



## TOWN OF VINALHAVEN BOARD OF SELECTMEN

### MINUTES

**Tuesday, October 12, 2021**

**5:00 PM**

**Town Office**

1. **Roll Call** – Selectmen Donald Poole, Eric Gasperini, Pam Alley, and Jake Thompson; Town Manager Andrew Dorr; and Deputy Town Clerk Elizabeth Bunker. Leslie Dyer arrived late.

Also present: Marion Grogan, Torry Pratt, Wes Reed, Elin Elisofon, Emily Lane, Hugh Martin, Norman Reidy, and Pat Lundholm.

2. **Approve Agenda** – Add 7h. Park Commission Resignation and Appointment and 9g. Old Fire Hall Rental. *Motion by Donald Poole to approve the agenda as amended. Second by Jake Thompson. Vote 4/0/0. Motion carried.*
3. **Minutes** – Approve the minutes from the September 14, 2021 meeting. *Motion by Eric Gasperini to approve the minutes from the September 14, 2021 meeting. Second by Donald Poole. Vote 3/0/1 (Pam Alley abstained). Motion carried*
4. **Approve and Sign Treasurer's Warrant #15** – *Motion by Eric Gasperini to approve and sign Treasurer's Warrant #15. Second by Donald Poole. Vote 4/0/0. Motion carried.*
5. **Communications** - None
6. **Speakers from the Floor** – None

Leslie Dyer arrived

7. **Committee and Department Reports and Appointments**
  - a. **Housing Committee Appointment** – Ethan Warren would like to be appointed to the Housing Committee. *Motion by Eric Gasperini to appoint Ethan Warren to the Housing Committee for a term ending 6/2022. Second by Jake Thompson. Vote 5/0/0. Motion carried.*
  - b. **Lane's Island Stewardship Committee Appointment** – Chris Lane, Dinah Moyer, and Steve Rosen would like to be appointed to the Lane's Island Stewardship Committee. *Motion by Donald Poole to appoint Chris Lane, Dinah Moyer, and Steve Rosen to the Lane's Island Stewardship Committee. Second by Leslie Dyer. Vote 5/0/0. Motion carried.*
  - c. **Deputy Treasurer Appointment** – While advertising for the Deputy Town Clerk position there needs to be a Deputy Treasurer appointed. *Motion by Eric Gasperini to appoint Darlene Candage as Deputy Treasurer. Second by Leslie Dyer. Vote 5/0/0. Motion carried.*
  - d. **Knox County Sheriff Report** – The Board reviewed the report that includes calls for the first three quarters of 2021. Andy reports that the County has been providing more coverage throughout the week.
  - e. **Road Commissioner Report** – The Board reviewed the Road Commissioners report. There was discussion on Luke Philbrook continuing to do culvert work. Asphalt has been placed on the floor of the salt shed and material can be moved in now.
  - f. **Engineer Report** – Sheridan was here to fix a mold issue in the mechanical room as part of their contract.

- g. **Planning Commission Report** – Wes Reed was present to express his frustration that the Planning Commissions work sometimes isn't getting moved through to the Selectmen. They have a backlog of ordinance changes that need to be approved. There are a number of small changes (ex: change to the minimum lot size in town). There was discussion on having the Commission report monthly until the backlog is cleared, then possibly meet quarterly. It was agreed to have the Planning Commission added to the next agenda.
- h. **Parks Commission Resignation and Appointment** – Pat Lundholm and Deborah Pixley have resigned from the Park Commission. Cay Kendrick would like to be appointed. Motion by Pam Alley to appoint Cay Kendrick to the Parks Commission. Second by Donald Poole. Vote 5/0/0. Motion carried.

## 8. Old Business

- a. **Bandstand Project Update** – The Board received a letter from the 4<sup>th</sup> of July Committee, and Torry and Norman were present to discuss the project with the Board. The plan is to remove the roof and set it aside to be shingled. Then to remove the base, pour a concrete pad, and then rebuild the frame. The whole board agreed that the committee has done a great job and encourages their progress. The committee was thanked for their work.

## 9. New Business

- a. **LPA Licenses – Hugh Martin & Emily Lane** – Emily and Hugh are relocating all leases (4 under each name). The lines are out from Nov-May. They have checked with the Millard's (nearest shore owners) and they are in favor. *Motion by Donald Poole to approve the LPA as presented and give authorization for the appropriate signatures. Second by Pam Alley. Vote 5/0/0. Motion carried.*
- b. **Ambulance Equipment Purchase – Request for Reserve Funds** – Pat Lundholm was present to request a "Mule" that will help crews transport patients from trails or woods. *Motion by Donald Poole to allocate funds from the equipment reserve. Second by Leslie Dyer. Vote 5/0/0. Motion carried.*
- c. **Quit Claim Deed – 67 East Main Street** – This is just clearing up a lien that was paid but never discharged. Leslie Dyer's name needs to replace Phil Crossman on the draft. Tabled until a clean copy is available to sign.
- d. **MDOT/MSFS – Weather and Tide Station Request** – A letter has been drafted by Marion Grogan and Andy Dorr to request installation of a weather station at the Vinalhaven Ferry Terminal. *Motion by Eric Gasperini to approve and send the letter to the MDOT. Second by Leslie Dyer. Vote 5/0/0. Motion carried.*
- e. **Public Hearing – Schedule hearing date for Ordinance revisions** – see below
- f. **Public Hearing – Schedule hearing date for Winter Maintenance Road Closures** – *Motion by Jake Thompson to schedule a public hearing to review revisions to the following ordinances: Cemetery, Quarry Preservation, Aircraft Landing and Launching, and Emergency Management; as well as Winter Maintenance Road Closures for October 26, 2021 at 5pm and the Town Office. Second by Donald Poole. Vote 5/0/0. Motion carried.*
- g. **Old Fire Hall Rental** – The insurance has issues with the number of exits. Andy will check with the fire marshal and the insurance company to see what the limitations are. There was discussion on charging a fee to for-profit users and requesting a donation from non-profit users.

## 10. Report of Town Manager – See Memo

## 11. Report of Members –

- a. **Eric Gasperini** – asked for a layout of the Main Street project: total cost, committed, awarded, pending, and outstanding.  
 -asked if/when the Thompson would be held overnight on the Vinalhaven side. The crib work has been finished for a while now.  
 -asked about approaching Earl Hamilton about opening the Indian Creek footbridge again now that summer traffic is ending.  
 -asked about ending the mask mandate for Town properties. There was discussion on mandatory vs. optional and keeping staff safe and comfortable.

**b. Pam Alley** – Noted that boat trailers are building up again at the fist plant parking lot.

**12. Adjourn** – *Motion by Eric Gasperini to adjourn at 6:46pm. Second by Donald Poole. Vote 5/0/0. Motion carried.*

Respectfully Submitted,

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Elizabeth Bunker, Deputy Town Clerk

Next BOS Meeting: October 26, 2021