

MINUTES

TOWN OF VINALHAVEN BOARD OF SELECTMEN – BUDGET WORKSHOP

Tuesday, March 15th, 2016

6:00 PM

TOWN OFFICE

- **ROLL CALL** – *Selectmen Brandon Osgood, Phillip Crossman and Emily B. Lane; Town Manager Andrew J. Dorr; and Town Clerk Darlene M. York. Eric Gasperini and Pamela C. Alley were absent.*
- **APPROVE AND SIGN TREASURER’S WARRANTS #37** – *Motion by Emily Lane to approve and sign Treasurer’s Warrants #37. Second by Phil Crossman. Vote 3-0-0. Motion carried.*
- **APPROVE AGENDA** – *Motion by Emily Lane to approve the agenda as written. Second by Brandon Osgood. Vote 3-0-0. Motion carried.*
- **NEW BUSINESS**
 - **2016-2017 Budget Workshop – Town Property:** *Town Wharf budget was reviewed. Motion by Phil Crossman to amend the Town Wharf budget to \$1,884. Second by Brandon Osgood. Vote 3-0-0. Motion carried.*

Old Fire Hall budget was reviewed. Motion by Emily Lane to set Old Fire Hall budget at \$4,000. Second by Brandon Osgood. Vote 3-0-0. Motion carried.

Thorofare Lease budget was reviewed. There is an increase of \$15,000 for either an additional or a replacement float. Motion by Emily Lane to go ahead with the \$18,290 budget and let the Town Manager decide, at his discretion on a new or replacement float. Second by Phil Crossman. Vote 3-0-0. Motion carried.

Park Commission budget was reviewed. Motion by Emily Lane to go with the Town Manager recommendation of \$5,300. Second by Phil Crossman. Vote 3-0-0. Motion carried.

Airfield budget was reviewed. Motion by Brandon Osgood to go with the Town Manager recommendation of \$1,725. Second by Emily Lane. Vote 3-0-0. Motion carried.

Streetlight budget was reviewed. It was questioned if street lights are added, will it affect the cost. Motion by Brandon Osgood to go with the Town Manager recommendation of \$23,000. Second by Phil Crossman. Vote 3-0-0. Motion

carried.

Hydrants budget was reviewed. Motion by Phil Crossman to approve the Hydrants budget as is, \$80,595. Second by Brandon Osgood. Vote 3-0-0. Motion carried.

It was stated that there is a \$6,700 balance remaining from the Historical Society roof. Need to discuss setting up a contingency fund for the building at another meeting.

Cemeteries: *Salaries budget was reviewed. Motion by Emily Lane to accept the Town Managers recommendation. Second by Phil Crossman. Vote 3-0-0. Motion carried.*

Service fee budget was reviewed. It was stated that the Budget Committee disagreed with the cleaning and reduced the stone restoration/cleaning line to \$2,600. Motion by Brandon Osgood to leave the service fee budget as is for now, \$37,933. Second by Emily Lane. Vote 3-0-0. Motion carried.

Supplies budget was reviewed. Motion by Phil Crossman to go with the Town Manager's recommendation of \$1,000. Second by Emily Lane. Vote 3-0-0. Motion carried.

Library: *Wages budget was reviewed. It was stated that the Budget Committee recommended \$48,450. Motion by Emily Lane to go with the Budget Committee recommendation. Second by Brandon Osgood. Vote 3-0-0. Motion carried.*

Insurance budget was reviewed. It was stated that the Budget Committee recommended \$10,600. Motion by Emily Lane to go with the Budget Committee recommendation. Second by Brandon Osgood. Vote 3-0-0. Motion carried.

Retirement budget was reviewed. Motion by Phil Crossman to go with the Town Manager recommendation but rounding up to \$1,898. Second by Emily Lane. Vote 3-0-0. Motion carried.

Service Fees budget was reviewed. Motion by Emily Lane to go with the Town Manager recommendation of \$3,500. Second by Brandon Osgood. Vote 3-0-0. Motion carried.

Lodging and Meals budget was reviewed. Motion by Emily Lane to go with the Town Manager recommendation of \$600. Second by Brandon Osgood. Vote 3-0-0. Motion carried.

Travel and Transportation budget was reviewed. Motion by Brandon Osgood to go with the Town Manager recommendation of \$150. Second by Phil Crossman. Vote 3-0-0. Motion carried.

Supplies budget was reviewed. There was a discussion on the computers. It was stated that the Budget Committee recommended \$5,250. Motion by Brandon

Osgood to go with the Town Manager & Budget Committee recommendations of \$5,250. Second by Emily Lane. Vote 3-0-0. Motion carried.

Utilities budget was reviewed. Motion by Phil Crossman to go with the Town Manager recommendation of \$9,336.50. Second by Emily Lane. Vote 3-0-0. Motion carried.

Telephone budget was reviewed. Motion by Emily Lane to go with the Town Manager recommendation of \$1,260. Second by Phil Crossman. Vote 3-0-0. Motion carried.

Training, Dues and Subscriptions budget was reviewed. Motion by Phil Crossman to go with the Town Manager recommendation of \$760. Second by Emily Lane. Vote 3-0-0. Motion carried.

Books/Magazines budget was reviewed. Motion by Emily Lane to go with the Town Manager recommendation of \$9,000. Second by Phil Crossman. Vote 3-0-0. Motion carried.

Administration: *Salaries budget was reviewed. COL is 3.12 %. Budgets were figured with 2%. Eric Gasperini had asked for figures with 3%. Difference of \$4,600 over all budgets. Motion by Brandon Osgood to go with 2%. Second by Phil Crossman. Vote 3-0-0. Motion carried.*

Wages budget was reviewed. There was a discussion on an entry level replacement for the retiring Administrative Assistant. Motion by Phil Crossman to change wages budget to \$109,152.35. Second by Emily Lane. Vote 3-0-0. Motion carried.

Insurance budget was reviewed. Motion by Emily Lane to go with Town Manager recommendation of \$41,349.70. Second by Phil Crossman. Vote 3-0-0. Motion carried.

Retirement budget was reviewed. Motion by Phil Crossman to go with Town Manager recommendation of \$10,204.34. Second by Brandon Osgood. Vote 3-0-0. Motion carried.

Service Fee budget was reviewed. Motion by Phil Crossman to increase Service Fee budget to \$30,500. Second by Emily Lane. Vote 3-0-0. Motion carried.

Lodging and Meals budget was reviewed. Motion by Emily Lane to go with the Town Manager recommendation of \$3,500. Second by Phil Crossman. Vote 3-0-0. Motion carried.

Travel and Transportation budget was reviewed. It was stated the Budget Committee recommended \$2,000. Motion by Brandon Osgood to go with the Town Manager recommendation of \$3,000. Second by Phil Crossman. Vote 3-0-0. Motion carried.

Supplies budget was reviewed. Motion by Emily Lane to go with the Town Manager recommendation of \$5,700. Second by Phil Crossman. Vote 3-0-0. Motion carried.

Telephone budget was reviewed. It was stated the Budget Committee recommended \$3,750. Motion by Emily Lane to go with the Budget Committee recommendation of \$3,750. Second by Phil Crossman. Vote 3-0-0. Motion carried.

Postage budget was reviewed. Motion by Emily Lane to go with the Town Manager recommendation of \$5,000. Second by Brandon Osgood. Vote 3-0-0. Motion carried.

Advertising budget was reviewed. Motion by Emily Lane to go with the Town Manager recommendation of \$3,500. Second by Brandon Osgood. Vote 3-0-0. Motion carried.

Training, Dues and Subscriptions budget was reviewed. Motion by Emily Lane to go with the Town Managers request of \$11,045. Second by Phil Crossman. Vote 3-0-0. Motion carried.

Printing budget was reviewed. Motion by Phil Crossman to go with the Town Managers recommendation of \$3,750. Second by Brandon Osgood. Vote 3-0-0. Motion carried.

Selectmen's Contingency budget was reviewed. Motion by Phil Crossman to go with the Town Managers recommendation of \$2,000. Second by Brandon Osgood. Vote 3-0-0. Motion carried.

Washington School: *Wages budget was reviewed. Motion by Emily Lane to go with the Town Managers recommendation of \$9,704.04. Second by Brandon Osgood. Vote 3-0-0. Motion carried.*

Service Fees budget was reviewed. Motion by Emily Lane to go with the Town Managers recommendation of \$6,500. Second by Phil Crossman. Vote 3-0-0. Motion carried.

Supplies budget was reviewed. Motion by Phil Crossman to go with the Town Managers recommendation of \$1,300. Second by Brandon Osgood. Vote 3-0-0. Motion carried.

Utilities budget was reviewed. Motion by Phil Crossman to go with the Town Managers recommendation of \$12,075.50. Second by Emily Lane. Vote 3-0-0. Motion carried.

Improvements budget was reviewed. Motion by Phil Crossman to go with the Town Managers recommendation of \$10,000. Second by Emily Lane. Vote

3-0-0. Motion carried.

- **ADJOURN** – *Motion by Brandon Osgood to adjourn at 6:58 PM. Second by Phil Crossman. Vote 3-0-0. Motion carried.*

Next Board of Selectmen's Meetings: Tuesday, March 22nd, 2016 at 6:00 PM – Regular Meeting

Workshop **Tuesday, March 29th, 2016 at 6:00 PM – Budget**

Respectfully Submitted,

Darlene M. York, Town Clerk