



TOWN OF VINALHAVEN BOARD OF SELECTMEN

MINUTES

Tuesday, July 25, 2017

6:00PM

TOWN OFFICE

1. **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley, and Philip Crossman; Town Manager Andrew J. Dorr; and Deputy Town Clerk Elizabeth Bunker. Donald W. Poole was absent. Jacob Thompson came in after 6.*

Also present were: Emily Lane, Shelby Smith, Bruce & Betsy Hopkins, Alison Thibault, and Del Webster

2. **MINUTES** – **Approve the minutes from the July 11th, 2017 Meeting** - *Motion by Phil Crossman to approve the minutes from the July 11th, 2017 Meeting as written. Second by Pam Alley. Vote 3/0/0. Motion carried.*
3. **APPROVE AND SIGN TREASURER’S WARRANTS # 4** – *Motion by Eric Gasperini to approve and sign Treasurer’s Warrants #4. Second by Pam Alley. Vote 3/0/0. Motion carried.*
4. **APPROVE AGENDA** – *Added 7e Assessor, 9c CWRP Application, 9d Town Equipment, 9e FY18 Goals and 12. Executive Session pursuant to 1 M.R.S.A. §405(6)(A) to discuss a Personnel Matter. Motion by Eric to approve the agenda as amended. Second by Phil Crossman. Vote 3/0/0. Motion carried. (Jacob Thompson arrived)*
5. **COMMUNICATIONS**
 - a. **MMA – Annual Election** – *Vice President and Executive Committee Members – Motion by Eric Gasperini to allow Andy Dorr to vote on behalf of the Board. Second by Pam Alley. Vote 4/0/0. Motion carried.*
6. **SPEAKERS FROM THE FLOOR** – *None*
7. **COMMITTEE AND DEPARTMENT REPORTS/APPOINTMENTS**
 - a. **Board & Committee Appointments** – *No communications from the Solid Waste Ordinance Committee regarding increasing the number of committee members. The Board agreed to postpone this appointment until the committee can be contacted.*

Chris Lane would like to be appointed to the Lanes Island Stewardship Committee. Eric

Gasperini made a motion to accept Chris Lane to the Lanes Island Stewardship Committee. Second by Pam Alley. Vote 4/0/0. Motion carried.

- b. Transfer Station Analysis** – *The Board reviewed a spreadsheet provided by Andy Dorr.*
- c. Road Commissioner's Reports** – *The Board reviewed weekly reports provided by Dan Bickford.*
- d. Treasurer's Report** – *Andy Dorr provided the Board with an analysis of expenditures for the previous year. There was some discussion on whether the Town should send out reminders for the second half of tax bills. There was a consensus of the Board to send reminders.*
- e. Assessor** - *Andy Dorr received two applications for Assessor. It is Andy Dorr's recommendation to accept Wes Robinson as Assessor. The second inquiry was double the current budgeted amount. Motion by Phil Crossman to accept Wes Robinson as Assessor. Second by Eric Gasperini. Vote 4/0/0. Motion carried. This position would not include CEO or LPI.*

8. OLD BUSINESS - None

9. NEW BUSINESS

- a. Aquaculture Lease Application - Emily B. Lane – Kelp Farm** – *Emily Lane and Shelby Smith were present to give the Board a description of the scope of the project and those who will be involved. They referenced a similar project by Karen Cooper of North Haven which had very good results. The Sugar Kelp would grow over the winter, be harvested in the spring, and sold on the Mainland. Phil Crossman made a motion to sign the Application. Second by Eric Gasperini. Vote 4/0/0. Motion carried. Eric Gasperini signed on behalf of the Board.*
- b. Lanes Island Preserve** – *There was discussion on the agreement with the Nature Conservancy regarding the maintenance of Lanes Island Preserve. If the property is transferred to MCHT the agreement will need to be revised. Currently the town maintains the road and parking area. Bodine Ames organizes volunteers to do trail work. There was discussion on if pilot payments could be made.*
- c. CWRP Application** - *There had been previous discussion on applying for grant money to have inspection of town sewer lines that are nearing 15 years old. The grant would allow for 50% forgiveness of the cost. Also the Town could apply for principal forgiveness of \$20,000 for the Climate Adaptation Plan. Motion by Eric Gasperini to apply for both programs. Second by Pam Alley. Vote 4/0/0. Motion carried.*
- d. Town Equipment** - *Andy Dorr had received an inquiry about selling the Town's 2009 mower. It hasn't been used in recent years as David Brown takes care of mowing now. The Board can sell surplus equipment. There was a motion by Eric Gasperini to put an ad in the Wind to accept offers on the 2009 mower to be opened at the next meeting. Second by Pam Alley. Vote 4/0/0. Motion carried. Andy Dorr will look into its value.*
- e. FY18 Goals** - *The Board reviewed last year's goals.*

Jacob Thompson asked if the Lanes Island Bridge project should be included in Selectmen's

goals. It was agreed that it should be considered.

Pam Alley would like to revisit and update the sidewalk plan.

Eric Gasperini would like to set a timeline for decisions on the Public Works Garage - preferably by the end of the calendar year. Also to have a plan for Main Street sidewalks before the 18/19 Main Street paving project.

Phil Crossman would like to see more effective law enforcement. He would like to see the Solid Waste Ordinance in place. And he would like to review and update the Harbor Ordinance. Alison Thibault asked if more speed limit signs could be put up. She mentioned the speed indicator that was brought to the island previously and how that was helpful for slowing people coming down Main Street. Del Webster suggested speedbumps like North Haven has installed on their Main Street.

There was discussion on “complete streets” and thinking ahead when planning the Main Street sidewalks in conjunction with the State paving of Main Street and other road work.

10. REPORT OF TOWN MANAGER – *The Board reviewed the report provided by Andy Dorr. He expounded on a couple items:*

- 2. The 300 yards used on Crockett’s River was repurposed material from work done on Calderwood’s Neck*
- 4. ACO is still a vacant position in addition to CEO and LPI*
- 5. The Conference is in San Antonio in late October*
- 6. The value of work done in exchange for the 2009 GMC truck is approx. \$40,000.*

11. REPORT OF MEMBERS –

PHIL CROSSMAN:

Screened material at dump - not scheduled yet

Current Paving Schedule of the State is FY18/19. Andy Dorr has asked to maybe push to FY 19/20 to allow for work on Main Street sidewalks, or leave out Main Street on the FY18/19 plan.

DOT Consultant reports on Lanes Island Bridge - Andy Dorr received an email today that gave a link to a website with the findings (relevant material).

Software for Public Works - Road surface inventory hasn’t been done/inventory needs to be populated. Sections of roads need to be created and given a “grade” as to their condition. All roads need to be driven and inventoried.

MCHT Ballground Property - Phil asked about a MCHT report that said the ballground property would belong to the town “very shortly.”

Harbor Ordinance - Revisions are in Andy’s hands now. The Harbor Committee has passed it onto Andy to type up changes.

Abandoned Truck - The Dodge truck that was abandoned by Viking Lumber has been moved to the Town Office. The attached plates do not match the vehicle so Andy is in the process of trying to locate the owners or process paperwork for an abandoned vehicle so it can be disposed of.

12. EXECUTIVE SESSION – Executive Session pursuant to 1 M.R.S.A. §405(6)(A) to discuss a Personnel Matter – Motion by Eric Gasperini to enter into Executive Session at 7:55 PM. Second by Pam Alley. Vote 4/0/0. Motion carried.

Motion by Eric Gasperini to come out of Executive Session at 8:10 PM. Second by Phil Crossman. Vote 4/0/0. Motion carried.

Assistant Foreman = \$18/hr

6% raise for all full time Public Works Employees, excludes Road Commissioner.

13. ADJOURN – Motion by Phil Crossman to adjourn at 8:10 PM. Second by Eric Gasperini. Vote 4/0/0. Motion carried.

Next Board of Selectmen's Meeting: Tuesday, August 15th, 2017 at 6:00 PM

Respectfully Submitted,

Elizabeth Bunker, Deputy Town Clerk