



## TOWN OF VINALHAVEN BOARD OF SELECTMEN

### MINUTES

Tuesday, March 27<sup>th</sup>, 2018

6:00 PM

TOWN OFFICE

1. **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley, Phillip Crossman, Donald W. Poole and Jake Thompson; Town Manager Andrew J. Dorr; and Deputy Town Clerk Elizabeth Bunker.*

*Also present were Pat Lundholm, Gabe McPhail, and James Knowlton*

*\*Phil had to step out for a minute at the start of the meeting*

2. **MINUTES – Approve the minutes from the March 20<sup>th</sup>, 2018 Meeting** – *Motion by Eric Gasperini to approve the minutes from the March 20<sup>th</sup>, 2018 Meeting. Second by Donald Poole. Vote 3/0/1 – Jacob Thompson abstained. Motion carried.*

3. **APPROVE AND SIGN TREASURER’S WARRANTS #39** – *Motion by Eric Gasperini to approve and sign Treasurer’s Warrants #39. Second by Donald Poole. Vote 4/0/0. Motion carried.*

*\*Phil returned.*

4. **APPROVE AGENDA – Add 7c. Waste Watchers update.** *Motion by Eric Gasperini to approve the agenda as amended. Second by Donald Poole. Vote 5/0/0. Motion carried.*

5. **COMMUNICATIONS - NONE**

6. **SPEAKERS FROM THE FLOOR - James Knowlton was here for the Harbor Master position.** *He told the board that Peter Gasperini has agreed to help him if he is unavailable. There was a consensus of the Board that Peter Gasperini should also come in and fill out an application as deputy/associate. Motion by Phil Crossman to appoint James Knowlton as Harbor Master. Second by Jake Thompson. Vote 5/0/0. Motion carried*

7. **COMMITTEE AND DEPARTMENT REPORTS/APPOINTMENTS**

- a. **Election Workers – 2018-2020** – *The Board reviewed the provided list of election workers. Motion by Eric Gasperini to approve the list of election workers. Second by Donald Poole. Vote 5/0/0. Motion carried.*

- b. **Road Commissioner** – *The Board reviewed Dan Bickford’s weekly report. Andy told the board that the plow on the pickup will need some spot welding that he has asked Chris Kolofsky to look at.*

*Andy has contacted the culvert engineer for the Pleasant River culvert project. It is not necessarily a culvert issue/malfunction, but the ball is rolling. Andy attended a Hazard Mitigation meeting and told the board that FEMA funding might be available for the section of section of North Haven Road that floods.*

*Pam asked if the apple tree at the bottom of Clayter Hill Road was the Town's responsibility to clean up. Andy said the tree had split and fallen over the sidewalk in one of the last heavy snow storms so Jeremy Robishaw had moved it with the backhoe. So they felt they should take care of it.*

*Dan Bickford has been working on a priority list for the Public Works crew including work on the Round Pond culvert, catch basins, shoulders, and guard rails.*

- c. **Waste Watchers update** - *Pat Lundholm presented the Board with a program she created for better receipting at the Transfer Station. There was very favorable feedback from the Board. Hillary Bunker attended the last meeting and will likely be sending a request to join the committee.*

*Gabe McPhail brought up an issue with returnables in the recycling. The committee thought at one point Eldercare had permission to have a receptacle for returnables at the TS as long as it was managed and collected. The committee will contact Eldercare and report back.*

## **8. OLD BUSINESS**

- a. **2017 Annual Town Report – Dedication & Memoriam** – *Motion by Phil Crossman to give the “In Memoriam” to those passed in the last year and ask family members for pictures (as was done in 2017) and dedicate the TR to Charlotte Goodhue. Second by Eric Gasperini. Vote 5/0/0. Motion carried.*

## **9. NEW BUSINESS**

- a. **Budget workshop FY19 –**

*Harbor Master - Motion by Eric Gasperini to accept the Harbor Master line at the proposed \$28,335.00. Second by Phil Crossman. Vote 5/0/0. Motion carried*

*Insurance - Motion by Phil Crossman to accept the Insurance line at the proposed \$68,285.00. Second by Eric Gasperini. Vote 5/0/0. Motion carried.*

*SS/Medicare - Motion by Phil Crossman to accept the SS/Medicare line at the proposed \$56,730.00. Second by Eric Gasperini. Vote 5/0/0. Motion carried.*

*CEO/LPI - Motion by Eric Gasperini to accept the CEO/LPI line at the proposed \$24,390.00. Second by Phil Crossman. Vote 5/0/0. Motion carried.*

*Animal Control - Motion by Phil Crossman to accept the Animal Control line at the proposed \$7,515.00. Second by Eric Gasperini. Vote 5/0/0. Motion carried.*

*Public Works - Last year the crew got a 6% raise to bring salary to a comparable rate with the rest of the State. Proposed 2% this year for COL. Motion by Eric Gasperini to accept the Public Works line at the proposed \$499,465.00. Second by Phil Crossman. Vote 5/0/0. Motion carried.*

*Cemeteries - Motion by Eric Gasperini to accept the Cemetery line at the proposed \$46,500.00. Second by Phil Crossman. Vote 5/0/0. Motion carried.*

*Library - Increase in wages based on MMA salary survey to bring wages to a comparable rate with the rest of the State. The Budget Committee recommended looking into installing a meter for the sewer. They have well water and sewer fees are typically based on town water usage. Motion by Phil Crossman to accept the Library line at the proposed \$100,215.00. Second by Donald Poole. Vote 5/0/0. Motion carried.*

*Donations - The Budget Committee discussed creating a donation policy. Motion by Phil Crossman to approve the Donation line at \$2,433.00. Second by Eric Gasperini. Vote 5/0/0. Motion carried.*

*Debt Services - Motion by Eric Gasperini to accept the Debt Services line at the proposed \$131,000.00. Second by Phil Crossman. Vote 5/0/0. Motion carried.*

*Licensed Septage Site - Motion by Eric Gasperini to accept the Licensed Septage Site line at the proposed \$2,300.00. Second by Phil Crossman. Vote 5/0/0. Motion carried.*

- b. PIA (WAM) Lease** – *PIA is interested in renewing the lease of the airstrip. There are currently no night time emergency flights (they will fly dawn to dusk). Phil had received an email from Dan Cross expressing his concerns that the runway was narrow (encroaching trees). Kevin Waters (PIA) has not expressed this same concern, but has mentioned wanting to extend the runway to accommodate his newer planes.*
- c. Wastewater Budget Allocation** – *No action needed at this time as there is enough to cover generator repairs and bills from Dwyer's Plumbing. Andy will meeting with the Wastewater Committee.*
- d. Surplus Equipment** – *The Town has a 2007 lawn mower that has not been used since David Brown took to mowing the Town property. Nick Barton has expressed interest in purchasing it. Motion by Eric Gasperini to sell the lawn mower for no less than \$150. Second by Phil Crossman. Vote 5/0/0. Motion carried.*

**10. REPORT OF TOWN MANAGER** - *Andy reported in about the Sea Level Rise dinner and discussion about storm surge and flooding events.*

**11. REPORT OF MEMBERS –**

*Phil Crossman asked if the DOT had been out to do their speed limit assessment. Not to Andy's knowledge but he presumes he will get a report when they do.*

*Phil asked about the Indian Creed footbridge erosion issues. Andy and Dan Bickford have been down to look at the area and an excavator will be needed to place substantial stones (possibly chained together to make it harder to vandalize). While on this visit Andy noticed the condition of the metal steps up to the bridge and they will need fabrication - he will talk to Chris Kolofsky about work on this as well.*

*Phil asked if there was any progress on creating a committee to review Town building conditions to help with budgeting in the future. No progress as of yet.*

**12. ADJOURN** – *Motion by Eric Gasperini to adjourn at 7:51PM. Second by Donald Poole. Vote 5/0/0. Motion carried.*

**Next Board of Selectmen's Meeting: Wednesday, April 4, 2018 at 6:00 PM to finish Budget items.**  
*(Fire, Ambulance, Public Safety Building, Transfer Station, Capital Projects, and Planning)*

*Respectfully Submitted*

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*Elizabeth Bunker, Deputy Town Clerk*