUTES** – **Approve the minutes from the August 23th, 2016 Meeting** - *Motion by Eric Gasperini to approve the minutes from the August 23rd, 2016 Meeting. Second by Pam Alley. Vote 3-0-0. Motion carried. Pam was not present at meeting - Need to revisit when a quorum is present.*

3. **APPROVE AND SIGN TREASURER'S WARRANTS #10** – *Motion by Eric Gasperini to approve and sign Treasurer's Warrants #10. Second by Pam Alley. Vote 3-0-0. Motion carried.*

4. **APPROVE AGENDA** – *There was a consensus of the Board to delete agenda item 7b. Ambulance Reports; and to add agenda items 5a. Verrill Dana; 5b. Crockett's River Road Property Owners; 7b. Harbormaster's Report; and 7e. Knox County Sheriff's Report. Motion by Eric Gasperini to approve the agenda as amended. Second by Phil Crossman. Vote 3-0-0. Motion carried.*

5. **COMMUNICATIONS**

- a. **Verrill Dana** – *A few years ago there was an issue with the Harriet Chatfield Estate. Verrill Dana is asking for a consent & release to be sign to finalize this. Motion by Phil Crossman to authorize the Town Manager to sign the consent & release on behalf of the Town. Second by Eric Gasperini. Vote 3-0-0. Motion carried.*

- b. **Crockett's River Road Property Owner's** - *A letter was received from the property owners along the Crockett's River Road (see attached), requesting that Phil Curtis from Maine Local Roads Center come out and give his opinion on the road. The Board agreed they would be happy to have Phil Curtis come out and asked Andy Dorr to call to set up a time that worked for him. Andy Dorr stated a meeting was tentatively planned for Monday, Tuesday or Wednesday of next week, just waiting for a return email from Phil Curtis.*

Delwyn Webster asked if there was any chance the Board would spend a few bucks and have Landmark do some engineering plans. He feels it is prudent to have something on paper on what Phil Curtis thinks should be done. Eric Gasperini stated he thought it would be more than a few dollars. There are lots of places where the ditches need to be cleaned out.

Lili Sheeline stated she was interested in hearing from Phil Curtis on any alternative options. It was stated that we are running out of time. Need to blast the exposed areas before cold weather.

Delwyn Webster recommended having an enlarged map to write notes on what Phil Curtis recommends. Del to take a few maps over to Staples and make copies.

6. SPEAKERS FROM THE FLOOR - *Lili Sheeline thanked the Board for working on the Crockett's River Road.*

Lucy Hallowell asked if jobs normally went out to bid. It was stated that the Board had recently adopted a bid policy.

7. COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS

- a. Accept & Appropriate Donations** – *Motion by Phil Crossman to accept and appropriate \$3,642.84 to the Ambulance Education Reserve; \$2,642.00 to the Ambulance Equipment Reserve; \$500.00 to the Fire Department Reserve; and \$524.00 to the Library Reserve. Second by Eric Gasperini. Vote 3-0-0. Motion carried.*
- b. Harbormaster Reports** – *Harbormaster's Report was reviewed. It was asked how many hours are budgeted for the stipend. It was stated 10 hours per month with extra built into the budget at \$15 per hour.*
- c. Librarian's Report** – *Librarian's Report was reviewed.*
- d. Road Commissioner's Report** – *Andy reported part the calcium chloride should be delivered this week and the rest shortly thereafter. Hope to potentially get it down this fall or if not, in the spring, it has to be applied when wet. The crew has been working on the Coombs Neck Road washout area. Winter Sand will be barged this week and next.*
- e. Knox County Sheriff's Office** - *Knox County Sheriff's Office reports were reviewed.*

8. OLD BUSINESS

- a. MeDOT – MSFS Response** – *Phil Crossman drafted a letter of response to Rick Dubois. It is currently with Pat for review.*

9. NEW BUSINESS

- a. Fuel Bids** – *Two bids were received. One from Vinalhaven Fuel with fixed prices for Fuel Oil at \$2.13, K1 at \$2.44, and Diesel at \$3.13; and one from Alternative Oil at \$.35 over rack price. A letter was included with bid stating that the fuel history seemed high. Motion by Phil Crossman to table discussion until next meeting. Second by Eric Gasperini. Vote 2-0-1 - Pam Alley abstained. Motion carried. Martha Conway stated she could not honor her bid in two weeks. Andy Dorr went into his office to get the fuel history. Motion by Eric Gasperini to revisit fuel bids. Second by Phil Crossman. Vote 2-0-1 - Pam Alley abstained. Motion carried. There was discussion on fuel history. Motion by Phil Crossman to accept the Vinalhaven Fuel bid. Second by Eric Gasperini. Vote 2-0-1 - Pam Alley abstained. Motion carried. Andy Dorr stated he hopes at some point to go out to bid before budget time.*
- b. General Assistance Ordinance Appendices A-D 2016-2017** – *Motion by Eric Gasperini to approve the General Assistance Ordinance Appendices A-D for 2016 - 2017. Second by Phil Crossman. Vote 3-0-0. Motion carried. Ordinance was passed for signatures.*
- c. Warrant & Notice of Election – Region 8 Mid-Coast School of Technology Referendum** – *Motion by Eric Gasperini to approve and sign the Warrant & Notice of Election for Region 8 Mid-Coast School*

of Technology Referendum. Second by Phil Crossman. Vote 3-0-0. Motion carried. Warrant was passed for signatures. It was asked how the cost shares will be broken down and if another presentation could be set up to answer questions. It is assumed that it will be by state valuations.

10. REPORT OF TOWN MANAGER – *It was suggested to see if Dana Blackington would come to a meeting to discuss Deborah's Spring.*

It was assumed that any unspent money raised for gravel and paved roads would go into a reserve account, but as the warrant was worded any unspent money went into undesignated fund balance. Neither good nor bad, just bringing to the Boards attention. Eric Gasperini recommended creating reserve accounts for the next annual town meeting warrant.

Still working on prep work on Zekes Point Road. It was brought to his attention that a part of the road had been expanded beyond the easement right of way. In the future, surveying should be part of the project.

We are continuing to chip away on the Calderwood's Neck Road and Young Road. An estimate was received from Mills Excavation for culvert work. We still need to clarify on which culverts but should be no more than 14 days of work.

Calcium Chloride will be here Friday. Winter Sand will all be here by the end of the month. Working to get traps moved from the wharf.

10. REPORT OF MEMBERS - *Pam Alley asked about the "No Parking" signs for Carver's Street. It was stated that they were installed a week or two ago. She was unaware as people have still been parking there. It was stated that people should be sited if they are parked in a no parking area. Phil Crossman asked what should be expected if calls are made. We do not currently have ticket books for local ordinances issues, so not much until we do. On other issues, if not on duty it is up to the supervisor to approve the overtime.*

Delwyn Webster asked if he floats by the ferry were strictly for fishermen. It was stated no. There are boats all the way around the float. It was recommended to have an area free for loading and unloading. It was stated that the ability to enforce is not in the budget.

11. ADJOURN - *Motion by Phil Crossman to adjourn at 7:15 PM. Second by Eric Gasperini. Vote 3-0-0. Motion carried.*

Next Board of Selectmen's Meeting: Tuesday, September 27th, 2016 at 6:00 PM

Respectfully Submitted,

Darlene M. York, Town Clerk