

## MINUTES

**TOWN OF VINALHAVEN  
BOARD OF SELECTMEN  
Monday, October 13<sup>th</sup>, 2015  
Immediately Following Special Town Meeting  
TOWN OFFICE**

1. **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley, Phillip Crossman, Emily B. Lane and Brandon Osgood; Town Manager Andrew J. Dorr; and Town Clerk Darlene M. York.*

*Also present were Jason Marriner, Billy Shane Forner, Pat Paquet, Joe Lazaro, Rob Warren, Chris Kolofsky, Martha Conway, Bob Candage, Abigail Trafford, Margaret Forner, Owen Forner, Eleanor Forner and Ruby Warren-Dickey.*

2. **MINUTES** – **Approve the minutes from the October 5<sup>th</sup>, 2015 Meeting** – *Motion by Eric Gasperini to approve the minutes from the October 5<sup>th</sup>, 2015 Meeting. Second by Emily Lane. Vote 5-0-0. Motion carried.*
3. **APPROVE AND SIGN TREASURER’S WARRANTS #15** – *Motion by Brandon Osgood to approve and sign Treasurer’s Warrants #15. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*
4. **APPROVE AGENDA** – *There was a consensus of the Board to add agenda items 5a. Louis Roberts – Ball ground; 5b. Lloyd Roberts – Middle Mountain; 7b. Isle Au Haut Mountain Road; 8b. Open Fuel Oil Bids; and 8c. Open Paving Bids. Motion by Eric Gasperini to approve the agenda as amended. Second by Phil Crossman. Vote 5-0-0. Motion carried.*
5. **COMMUNICATIONS** –
  - a. **Louis Roberts – Ball ground** – *The Town currently leases this property but the owner is looking to gift the land to the Town for tax purposes. He is asking the town to fill out IRS Tax Form 8283, pay for an appraisal, prepare the title/deed transfer, and register it with the County. Andy Dorr to look into a ballpark figure of the costs involved. Will need to schedule a Public Hearing if interested in accepting this gift.*
  - b. **Lloyd Roberts – Middle Mountain** – *The Land Trust did some trail clearing on Middle Mountain and wanted to report back to the Town on what they did. Phil Crossman stated he was very encouraged by the current Park Commission.*
6. **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**
  - a. **Accept and Appropriate Donations** – *Motion by Emily Lane to accept and appropriate \$150 to the Ambulance Education Reserve; \$500 to the Ambulance Equipment Reserve; and \$452 to the Library Reserve. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*
  - b. **Board & Committee – Appointments &/or Resignations** – *Motion by Eric Gasperini to accept with regret Rob Potter’s resignation as Harbor Master. Second by Brandon Osgood.*

*Vote 5-0-0. Motion carried. There was a consensus of the Board to advertise for a Harbor Master in the Wind. There was a consensus of the Board to leave the Harbor Boat in the water for the winter as long as it is shoveled and maintained.*

- c. Ambulance Reports** – Reports were reviewed. The Board of Selectmen HIPPA training has been re-scheduled to October 26<sup>th</sup>, 2015 at 6:00 PM.
- d. Animal Control Officer's Report** – No report received.
- e. Cemeteries Report** – No report received.
- f. Ferry Tariff Advisory Committee** – The Ferry Tariff Advisory Committee has recommended a change in wording to the Line Number Procedure. "During those hours when the terminal is open to the public, only ONE line number and/or standby will be issued per person per day. During the period between 5:30 and 6:00 a.m., when only the telephone line is open for those seeking line numbers, only ONE line number and/or standby will be issued per **call**." Motion by Phil Crossman to accept the Ferry Tariff Advisory Committee recommendation for a trial period to May 1<sup>st</sup>, 2016. Second by Emily Lane. Vote 5-0-0. Motion carried. Andy Dorr to share this change with the MSFS Advisory Board at their meeting on November 5<sup>th</sup>, 2015.
- g. Fire Department Report** – No report received. Andy Dorr stated Marc has been working with Public Works, Sewer Department, Water District, School, and the Sheriff to update the Emergency Operations Plan.
- h. Harbor Master's Report** – No report received.
- i. Knox County Deputy's Report** – No report received.
- j. Librarian's Report** – Report was reviewed. Linda is currently acting as interim Librarian and we are advertising for a temporary part-time position. Eric Gasperini stated he wished to thank the volunteers that have worked to keep the library going. Emily suggested a thank you from the Board be placed in the Wind.
- k. Road Commissioner's Reports** – Reports were reviewed. Andy Dorr stated the crew has been primarily working on ditching and trying to keep up with the blast material. The blasting crew will be working on a private job next week so hope to put our crew onto other road maintenance items.
- l. Transfer Station Report** – No report received.

## **7. UNFINISHED BUSINESS**

- a. Foreclosed Property** – Andy Dorr stated a week's extension was granted to complete the necessary measures. Still has not seen Jacki. Jacki will need to complete a site evaluation, preferably with Darren. Still looking for proof of tank purchase, the approval from the land owner (in writing and notarized), and the ability to pay taxes in full. Current amount due is \$857.76, which does not include payment due November 1, 2015. Jason Marriner stated everything is all set. He will be picking the tank up tomorrow (October 14, 2015) and Taza has written his permission but he is on the mainland until tomorrow. It was stated that Taza's written permission needed to be notarized. Motion by Phil Crossman to extend the October 5<sup>th</sup>

*deadline to the close of business on October 14<sup>th</sup>, 2015. Second by Eric Gasperini. Vote 4-0-1-Brandon Osgood abstained. Motion carried.*

- b. Isle au Haut Mountain Road** – Road Commissioner Danny Bickford gave an estimate for the Public Works crew work of 1.5 days to properly rake and back drag the road. Value is less than \$1,000 including man hours and equipment charge and encompasses from the North Haven Road to Chris' shop. Eric Gasperini stated he would recommend not setting a precedence on a private road. Phil Crossman stated that if the town is going to accept a donation of land we should bear some burden of the road maintenance. Chris Kolofsky stated this was not going to be a yearly thing but has road has been neglected for so long. Motion by Emily Lane to bear the cost of labor and the backhoe for the Town's contribution to the maintenance on the Isle au Mountain Road. Second by Brandon Osgood. Vote 4-1-0 – Eric Gasperini voting No. Motion carried.

## **8. NEW BUSINESS**

- a. Draft Ambulance Billing Policy** – A draft billing policy was presented to the Board for review. A copy will be sent to TG Higgins Business Services, Pat Lundholm and Darlene York for their review as well.
- b. Open Fuel Oil Bids** – Two bids were received. Vinalhaven Fuel bid \$2.49 for fuel oil; \$2.79 for kero; and \$2.59 for diesel. Alternative Oil bid \$.23 over rack price.

*Phil Crossman asked what the rack price has been the past year. It was suggested to get the rack prices for all three fuels for the past 3 years. Martha Conway stated this was an unfair process and suggested that part of the bid document include the form of the bid.*

*Motion by Emily Lane to reject both bids and to put back out to bid. Second by Phil Crossman. Vote 4-0-1 – Pam Alley abstained. Motion carried.*

- c. Open Paving Bids** – One bid was received from Patterson & Sons Paving for \$11,200. Motion by Emily Lane to accept the bid as written. Second by Eric Gasperini. Vote 5-0-0. Motion carried.

## **9. REPORT OF MEMBERS** – Eric Gasperini stated there was a pot hole on Sand's Road. It was stated that when we received material it will be fixed.

*Phil Crossman asked about the collapsing man hole in front of Alternative Oil. It was stated it is on the list to do before winter.*

*Emily Lane stated the bench has been placed at the Fish Plant Wharf and suggested flags be placed prior to plowing.*

*Pam Alley suggested that crew at the Transfer Station occasionally pick up the trash across the street from the Transfer Station. There was a consensus of the Board to have them pick up 100 yards in each direction from the driveway.*

*Pam Alley complemented Deputy Rob Potter on being a crossing guard at the school and felt that it made a huge difference. Brandon Osgood suggested Rob doing a School Zone Detail. Phil*

*Crossman ask if we could place the flashing light school zone signs. Andy to look into the price of the signs.*

*Phil Crossman asked if there had been anything new on the single stream recycling. Andy stated he had been out most of last week but he did talk to two representatives at the MMA Conference. There was a consensus of the Board to invite a representative from Eco Maine to visit sometime in the next month or so.*

*Brandon Osgood suggested changing the order of the agenda to have the Report of Town Manager first followed by Report of Members.*

**10. REPORT OF TOWN MANAGER** – *Andy Dorr reported that ditching has been taking up all of the Public Works time. Looking to get the guys back onto routine road work. Also interested in drafting a Winter Plowing Damage/ Mailbox Policy to clarify what the town will and will not fix/repair/replace.*

*MMA Conference went well. Andy attended sessions on Credit Card use, Municipal Broadband, Climate Change/ Sea-Level rise, and Strategic Planning.*

*DOT Engineer will be here on Thursday Oct 15<sup>th</sup> to look at the sidewalk on West Main Street and Main Street.*

*Phil Crossman asked about the current sidewalk project. It was suggested to ask legal counsel the best way to proceed.*

**11. SPEAKERS FROM THE FLOOR** – *Joe Lazaro thanked the Board for placing the bench partially on Town Property and asked if there was any word on who can vote. Andy Dorr stated that he has not heard back from MMA Legal but that the wording in the contract is that either party could give a 30-day notice to terminate the lease. There was a consensus that when the 30 days is over the lease would be terminated.*

*Pam Alley stated that Time Warner was installing Broad Band at the Library. Andy asked why no one had contacted him or the Town Office.*

**12. ADJOURN** – *Motion by Eric Gasperini to adjourn at 8:06 PM. Second by Phil Crossman. Vote 5-0-0. Motion carried.*

**Next Board of Selectmen's Meeting: Monday, October 26, 2015 at 6:30 PM**

*Respectfully Submitted,*

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*Darlene M. York, Town Clerk*