

MINUTES

TOWN OF VINALHAVEN BOARD OF SELECTMEN

Monday, October 26th, 2015

6:30 PM

TOWN OFFICE

- **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley, Phillip Crossman, Emily B. Lane and Brandon Osgood; Town Manager Andrew J. Dorr; and Town clerk Darlene M. York.*

Also present were Ed Conway, Martha Conway and Janann Sherman.

- **MINUTES – Approve the minutes from the October 13th, 2015** – *Motion by Phil Crossman to approve the minutes from the October 13th, 2015 Meeting. Second by Emily Lane. Vote 5-0-0. Motion carried.*
- **APPROVE AND SIGN TREASURER’S WARRANTS #17** – *Motion by Emily Lane to approve and sign Treasurers Warrant’s #17. Second by Brandon Osgood. Vote 5-0-0. Motion carried.*
- **APPROVE AGENDA** – *Motion by Eric Gasperini to approve the agenda as written. Second by Phil Crossman. Vote 5-0-0. Motion carried.*
- **COMMUNICATIONS**
 - **Time Warner Cable** – *Andy Dorr reviewed the highlights of the letter stating it was an annual letter received letting the Town know about possible interruptions in their service.*
 - **Penquis** – *Motion by Eric Gasperini to put the Penquis donation request in the 2016-2017 budget. Second by Phil Crossman. Vote 5-0-0. Motion carried.*
 - **Knox Co. Commissioners Letters** – *Two petitions have been sent to the Knox County Commissioners. (Copies attached) Motion by Phil Crossman to recommend to the Knox County Board that Crockett’s River Road be maintained in the winter. Second by Eric Gasperini. Vote 5-0-0.*
 - **Knox County 2016 Budget Review Sessions Schedule** – *Knox County 2016 Budget Review Sessions Schedule was reviewed.*
 - **MePDES** – *The Maine Department of Environmental Protection has amended our Maine Pollutant Discharge Elimination System Permit - Maine Water Discharge*

License to lessen the testing and allow us to only send in the tests twice a month.

- **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**

- **Board & Committee – Appointments &/or Resignations** – *Motion by Eric Gasperini to cap the Park Commission at seven members. Second by Brandon Osgood. Vote 5-0-0. Motion carried.*

Motion by Eric Gasperini to appoint Deborah Pixley, Niall Conlan, Wilson Boone and Pamela Conway Alley to the Park Commission. Second by Phil Crossman. Vote 4-0-1 – Pam Alley abstained.

Motion by Eric Gasperini to accept Dean Driscoll's resignation from the Harbor Committee and Wayne Cooper's resignation as Library Trustee with regret. Second by Brandon Osgood. Vote 5-0-0. Motion carried.

- **Road Commissioner's Reports** – *Andy Dorr reported that we didn't have any material so they couldn't do patching last week. Emily Lane asked what was happening with the material that has been dug out from the blasting. It was stated that it is being stored at Mill's Pit to possibly be crushed for us. Thinking of sifting through the piles at the shooting range.*
- **Transfer Station Report** – *Andy Dorr reviewed the Revenue/Tonnage report. Ed Conway asked about single stream recycling. Andy stated we would have to purchase another compactor but we are researching it.*

- **UNFINISHED BUSINESS**

- **Draft Ambulance Billing Policy** – *Andy Dorr stated the draft has been sent to TG Higgins Business Services and he hopes to have a draft at the next meeting.*
- **School Crosswalk Signs** – *Several options were reviewed with prices ranging from \$1,200 to \$5,000. It was stated that Deputy Rob Potter has been doing a few details at the school and that seems to be helping. Ed Conway asked about a raised sidewalk. Phil stated he would like a recommendation from Andy. Andy stated he would not recommend spending the money on the signs.*

- **NEW BUSINESS**

- **Open Oil Bids** – *Two bids were received. Alternative Oil bid \$.23 over rack price. Vinalhaven Fuel bid \$2.21 for fuel oil; \$2.51 for kero; and \$2.55 for diesel.*

It was suggested to put the fuels out to bid before the budget season.

Motion by Eric Gasperini to accept the bid from Vinalhaven Fuel (\$2.21 for fuel oil; \$2.51 for kero; and \$2.55 for diesel). Second by Emily Lane. Vote 4-0-1 –

Pam Alley abstained. Motion carried.

- **Wellness Works** – *Andy stated he visited a booth at the MMA Conference on the Wellness Works Health Education Programs. The Health Education Programs are accessible to employees as part of our Maine Municipal Employees Health Trust. There was a consensus of the Board to research this program.*
- **Sidewalk Plan** – *(See attached Memo) Jamie Andrews from MeDOT was on the island to review the West Maine Street and Main Street sidewalks. A design for West Main Street was presented with more of an open middle and an angled ramped curbing by the Vinalhaven Fishermen's Co-op parking area. Andy to provide copies of the proposed design to Emily for the Vinalhaven Fishermen's Co-op Board.*

The State paving project is slated for 2018. There are concerns with drainage and the idea of milling the road before adding another layer. If the town would like to pursue this, we have the opportunity to apply for a Municipal Partnership Initiative.

There were suggestions on how to keep the water off of the Main Street Sidewalks, providing handicapped access to the buildings (not into) and surface materials. Peter Farrelly from Maine Water Company joined the meeting. Currently nothing is planned for upgrades to the water main but if they can make it work financially they would like to do improvements at the same time. The pipes running through Maine Street are now 105 years old.

- **REPORT OF TOWN MANAGER** – *The ditching has been a significant project. Blasting should be done this week.*

There will be a Broadband Conference at the Island Institute with upwards of 10 signed up to attend. Andy recommended bringing Tilson Technology back out to the Island to present the results of the study.

The SHIP Grant paving is complete! Andy will be working with Catherine Rand to finish the paperwork and close it out.

Gartley and Dorskey will be doing a site visit tomorrow (10/27/15) to access the bridge's lifespan going forward. The State owned Lane's Island Bridge is currently anticipated to be worked on in 2018, although not confirmed yet. The approaches and guidewire may need to be changed when the State does their bridge work so we need to keep on our radar.

The Brown's Head Lighthouse transfer is complete.

The water is off at the Old Fire Hall.

The LPA Certification workshop was very informative. Once Andy takes an online

quiz he will have the certification which allows him to administer grants with state or federal funding.

Librarian's Assistant interviews will be taking place this week.

It was suggested to formally thank Bodine Ames for her many years of service to the town parks.

At the MMA Convention Andy met with Maine PayPort, a service that processes debit/credit cards. There is a 2.5 % fee or dollar minimum that is calculated based on the transaction total. This fee can NOT be paid with public funds but has to be transferred to the customer. The Town would have to purchase card swiping devices at a cost of \$85.00 apiece and a \$15.00 a year encryption renewal fee for each device. Motion by Eric Gasperini to authorize the set-up for accepting credit/debit payments. Second by Phil Crossman. Vote 5-0-0. Motion carried.

- **REPORT OF MEMBERS** – *None*
- **SPEAKERS FROM THE FLOOR** – *None*
- **ADJOURN** – *Motion by Eric Gasperini to adjourn at 7:45 PM. Second by Phil Crossman. Vote 5-0-0. Motion carried.*

Next Board of Selectmen's Meeting: Monday, November 9th, 2015 at 6:30 PM

Respectfully Submitted,

Darlene M. York, Town Clerk