

MINUTES

TOWN OF VINALHAVEN BOARD OF SELECTMEN

Monday, December 7th, 2015

6:30 PM

TOWN OFFICE

- **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley, Phillip Crossman, Emily B. Lane and Brandon Osgood; Town Manager Andrew J. Dorr; and Town Clerk Darlene M. York.*

Also present were Lonnie Morton, Kathleen Morton, Janann Sherman, Douglas Littlefield, Delwyn Webster, Patricia Lundholm and Alaina Flannigan.

- **MINUTES – Approve the minutes from the November 23rd, 2015 Meeting** – *Motion by Emily Lane to change 6a. to read “and that it will be a challenge to find someone to guide the group”. Second by Brandon Osgood. Vote 5-0-0. Motion by Eric Gasperini to approve the minutes as amended from the November 23rd, 2015 Meeting. Second by Phil Crossman. Vote 5-0-0. Motion carried.*
- **APPROVE AND SIGN TREASURER’S WARRANTS #23** – *Motion by Eric Gasperini to approve and sign Treasurer’s Warrants #23. Second by Brandon Osgood. Vote 5-0-0. Motion carried.*
- **APPROVE AGENDA** – *There was a consensus of the Board to add agenda items 6b. Knox County Budget Summary; 7c. Harbor Master; and 7d. Librarian’s Report. Motion by Eric Gasperini to approve the agenda as amended. Second by Brandon Osgood. Vote 5-0-0. Motion carried.*
- **EXECUTIVE SESSION - Executive Session pursuant to 1 M.R.S.A. §405(6)(E) concerning a Legal Matter** – *Motion by Eric Gasperini to go into Executive Session pursuant to 1 M.R.S.A. §405(6)(E) concerning a Legal Matter at 6:34 pm. Second by Phil Crossman. Vote 5-0-0. Motion carried.*

Motion by Phil Crossman to come out of Executive Session at 7:03 pm. Second by Brandon Osgood. Vote 5-0-0. Motion carried.

There was a consensus of the Board to have Lonnie & Kathleen Morton work with Town Manager Andrew Dorr (along with the Town Attorney) to agree on a consent agreement.

*Motion by Eric Gasperini to address agenda item 9a. Sidewalk Updates as the next matter.
Second by Emily Lane. Vote 5-0-0. Motion carried.*

- **COMMUNICATIONS**

- **Middle School Challenge** – *A letter asking Ms. Cohn and the Middle School Students to help the town understand the potential problems that climate change and sea level rise may create for our island was reviewed.*
- **Knox County Budget Summary** – *Knox County Budget Summary was reviewed.*

- **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**

- **Road Commissioner's Reports** – *The crew has been getting the trucks ready for plowing. Looking for an inexpensive fix for the 8500 so it will be operable until we get the new truck. Nick was out grading today. There is an area on Fish Head Road where the road is sinking into the culvert and the culvert needs to be replaced. Snow blower is back from being serviced.*
- **Ambulance Report** – *Reports were reviewed. It was again stated that Pat submits a very detailed report. There is a new class starting in January, with classes every Saturday through May. Pat has been trying to encourage Marc and others to take the class as there is a possibility for no overnights for the class time and the class is being subsidized as well. It was asked that if Marc was to consider taking the class would the Board consider this class time as a day of work for him. There was a consensus of the Board that yes, definitely. Emily thanked Pat for all she does for this Town, and the rest of the Board agreed.*
- **Harbor Master** – *It was stated that Donna Smith was interested in being Harbor Master. There was a consensus of the Board that she would have to attend the State Harbor Master Training and training on the use of the boat. It was stated that James Dickey is also interested in the position.*
- **Librarian's Report** – *Report was reviewed. Everything seems to be running smoothly. Pam hopes to have the policies and job description ready for the next meeting.*

- **UNFINISHED BUSINESS**

- **Draft Ambulance Billing Policy** – *Motion by Eric Gasperini to approve the Ambulance Billing Policy. Second by Emily Lane. Vote 5-0-0. Motion carried.*
- **Draft Vehicle Maintenance Policy** – *There was a consensus of the Board to put on the next meeting agenda.*
- **Draft HIPAA Policy** – *There was a consensus of the Board to put on the next meeting agenda.*

- **NEW BUSINESS**

- **Sidewalk Updates** – Andy gave a history on the West Main Street project. *Proposed plans have been changed to allow for a 60 foot wide opening to better accommodate trucks by the Vinalhaven Fishermen's Co-op parking area. It was stated that the proposal by the Sidewalk Committee was to have the Co-op made whole. It was stated that it would depend on the funding on if money could be spent on private land. It was also stated that the proposed plans should be made clear that there will be no sidewalk after the crosswalk to the ferry terminal. Phil stated the sidewalk committee listened very carefully and designed something to fill the coop needs while also providing a safe passage for pedestrians. There was discussion. Motion by Phil Crossman to move along. Second by Pam Alley. Vote 5-0-0. Motion carried.*
- **Harbor Gawker** – *addressed earlier*
- **Sea-Level Rise** – *Motion by Phil Crossman to invite Matt Lutkus, Damariscotta Town Manager out to the island to talk to the Town about Sea-Level Rise. Second by Brandon Osgood. Vote 5-0-0. Motion carried.*

It was suggested to wait until early to mid-January. It was also suggested to invite Sue Baker out to the island as well.

- **Sidewalk Snow blower/Tractor** – *Have asked Bar Harbor Bank and Trust about a 2 year loan for \$20,881 for the sidewalk snow blower/tractor. Motion by Brandon Osgood to accept pending response from Bar Harbor Bank and Trust. Second by Phil Crossman. Vote 5-0-0. Motion carried.*
- **MCRPC – Membership Form** – *There was a consensus of the Board to approve Andrew Dorr as a Town Representative to the Mid-Coast Regional Planning Commission. Board chair Eric Gasperini signed on behalf of the Town.*
- **Ambulance Collection '14/15** – *No action taken.*
- **Legal Updates** – *The Marriner foreclosure hearing was held and they have paid the past due taxes. Cathy Watt told Andy that they would be allowing Jason Marriner to stay on the property.*

Still hoping for a January or February court date for the Stevens case.

- **REPORT OF TOWN MANAGER** – *Andy has a new class on Monday's beginning in January. There was a consensus of the Board to move Board of Selectmen's Meetings to Tuesdays and to change the time to 6:00 PM.*

Eric Silvoy from the USCG stated they will be looking into rebuilding the spindle but no definite timetable or guarantee.

We have been offered to keep the Catch Basin Cleaner for the winter. The crew is

able to use it now to finish the cleaning at no extra cost and we can purchase the unit for \$8,000. The unit is a 2008 with not many miles, not the best condition but a good unit, just something to consider.

They would like to have internet installed at the Sewer Plant. This was not budgeted but would allow them to remotely monitor various items. Motion by Pam Alley to recommend approving the installation of the internet now. Second by Eric Gasperini. Vote 5-0-0. Motion carried.

Financial Reports were reviewed.

- **REPORT OF MEMBERS** – *Pam Alley motioned to hear from speakers from the floor. No second. No vote. Alaina Flannigan stated she was the Island Fellow working at the School. Delwyn Webster stated that Kenny does a good job keeping Styrofoam and rope in the dumpsters but expressed concerns with the burn pile. Would like to see some items transported and incinerated properly. Motion by Phil Crossman to have the landfill burn pile on the agenda for the next meeting. Second by Pam Alley. Vote 5-0-0. Motion carried.*

Pam Alley questioned when the area on East Boston Road by Sig & Darline Beckman's would be patched. It was stated that we were waiting for material.

Phil Crossman asked about the catch basin on Main Street. It was stated that the current culverts goes under the buildings on Main Street and that it is complicated fix with no solution right now. It was stated that we may need to address as is and then re-address when we re-do Main Street.

- **SPEAKERS FROM THE FLOOR** - *None*
- **ADJOURN** – *Motion by Phil Crossman to adjourn at 8:30 pm. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*

Next Board of Selectmen's Meeting: Monday, December 21st, 2015 at 6:30 p.m.

Respectfully Submitted,

Darlene M. York, Town Clerk