**MINUTES**



**Town of Vinalhaven**

**Board of Selectmen**

**Tuesday, February 19th, 2019**

**6:00 PM**

**TOWN OFFICE**

1. **Roll CALL –** *Selectmen Eric Gasperini, Pamela C. Alley, and Donald W. Poole; Town Manager Andrew J. Dorr; and Deputy Town Clerk Elizabeth Bunker. Phil Crossman and Jacob Thompson were absent.*
2. **Approve And Sign Treasurer’s Warrants #34 –** *Motion by Eric Gasperini to approve and sign Treasurer’s Warrants #34. Second by Donald Poole. Vote 3/0/0. Motion carried.*
3. **Approve Agenda –** *Motion by Eric Gasperini to approve the agenda as written. Second by Donald Poole. Vote 3/0/0. Motion carried.*

1. **New Business**
	1. **Budget workshop FY20***Motion by Eric Gasperini to set wage increase at 2%. Second by Pam Alley. Vote 3/0/0. Motion carried.*
		1. **Administration**

*Postage: Andy will look into having the mail delivered, saving $275 in box rent.
Supplies: There was discussion on using reserve funds for computer replacement vs. budgeting from the Supplies line.
Printing: Copies should be made of Del Webster’s road survey (paper and digital)

Motion by Eric Gasperini to approve the Administration budget based on a 2% raise. Second by Pam Alley. Vote 3/0/0. Motion carried.***Professional Services - (Engineering Services added to Legal Services)***Motion by Eric Gasperini to approve the Professional Services budget. Second by Pam Alley. Vote 3/0/0. Motion carried.*

* + 1. **Social Security/Medicare***Motion by Eric Gasperini to approve the Social Security/Medicare budget based on a 2% raise. Second by Donald Poole. Vote 3/0/0. Motion carried.*
		2. **Insurance***Airport: Motion by Eric Gasperini to set the Airport Insurance budget at $1550.00. Second by Pam Alley. Vote 3/0/0. Motion carried.
		Service Fees: There was discussion on appraisals.

		Motion by Eric Gasperini to approve the Insurance budget. Second by Pam Alley. Vote 3/0/0. Motion carried.*
		3. **Assessor***Service Fees: The tax maps were last updated in 2014 and there are about 70 parcels that need to be updated.

		Motion by Eric Gasperini to approve the Assessor budget based on a 2% raise. Second by Donald Poole. Vote 3/0/0.**Motion carried.*
		4. **Donations**

*The Selectmen agreed to give donations to the following organizations:
WCAP: $107.00
Penquis: $258.00
New Hope for Women: $693.00
LifeFlight: $1000.00
Surplus Food: $300.00

Motion by Eric Gasperini to approve the Donation budget at $2358.00. Second by Donald Poole. Vote 3/0/0. Motion carried.*

*Also discussed were* **License Septage Site** *and* **Selectmen:**

 **License Septage Site:** *Motion by Eric Gasperini to approve the License Septage Site budget. Second by Donald Poole. 3/0/0. Motion carried.***Selectmen:** *Motion by Eric Gasperini to approve the Selectmen budget at $3000. Second by Pal Alley. Vote 3/0/0. Motion carried.*

1. **Adjourn -** *Motion by Eric Gasperini to adjourn at 7:10 PM. Second by Pam Alley. Vote 3/0/0. Motion carried.*

**Next Board of Selectmen’s Meeting: Tuesday, February 26, 2019 at 6:00 PM**

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| **For Tuesday:Washington SchoolTown PropertiesLaw EnforcementHarbor MasterACO** | **For Wednesday:****Fire Dept.****Ambulance****Public Safety Building****CEO/LPI****Cemetery****Planning****Library** |

**Budget Workshop: Wednesday, February 27, 2019 at 6:00 PM (Following Budget Committee Meeting)**

*Respectfully Submitted,*

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*Elizabeth Bunker, Deputy Town Clerk*