



TOWN OF VINALHAVEN BOARD OF SELECTMEN

MINUTES

Tuesday, May 19, 2020

5:30 pm

Virtual Meeting

1. **Roll Call** – Selectmen Eric Gasperini, Pamela C. Alley, Phillip Crossman, Donald Poole, and Jacob Thompson; and Town Manager Andrew J. Dorr.

This was a virtual meeting in which BOS members participated remotely. The public may view the meeting by going to the Town of Vinalhaven Facebook page. This recording will also be made available and posted to the Town of Vinalhaven YouTube page.

2. **Approve Agenda** – Motion by Eric Gasperini to approve the agenda as presented. Second by Donald Poole. Vote 4-0-0. Motion carried.

3. **Executive Session – Executive Session pursuant to 1 M.R.S.A. §405(6)(E) – Legal Matter** – Motion by [REDACTED] to enter into Executive Session at [REDACTED] PM pursuant to 1 M.R.S.A. §405(6)(E) – Legal Matter. Second by [REDACTED]. Vote [REDACTED] / [REDACTED] / [REDACTED]. Motion carried.

Motion by [REDACTED] to come out of Executive Session at [REDACTED] PM. Second by [REDACTED]. Vote [REDACTED] / [REDACTED] / [REDACTED]. Motion carried.

4. **Minutes – Approve the minutes from the:**

- a. **February 25, 2020 Meeting** – Motion by Eric Gasperini to approve the minutes from February 25, 2020. Second by Phil Crossman. Vote 5-0-0. Motion carried.
- b. **February 26, 2020 Meeting** – Motion by Eric Gasperini to approve the minutes from February 26, 2020. Second by Phil Crossman. Vote 5-0-0. Motion carried.
- c. **March 18, 2020 Meeting** – Motion by Eric Gasperini to approve the minutes from March 18, 2020. Second by Phil Crossman. Vote 5-0-0. Motion carried.
- d. **March 25, 2020 Meeting** – Motion by Eric Gasperini to approve the minutes from March 25, 2020. Second by Phil Crossman. Vote 5-0-0. Motion carried.
- e. **May 5, 2020 Meeting** – Motion by Eric Gasperini to approve the minutes from May 5, 2020. Second by Phil Crossman. Vote 5-0-0. Motion carried.
- f. **May 12, 2020 Meeting** – Motion by Eric Gasperini to approve the minutes from May 12, 2020. Second by Phil Crossman. Vote 5-0-0. Motion carried.

5. **Approve and Sign Treasurer's Warrant #47** – Motion by Eric Gasperini to approve and Sign Treasurer's Warrant #47. Second by Phil Crossman. Vote 5-0-0. Motion carried.

6. **Communications** - None

7. **Speakers from the Floor** - None

8. **Committee and Department Reports/Appointments**

- a. **Board and Committee Resignations and Appointments** – Kathy Warren has moved and resigned from the Planning Commission, Maine Island Coalition, and Downtown Revitalization Committee. Pat Lundholm has resigned from the Sea Level Rise Committee. Motion by Eric Gasperini to accept these resignations. Second by Phil Crossman. Vote 5-0-0. Motion carried.

Claire Jackson would like to be appointed to the Planning Commission. Motion by Phil Crossman to appoint Claire Jackson to the Planning Commission. Second by Phil Crossman. Eric asked if Claire had turned in Selectmen nomination papers. Andy said, to his knowledge, she had not. Vote 5-0-0. Motion carried.

Gabe McPhail would like to be appointed to the Maine Island Coalition, and Andy Dorr will continue to serve as Alternate. Motion by Eric Gasperini to appoint Gabe McPhail to the Maine Island Coalition and Andrew Dorr as Alternate. Second by Phil Crossman. Vote 5-0-0. Motion carried.

Gwenythe Harvey would like to be appointed to the Downtown Revitalization Committee. There are currently three vacancies. Motion by Eric Gasperini to approve Gwenythe Harvey to the Downtown Revitalization Committee. Second by Phil Crossman. Vote 5-0-0. Motion carried.

Gwenythe Harvey would like to be appointed to the Housing Committee. There was discussion on the number of members in the Committee. Jake suggested making her an alternate. For the time being, it was agreed that she should attend meetings as an audience member and leave the committee at five members.

- b. **Committee and Department Reports** – The Road Commissioner's report was reviewed. The Public Works crew has started the Calcium chloride on dirt roads. Work on Tip Toe Mountain road will start soon. Jake asked when Carl Philbrook is retiring. Andy said they are still finalizing things, but presumably by the end of the fiscal year. Jake suggested posting a thank you for his years on the Public Works crew.

Andy shared the Sewer Commission Report from their meeting. He noted there has been some recent expenses due to pump issues and things being flushed into the system that should not be. There was also discussion on the age of the UV system at the plant. The commission is reviewing the current ordinance (specifically Equivalent Users). Andy mentioned that they had a fuel tank built for the generator behind the Public Safety Building and Will Caulkins did a lot to prep that sight.

9. **Old Business** - None

10. **New Business**

- a. **MSFS – Possible OPEGA request related to service issues:** Since the last meeting Phil Crossman has sent out some draft wording and he has spoken with Dave Miramant who has agreed to be the sponsoring

legislator. The draft letter focused on the most recent stand-by procedure change but also discussed ongoing customer service issues. It was agreed to highlight the decision-making process issues and further review other procedural issues at a later date. Motion by Eric Gasperini to send the letter drafted by Phil Crossman OPEGA. Second by Pam Alley. Vote 5-0-0. Motion carried.

- 11. Report of Town Manager** – The Board reviewed Andy's report. Andy touched on the Audit – it has been completed, and Debbie and Andy have a couple adjusting entries to follow up on. He mentioned the server at the Town Office will need to be replaced as it is still running Windows7. It is estimated to cost between \$3000-\$4000 for the server and labor and can be done in the current Washington School operating budget. There was discussion on keeping Gabe McPhail's position at part-time and hiring an Island Fellow. Andy feels that that option could get the entire work plan completed and possibly more. There was consensus of the Board to at least interview potential Fellow's and see if there is a suitable candidate. The Invitation to Bidders for the DPW Facility and Carrying Place Bridge were posted last week and BOS members are encouraged to attend the pre-bid meeting (virtually) on May 21. There was discussion on purchasing wi-fi extenders for the Library internet. The County Commissioners are waiting until their meeting in June to review the proposed contract. Gabe and MCEDD are working on the grant for Northern Borders. The Thompson is going to the shipyard so the Curtis will be on for 3-4 weeks and the full summer schedule will go into effect 5/21 (still limiting the number of passengers in each cabin). Andy has received a couple requests to use the Town Parking lot for showing the senior video (drive-in movie style). Large group gathering guidelines are suppose to be released tomorrow (5/20), so Andy is suggesting to wait and see what that ruling is before deciding.

12. Report of Members – None

Before adjourning there was discussion on scheduling a final time for budget review next week. It was agreed to meet next Tuesday, May 26, 2020 at 5pm for budget review.

- 13. Adjourn** – Motion by Eric Gasperini to adjourn. Second by Phil Crossman. Vote 5-0-0. Motion carried.

Respectfully Submitted,

Elizabeth Bunker, Deputy Town Clerk