



TOWN OF VINALHAVEN BOARD OF SELECTMEN

MINUTES

Tuesday, September 29, 2020

5:30 pm

Virtual Meeting

1. **Roll Call** - *Selectmen Eric Gasperini, Phil Crossman, Pam Alley, Jacob Thompson, and Donald Poole; and Town Manager Andrew Dorr.*
2. **Approve Agenda** - Add 7c. CDC Committee Appointments, 8a. Capital Projects Update, and 9f. Municipal Quit Claim Deed. *Motion by Eric Gasperini to approve the agenda as amended. Second by Pam Alley. Vote 5-0-0. Motion carried.*
3. **Minutes** - Approve the Minutes from the September 15, 2020 Meeting - *Motion by Phil Crossman to approve the minutes as presented. Second by Eric Gasperini. Pam Alley noted a typo in 9a. "baking" should be "banking." Vote 5-0-0. Motion carried.*
4. **Approve and Sign Treasurer's Warrant #13** - *Motion by Eric Gasperini to approve and sign Treasurer's Warrant #13. Second by Pam Alley. Vote 5-0-0. Motion carried.*
5. **Communications**
 - a. **4th of July Committee - Bandstand Improvements** - *The Board received a letter from the 4th of July Committee about repairs/improvements they would like to do to the bandstand. Motion by Phil Crossman to endorse their efforts. Second by Eric Crossman. Vote 5-0-0. Motion carried.*
 - b. **FEMA LOMR** - *Andy shared the FEMA map revisions from Sands Cove.*
6. **Speakers from the Floor** - None
7. **Committee and Department Reports/Appointments**
 - a. **Harbor Master Summary** - *The Board reviewed the Harbor Master Report. Jim asked about getting caps for some of the pilings at the Town Parking lot. There was discussion on the few moorings that could be in the way of the new ferry and pen - how many need to be moved, and possible places to move. The Selectmen decided to wait for the Harbor Study for more information before taking further action.*
 - b. **Road Commissioners Report** - *The Board reviewed the Commissioners Report. Most of the focus has been on ditching and clearing overhanging branches.*
 - c. **CDC Committee Appointments** - *Gabe has been reaching out to folk who may want to serve on the committee (year-round residents). There are 6 individuals who have said yes, 2 have agreed to be alternates. There is a request out to one more person for complete the 7-member board. Motion by Eric Gasperini to appoint Catherine Hailey, Donald Poole, George Kendrick, Alison Thibault, Avery Anthony, and Shelby Smith as CDC Committee members, and Samantha Thompson and Thomas Anthony as alternates. Second by Phil Crossman. 4-0-1 (Donald Poole abstained). Motion carried.*

8. Old Business

a. Capital Projects Update:

- i. **DPW Facility** - *Andy shared the update from Woodard and Curran. Surveys and necessary documents are being finalized on the Public Works facility. Motion by Jake Thompson to work with Mills to make necessary site preparations for the salt/sand shed and also install a septic system. Second by Pam Alley. Vote 5-0-0. Motion carried. Eric asked to get a list of recommended renovations/modifications for the new PW building for the board to review. W&C also recommend working with the previous low bidder who continue to express interest in doing the work. Andy asked about scheduling a workshop with the engineers either at the next meeting, or before. Donald will be unavailable for the next meeting. It was suggested to inquire about October 7th or 8th for a possible workshop with the engineers.*
- ii. **Carrying Place Bridge** - *W&C worked with the sole bidder and got the cost revised to \$460,397.50. When bids came in before there was a value of \$49,000 for the granite facade. There was discussion on keeping the granite facade at this cost. Motion by Eric Gasperini to award a construction contract for Carrying Place Bridge to Jake Barbour. Second by Donald Poole. Vote 4-1-0. Motion carried.*

9. New Business

- a. **RFP Responses - Open/Review bids** - *Only two bids were received back. Another Bank responded that if the Town doesn't currently have an account with them that they are not accepting new loans right now.*

Motion by Jacob Thompson to go with The First for 5 years on the Paving Loan. Second by Eric Gasperini. Vote 5-0-0. Motion carried.

Motion by Jacob Thompson to go with The First for 15 years for the DPW Facility Loan. Second by Phil Crossman. Vote 5-0-0. Motion carried.

- b. **Banking Rates - Consider new banking rates** - *Andy mentioned at the last meeting that Camden National's rates were changing and therefore looked into other banks rates. The First is offering 0.40% for all accounts. The First is offering training on their remote capture check processing, in the absence of a brick-and-mortar here on the island.*

Motion by Eric Gasperini to go with The First. Second by Pam Alley. Vote 5-0-0. Motion carried.

- c. **EDA Grant Funds - Approve matching funds** - *After the last meeting Andy met with Alan Brigham of EDA to get feedback from him. The Water Dist. has applied for a grant for the water main improvement. The section of the plan that called for relocation of the office was cut out. There was discussion on what is available for matching funds and what grants have been awarded and are yet to be awarded to fund this project.*

Motion by Jacob Thompson to use the remaining balance of road and sidewalk reserve to make a cash match for the EDA fund. Second by Phil Crossman. Vote 5-0-0. Motion carried.

- d. **KSO Contract** - *Consider signing new contract - After meeting with KSO, the only substantial change was that the County would not cost-share for a second deputy. Phil stressed that this was the best we could do at the time, but it's not good enough.*

Motion by Eric Gasperini to sign the contract. Second by Jacob Thompson. Vote 5-0-0. Motion carried.

- e. **Social Media and Public Records** - Archive Social proposal - *This would back up social media accounts and keep a public record of media and comments. The majority of the Board expressed concerns with spending \$200/mo for storage of social media. There was a consensus of the Board not to take action at this time.*
 - f. **Municipal Quit Claim Deed** - *A homeowner is trying to sell their house and found old leans that were not discharged. The leans were from 2007 and 2008 and were paid in 2009 but were never discharged. Motion by Eric Gasperini to sign the Quitclaim deed. Second by Donald Poole. Vote 5-0-0. Motion carried.*
10. **Report of Town Manager** - *The Board reviewed the Town Manager's memo touching on tax bills, PIA "Community Access Program", update on the Island Fellow, audit preparations, discussions with MPO Matt Wyman and creating a Shellfish Management Plan (the Town could control the number of licenses allowed and control non-resident licenses), and an inquiry about an old road that may have existed between York and Booth's Quarry Road.*
11. **Report of Members** -
- a. Donald Poole - *asked about in-person voting and asked if there were enough volunteers. Jake asked about absentee voting and when ballots were available and how they could be requested. Pam suggested having it posted in the Wind; Gabe said it has been in the wind for several weeks and instructions on the web page as well.*
 - b. Phil Crossman - *asked about airstrip survey; Andy said they are tentatively coming in October.*
 - c. Eric Gasperini - *asked about opening up the town office again. Andy said he had not sat down to come up with a plan yet (barriers on the counters, allowing customers in the lobby but not the office, etc.).*
12. **Executive Session** - Pursuant to 1 M. R. S. A. §405(6)(F) - to discuss an ambulance hardship waiver application.
- Motion by Eric Gasperini to enter into Executive Session at 7:26pm. Second by Donald Poole. Vote 5-0-0. Motion carried.*
- Motion by Eric Gasperini to come out of Executive Session at 7:32pm. Second by Donald Poole. Vote 5-0-0. Motion carried.*
- Motion by Eric Gasperini to approve the Ambulance Hardship Waiver for Account #1808116/63074. Second by Phil Crossman. Vote 5-0-0. Motion carried.*
13. **Adjourn** - *Motion by Eric Gasperini to adjourn at 7:33pm. Second by Donald Poole. Vote 5-0-0. Motion carried.*

Respectfully Submitted,

Elizabeth Bunker, Deputy Town Clerk