



TOWN OF VINALHAVEN BOARD OF SELECTMEN

MINUTES

Tuesday, June 23, 2020

5:30 pm

Virtual Meeting

1. **Roll Call** – *Selectmen Eric Gasperini, Pamela C. Alley, Phillip Crossman, Jacob Thompson, and Donald Poole; and Town Manager Andrew J. Dorr.*

***This was a virtual meeting in which BOS members participated remotely. The public may view the meeting by going to the Town of Vinalhaven Facebook page. This recording will also be made available and posted to the Town of Vinalhaven YouTube page. ***

2. **Approve Agenda – add 9d. MSAD #8 Budget Referendum Warrant for July 14, 2020.** – *Motion by Eric Gasperini to approve the agenda as amended. Second by Phil Crossman. Vote 4-0-0. Motion carried.*
(Jake Thompson arrived)
3. **Minutes –Approve Minutes from the June 4, 2020 and June 9, 2020 Meetings.** – *Motion by Eric Gasperini to approve the minutes from the June 4, 2020 and the June 9, 2020 meetings. Second by Phil Crossman. Vote 5-0-0. Motion carried.*
4. **Approve and Sign Treasurer’s Warrant #52** – *Motion by Eric Gasperini to approve and sign Treasurer’s Warrant #52. Second by Phil Crossman. Vote 5-0-0. Motion carried.*
5. **Communications** – *None*
6. **Speakers from the Floor** – *None*
7. **Committee and Department Reports/Appointments**
 - a. **Road Commissioners Reports** – *The Board reviewed the Road Commissioners Report. The Town’s backhoe is in Herman for work and they have loaned us one in the meantime (which is available for purchase – It was a one-year lease that was returned by the State and Andy reports it would be about \$90,000 to purchase). There was discussion on reconsidering leasing a backhoe to purchase this backhoe currently being loaned. Andy can get possible trade in value for the next meeting.*
 - b. **Treasurer’s Report** – *The Board reviewed expenses and revenues through last week’s warrant.*
8. **Old Business** - *None*
9. **New Business**
 - a. **Approve and Sign Annual Town Meeting Warrant for July 22, 2020** – *Motion by Eric Gasperini to approve and sign the Annual Town Meeting Warrant for July 22, 2020. Second by Phil Crossman. Vote 5-0-0. Motion carried.*

- b. Approve and Sign Special Town Meeting Warrant for July 22, 2020** – Last year funds were appropriated for certain buildings that have yet to be used. Andy is asking if the board would consider a special town meeting to move those funds into the designated reserve accounts instead of it going into fund balance. Motion by Eric Gasperini to approve and sign the Special Town Meeting Warrant for July 22, 2020, immediately following Annual Town Meeting. Second by Phil Crossman. Vote 5-0-0. Motion carried.
- c. Town Buildings – Review COVID-19 Compliance Checklists** – Feedback from the staff is that business has been working ok. In another meeting, Dinah Moyer had suggested a wireless video doorbell so employees could see and converse with the customer outside without leaving their desk. There was discussion on installing plexiglass barriers on the counters and possibly using barriers that the State is going to provide for elections. There is a set-up fee and yearly fee for “rapid renewal” access to online vehicle registrations. Andy will look into the fees and report back to the Board. There was a consensus of the Board to continue to have the office closed for the time being.
- d. Approve and Sign MSAD #8 Budget Referendum Warrant for July 14, 2020** – Motion by Eric Gasperini to approve and sign the MSAD #8 Budget Referendum Warrant. Second by Phil Crossman. Vote 5-0-0. Motion carried. The School is having a meeting tonight at 6pm via Zoom.
- 10. Report of Town Manager** – Andy shared his report. He highlighted voting guidelines and encouraged absentee voting. He mentioned looking into getting a tablet for the Transfer Station so whoever is at the hopper also has access to the QuickBooks system. He will be meeting with the County Administration and Sheriff to pick up discussions on the draft contract again. The 8-month CDs with the First have or will be ending soon, so for the time being Andy has placed them in a new checking account (also with The First) at an interest rate of .45%. There was a consensus of the Board to put the loan rates for Capital Projects out to bid.
- 11. Report of Members** – None
- 12. Adjourn** – Motion by Eric Gasperini to adjourn. Second by Phil Crossman. Vote 5-0-0. Motion carried.

Respectfully Submitted,

Elizabeth Bunker, Deputy Town Clerk