

MINUTES

TOWN OF VINALHAVEN BOARD OF SELECTMEN

Tuesday, July 12th, 2016

6:00 PM

TOWN OFFICE

1. **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley, Phillip Crossman, Emily B. Lane and Brandon Osgood; Town Manager Andrew J. Dorr; and Deputy Town Clerk Elizabeth Bunker.*

Also present were: Dan Bickford, Martin Stein, Kris Davidson, and Del Webster

2. **MINUTES – Approve the minutes from the June 28th, 2016 Meeting** – *Motion by Emily Lane to approve the minutes from the June 28th, 2016 Meeting. Second by Pam Alley. Vote 5/0/0. Motion carried.*
3. **APPROVE AND SIGN TREASURER’S WARRANTS #2** – *Motion by Emily Lane to approve and sign Treasurer’s Warrants #2. Second by Pam Alley. Vote 5/0/0. Motion carried.*
4. **APPROVE AGENDA** – *Added item 5d: Maine State Ferry Service to the agenda. Motion by Eric Gasperini to approve the agenda as amended. Second by Pam Alley. Vote 5/0/0. Motion carried.*
5. **COMMUNICATIONS**
 - a. **Vinalhaven Veterans Memorial** – *Clarence Conway provided Andy Dorr with a picture of the proposed look of the new memorial. Money is still being raised so there is no set timeline for installation, but Wes Reed has begun to cut some of the stones.*
 - b. **MMA – Proposals to consider submitting to the Legislature in 2017** – *Phil Crossman said he has already done his and sent it in. The rest of the board was ok with Andy Dorr filling it out and submitting it on their behalf.*
 - c. **MMA Annual Election – Vice President and Executive Committee Members** – *Signed by Eric Gasperini as Chair of the board. Andy Dorr will mail it in.*
 - d. **Maine State Ferry Service** – *Pat Lundholm had sent a letter to Rick Dubois et al. about missed emergency trips due to lack of crew. Andy Dorr read the reply she received: They found no indication that the Captain was the reason for missed medical trips. Phil Crossman has drafted a letter to be sent again to this same group and to also include the Secretary of Transportation, the Governor, Representative Kumeiga, and Senator Miramant. Phil Crossman made a motion to send this letter to the aforementioned people. Second by Eric Gasperini. The letter was emailed to the board prior to the meeting; everyone but Andy Dorr had a chance to read it. Pam Alley expressed concern and suggested waiting until Andy Dorr had a chance to review the letter. Phil Crossman rescinded his motion. Eric Gasperini made a motion to send this letter after Andy Dorr has had a chance to review it. Second by Emily Lane. Vote 5/0/0. Motion carried.*

6. SPEAKERS FROM THE FLOOR – None

7. COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS

- a. Board & Committee – Appointments** – *Eric Gasperini made a motion to allow the Fox Islands Broadband Task Force to become a town committee. Second by Phil Crossman. Vote 5/0/0. Motion carried. Pam Alley asked why wanted to become a town committee and Andy Dorr said it was because of the scope of the project and to clarify the expense of the donations received from the project sponsors. The board agreed on staggered 3-year terms. A motion was made by Eric Gasperini to accept Janann Sherman, Patrick McCormick, Norbert Leser, and Emily B. Lane to the Fox Islands Broadband Task Force. Second by Brandon Osgood. Vote 4/0/1 -Emily Lane abstained. Motion carried.*

Eric Gasperini made a motion to re-appoint Gabe McPhail to the Budget Committee. Second by Emily Lane. Vote 5/0/0. Motion carried.

Eric Gasperini made a motion to re-appoint Charlotte Goodhue to the Planning Board. Second by Brandon Osgood. Vote 5/0/0. Motion carried.

Eric Gasperini made a motion to accept Brooke Conway's resignation from the Downtown Revitalization Committee. Second by Emily Lane. Vote 5/0/0. Motion carried.

- b. Ambulance Reports** – *The board reviewed the ambulance report. Andy Dorr added that there were a few summer residents that are helping out the ambulance crew this summer. Pat Lundholm is taking time off and there will be two Paramedics here to fill in. Dr. Stewart Damon will be bringing simulation dummies to the island for trainings at locations around town. The dummies are borrowed from UNE.*
- c. Harbormaster Report** – *Basic maintenance was done on the boat at the beginning of June. Jim Harris has been after owners to remove their traps and trailers from the parking lots. He's also addressed a few oversized boats being tied up on the floats.*
- d. Transfer Station Report** – *Analysis numbers were reviewed. The board discussed the option of installing scales to weigh vehicles with demo (cost and change of layout/new facility were all mentioned).*

The board reviewed a letter from Fire Chief Marc Candage about his concerns with the burn pile at the Transfer Station. His most urgent concern is items being put into the burn pile that are not allowable under the law. Second is the size of the burn pile and trying to keep it more manageable. He also asked why cardboard is being put into the burn pile and not into the recycle trailer. He suggested possibly finding a better location for the burn pile, and in the meantime keeping a better eye on what is being put into the pile.

Emily Lane suggested putting a reminder in the Wind about what is allowable in the burn pile. Phil Crossman said the ordinances should be reviewed and revised. Del Webster made the suggestion to have one gate open and have employees check each truck as it comes in.

Phil Crossman made a motion to review/edit the Transfer Station ordinances by the end of the calendar year. Second by Emily Lane. Vote 5/0/0. Motion carried

Pam Alley asked where the boundary lines of the Transfer Station property were. Andy Dorr said they were just after the stock piles on the far side of the Transfer Station. Eric Gasperini asked about moving the ash pile to make more room. Del Webster said that the DEP might have

concerns about where the ash pile can be moved. This also raised the issue of budget for disposal.

- e. **Road Commissioner's Reports** – *Dan Bickford's report was presented in a new format that now includes the yardage of material used at each job. This should help to give a better idea of where material is going, and how much is being lost. Emily Lane asked about Coombs Neck Road. Dan Bickford and Andy Dorr had been to look at the road today. Dan Bickford needs more measurements and recommendations are being taken from outside sources on a plan for the road. If Dan Bickford makes a design he would still like to have it okayed by an engineer to avoid municipal liability. Emily Lane commended Dan Bickford on his detailed report. Dan Bickford said good weather only lasts for a short time and he'd like to move as rapidly as possible on projects. Certain sections of road won't last until a paving project is determined so they'll have to continue to "put Band-Aids" on until that time. There was talk of building a inventory database so a better timeline can be created for replacement/repairs/ preventative maintenance on culverts, catch basins, etc. Andy Dorr talked about using the GIS software and the coordinates that Dan Bickford has taken in conjunction with the newly created database to eventually create maps. There is very detailed software available for this type of project, but it is very costly, and not quite what the Town is looking for. Andy Dorr has suggested starting with a simple Excel spreadsheet that can later be used with existing GIS software. Phil Crossman asked what the board could do to help. Dan Bickford said they just need to stay on task and develop a plan/timeline to help the crew stay ahead of town projects – A preventative schedule should be developed as opposed to immediate fixes. Once a paving project is established then Dan Bickford can set better goals for the town crew. Developing a timeline will also have budgetary benefits as well. Eric Gasperini volunteered to help create a spreadsheet/database. Dan Bickford suggested concentrating on roads that could be included in the paving project. Martin Stein suggested asking for help from summer kids or an intern to help, with either nominal wages or volunteered time. Dan Bickford said they need to start getting salt and sand ready for this winter. They have about 200 yards currently on hand. Andy Dorr is looking for a company on the mainland that would bring material over and take metal on the return trip. There are lots of logistics to work out with the ferry and finding a cooperating company. Phil Crossman asked Andy Dorr to get estimates on barging materials vs. making multiple trips on the ferry or a "municipal trip."*

8. OLD BUSINESS – None

9. NEW BUSINESS

- a. **Ohio University "Rabbit Lodge"** – *Buyers for the "Rabbit Lodge" property on the North Haven Road have asked the town for a right-of-way across Middle Mountain Town Park to allow them to build a new house on part of the property. Andy Dorr has spoken with MMA and the town's lawyer. There was a lot of discussion on terms being used: adverse use vs. open and notorious use, and discussion on what constituted continuous use. Emily Lane asked what the owners intentions would be after the construction of the house. Kris Davidson said the owners told her they would like to restore the road after construction to its previous state – no vehicular use. Eric Gasperini questioned the town's liability for any accidents. Phil Crossman made a motion to allow a two year easement with conditions. Second by Emily Lane. Vote 5/0/0. Motion carried. Kris Davidson asked that Andy Dorr respond to Ohio University in writing letting them know of the Town's decision.*
- b. **Interstate Septic Systems, Inc. – 2016-2017 Contract Renewal** – *Motion by Emily Lane to approve the Septic Waste Disposal Facility Agreement for 2016-2017 with Interstate Septic Systems, Inc. Second by Eric Gasperini. Vote 5/0/0. Motion carried.*

- c. **Board of Selectmen Goals – 2016-2017** – *Eric Gasperini: Continue future capital projects including sidewalks (main street and ferry terminal), and engineering projects with Carrying Place Bridge and Lanes Island Bridge.*

Emily Lane: Revisit ordinances with the appropriate committees (including how to enforce some ordinances), and to continue the discussion of Public Works facility.

Brandon Osgood: Preparation for winter materials

Phil Crossman: Sidewalks, restructure procedures at the Transfer Station, Rising Tide issues, and review ordinances.

Pam Alley: Transfer Station concerns

Andy Dorr suggested starting budgeting meetings in January to be ready to guide the budget committee.

- 10. REPORT OF TOWN MANAGER** – *The grant for the Sea Level Rise Study was received. Good through December of 2017.*

The Medical Center is looking at getting their roof repaired. Andy Dorr had a letter from Dinah Moyer estimating the cost at \$21,000. Repairs had been done in 2008. The company they are using recommends coating the roof with an anti-rust product. There are no problems with the structure of the roof so they are not looking to rebuild.

The shared workspace on Main Street has two sponsors equaling \$3000 and the Medical Center has donated some equipment. There has been no response from Time Warner on getting internet installed at the Main Street location. Emily Lane applauded Andy Dorr on his efforts on this project.

- 11. REPORT OF MEMBERS** – *Pam Alley asked Andy Dorr if he'd had any luck locating the owners of the scallop drags and old lobster car on the Smith's Point Beach. She also asked Dave Moyer if the Legion could do anything about it and he told her that it was his understanding that the Park Commission took care of the Beaches. Andy Dorr will look into having them removed.*

Emily Lane asked if there had been any reaction to the speed checker being placed around town. Andy Dorr said that it has been requested at specific locations (ie. Beside FIEC office as you enter Main Street, and Sands Road/Old Harbor Road).

- 12. ADJOURN** – *Motion by Eric Gasperini to adjourn at 7:52 PM. Second by Phil Crossman. Vote 5/0/0. Motion carried.*

Next Board of Selectmen's Meeting: Tuesday, July 26th, 2016 at 6:00 PM

Respectfully Submitted,

Elizabeth Bunker, Deputy Town Clerk