



## TOWN OF VINALHAVEN BOARD OF SELECTMEN

### MINUTES

Tuesday, April 14, 2020

5:30 pm

Meeting held virtually through Facebook Live

1. **Roll Call** – *Selectmen Eric Gasperini, Pamela C. Alley, Phillip Crossman, and Jacob Thompson; Town Manager Andrew J. Dorr. Donald Poole was absent.*

*\*\*This was a virtual meeting in which some BOS members participated remotely. The public may view the meeting by going to the Town of Vinalhaven Facebook page. This recording will also be made available and posted to the Town of Vinalhaven YouTube page. \*\**

2. **Approve and Sign Treasurer's Warrant #42** – *Motion by Eric Gasperini to approve that sign Treasurer's Warrant #42. Second by Phil Crossman. Vote 4-0-0. Motion carried.*
3. **Approve Agenda** – *Motion by Phil Crossman to approve the agenda. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*
4. **Communications** - *None*
5. **Speakers from the floor** - *None*
6. **Committee and Department Reports/Appointments** - *None*
7. **Old Business** -
  - a. **Airport Extension** – *Andy shared a letter received from Kevin Waters regarding surveying the property lines for the runway extension. He has a verbal estimate of \$7000, which surpasses the \$3500 previously discussed. It is the Boards understanding that Kevin will cover labor, equipment, and site work expertise – not including materials – for the project. Phil Crossman stressed the safety concerns Kevin has previously discussed and that having a longer runway would alleviate those safety issues. Phil also asked to clear up the understanding of what Kevin will provide. Andy said there are funds available in the Professional Services line. Motion by Eric Gasperini to appropriate funds, not to exceed \$7000, for the survey of a runway extension from the Professional Services line. Second by Phil Crossman. Jake Thompson asked if Kevin would be willing to fly the surveyors out so as to not pay for time spent on the ferry. There was also discussion on grant money available. Vote 4-0-0. Motion carried.*
8. **New Business** -
  - a. **FY 21 Annual Town Meeting** – *Motion by Eric Gasperini to postpone the Annual Town Meeting to a later date TBD. Second by Phil Crossman. Vote 4-0-0. Motion carried.*

- b. May 1 FY 20 Tax Payment** – *The second half of property tax payments are due May 1<sup>st</sup>. Andy is suggesting an extension to July 1<sup>st</sup> with no interest. Jake Thompson clarified that the payment would still be due May 1<sup>st</sup> but there would be no interest accrued on payments received before July 1. Motion by Eric Gasperini to extend the deadline for FY 20 tax payment to July 1, 2020. Second by Phil Crossman. Vote 4-0-0. Motion carried.*
- c. Liquor License Renewal (Skål and Nightingale)** – *Motion by Eric Gasperini to approve the liquor license renewal for Skål. Second by Phil Crossman. Vote 4-0-0. Motion carried.*  
*Motion by Eric Gasperini to approve the liquor license renewal for Nightingale. Second by Phil Crossman. Vote 4-0-0. Motion carried.*
- d. Downtown Planning Services Work Order** – *Grants have been submitted for the downtown project. Andy shared a work order to pay the engineering firm for the work associated with putting grants together and developing a preliminary engineering report. The work order is for \$25,000. Andy was hoping that this would be able to be included in part of a matching grant, but where this is a state aid road, he is recommending funding this through the Road Reserve. Motion by Eric Gasperini to approve the Downtown Planning Services Work Order from the Road Reserve fund. Second by Phil Crossman. Vote 4-0-0. Motion carried.*
- 9. FY 21 Budget Review** – *Need at least one more meeting to finalize budget review. Eric Gasperini suggested Tuesday, April 21<sup>st</sup>, 2020 at 5:30 PM. The Board was in agreement.*
- 10. Report of Town Manager** – *Andy shared the financial statement through March. He has postponed a couple road projects. Andy wanted to also applaud the public health team and what an excellent job they have been doing.*
- 11. Report of Members** – *Phil also stated he was very pleased with the work the public health team has been doing. Phil asked about the camera at the Old Fire Hall, and if it was able to capture the person/persons laying rubber in the town parking lot. Andy has sent still shots to Deputies Arthur Smith and Dan Landers. Dan is back on duty Thursday and he will follow up with Andy.*
- 12. Adjourn** – *Motion by Eric Gasperini to adjourn at 5:53pm. Second by Phil Crossman. Vote 4-0-0. Motion carried.*

**Next Board of Selectmen's Meeting: Budget Meeting – Tuesday, April 21, 2020 at 5:30 PM**

*Respectfully Submitted,*

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*Elizabeth Bunker, Deputy Town Clerk*