

MINUTES

TOWN OF VINALHAVEN BOARD OF SELECTMEN

TUESDAY, APRIL 12th, 2016

5:00 PM

TOWN OFFICE

- **ROLL CALL** – *Selectmen Eric Gasperini, Emily B. Lane and Brandon Osgood; Town Manager Andrew J. Dorr; and Town Clerk Darlene M. York. Phillip Crossman and Pamela C. Alley were absent.*

Also present were David Arey, Torry Pratt, Joe Bickford (& Mazey), Troy Wadleigh, Susan Philbrook, Susan Chilles, and Lynn James.

- **MINUTES – Approve the minutes from the March 29th, 2016 Meeting** – *Motion by Emily Lane to approve the minutes from the March 29th, 2016 Meeting. Second by Eric Gasperini. Vote 3-0-0. Motion carried.*
- **APPROVE AND SIGN TREASURER’S WARRANTS #41** – *Motion by Emily Lane to approve and sign Treasurer’s Warrant’s #41. Second by Eric Gasperini. Vote 3-0-0 Motion carried.*
- **APPROVE AGENDA** – *There was a consensus of the Board to add agenda items 5 a. Maine DOT; 5b. Maine DMS; 5c. Gulf of Maine Lobster Foundation; 5d. Secretary of State – AVS User Agreement; 7f. Librarians Report; 9c. Surplus Equipment; and 9d. Liquor License Application – Lindsay Davis d/b/a The Sand Bar. Motion by Eric Gasperini to approve the agenda as amended. Second by Brandon Osgood. Vote 3-0-0. Motion carried.*

There was a consensus of the Board to skip to 6. Speaker from the Floor.

- **COMMUNICATIONS**
 - **Maine DOT** – *Andy informed the Board that we were approved for the speed trailer and that it would be on the island between July 4th and July 17th.*
 - **Maine DMR** – *Maine DMR will be conducting shoreline surveys and testing between April and November. It is hoped that this testing will open more clam flats.*
 - **Gulf of Maine Lobster Foundation** – *The Gulf of Maine Lobster Foundation sent a check for \$2,000 to help with the disposal fees from the off-shore cleanup project.*

- **Secretary of State – AVS User Agreement** – *Every municipality in the State must return an originally signed User Agreement along with proof of insurance in order to receive the new mandatory AVS equipment. Motion by Eric Gasperini to approve the AVS User Agreement and have Town Manager Andrew Dorr sign on behalf of the Town. Second by Emily Lane. Vote 3-0-0. Motion carried.*
- **SPEAKERS FROM THE FLOOR** – *David Arey asked about working with the Town Crew to show them how to Grade the roads, dragging material in from the sides. David also asked about screening and sorting the material at the Landfill/Shooting Range. It was stated that both were discussed and approved by the Board at their last meeting, There was a consensus of the Board to have David work with Andy Dorr and Road Commission Dan Bickford and to coordinate with Dan on what to do with the materials.*

Motion by Eric Gasperini to address 8. Old Business next. Second by Emily Lane. Vote 3-0-0. Motion carried.

- **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**
 - **Ambulance Reports** – *Ambulance Reports were reviewed. Andy stated that the previous weekend was a very busy one for the Ambulance Department. There are three still going to the Advanced – EMT class. Andy has put a halt to the Facebook page until a social media policy is in place. Debbi & Barb still need to take the HIPAA training. Race planning is underway. They are in hoping to have an AVOC Class here this weekend.*
 - **Harbor Masters Report** – *Harbor Masters Report was reviewed. Floats are going back over. Andy noted that we would not have the new float for this year.*
 - **Knox County Deputy Report** – *Knox County Deputy Report was reviewed. Eric Gasperini stated that he felt that Rob continues to do a good job.*
 - **Road Commissioner's Report** – *Road Commissioner's Report was reviewed. Andy stated that they un-rigged most of the vehicles today. They will be working on the Indian Creek Footbridge and grading dirt roads. Emily Lane asked if the Ball ground has been drained. Andy answered yes.*
 - **Transfer Station Report** – *Transfer Station Report was reviewed. We are up again in both revenue and tonnage from previous year. Tonnage is up 25% and Revenue is up 18%.*
 - **Librarian's Report** – *Librarian's Report was reviewed. It was stated that Scott has started and is doing great. There has been a few school groups coming in, which is very positive. It is great to bridge with the school whenever possible.*
- **OLD BUSINESS**
 - **Harborside Wharf, LLC – License/Permit for Fireworks Use** – *Andy Dorr read the response from the MMA Underwriter concerning the Fireworks. The simplest*

solution would be for the 4th of July Committee to become a Town appointed committee. Special Insurance is needed to cover these events. It was stated that giving permission to close streets does not make it a Town approved event. If the committee becomes Town appointed, then the fireworks/parade/ Fishermen's Day would all be Town approved functions, with no additional costs to the Town. Three items they did not cover though was a dunk tank, petting zoo or mechanical bull. Sue Chilles asked if the Town could not allow dogs. It was stated that it is more of an enforcement issue. Lynn James asked if the Lions (if they were willing) could cover the dunk tank. Andy to look into the cost of a rider to cover the dunk tank, then make a decision. All donations would then be collected by the Town and placed in a reserve account as with other Town donations. There were discussions on how purchases would be made. Andy to look into their books from the past couple of years. It was stated that there is a very short time frame to sign the contract for the fireworks. If the 4th of July Committee and Board of Selectmen agree to the Town appointment then the board could sign and submit the license/permit with Harborside Wharf, LLC. There was a consensus that the 4th of July Committee will meet and come back to the Board of Selectmen with their decision at the next Board of Selectmen's meeting (Tuesday, April 19th, 2016).

There was a consensus of the Board to go back to the skipped agenda items.

- **NEW BUSINESS**

- **Solid Waste Ordinance** – Andy stated that the Town of Vinalhaven Solid Waste Ordinance was included in the Board packets. Six samples from other Towns were also printed and available. Andy to email all six samples to board members. Each board member present took one sample to review. Eric Gasperini said “Thanks, Phil!” Motion by Emily Lane to give Phil the residual of the sample ordinances to review. Second by Eric Gasperini. Vote 3-0-0. Motion carried. Andy will look for fee schedules from other towns. Kenny Martin has suggested raising the price of Landfill stickers to \$2.00. The Landfill prices have been the same for the past 10 years.
- **Sea-Level Rise – Maine Coastal Program Grant** – Grant applications are out. Leila Pike from Ransom in Islesboro could help with guidance on the grant. Andy will share digitally with the Board. There was a consensus of the Board to look into and to move forward on the grant application
- **Surplus Equipment** – There was a consensus of the Board to ask in house first to see if anyone is interested in the dishwasher. If not, then to place an ad in the “Wind” to sell the dishwasher.

There was a consensus of the Board to put the skiff out to bid with a minimum bid of \$100.

There was a consensus of the Board to sell the radio to Nick.

There was a consensus of the Board to get an estimated price from Dan Bickford then to sell.

- **Liquor License Application – Lindsay Davis d/b/a The Sand Bar** – Motion by Eric Gasperini to approve and sign Liquor License Application for Lindsay Davis d/b/a The Sand Bar. Second by Emily Lane. Vote 3-0-0. Motion carried. Application was passed for signatures.
- **REPORT OF TOWN MANAGER** - Looking into options on the logistical issues with working on Carrying Place Bridge.

Dan, Bill & Andy met to go over the Main Street Bridge Sidewalk. Kevin had a few questions that Bill is looking into. Drawings should be available next week, when finished will present them to Bob and move forward. There was a consensus of the Board to not go past the bank for now.

Landmark is working on the drawings for the angled/pitched curbing, on a proposal for assisting with the bid documents and project oversight during construction. Hopefully will have for the next meeting.

Clarence Conway dropped off schematic designs for the War Memorial. He asked about material from the shooting range. They are hoping to start this spring. May be an issue with liability.

Two customers are asking for sewer abatements. Mark & Greta McCarthy had frozen pipes and a leak that did not go into the sewer system. Need to get the abatement amount from Pam at Maine Water. George Andrews was hooked into the system in December but didn't move in to the house until February. He is asking for an abatement of 1/3 the consumption charge. Motion by Eric Gasperini to approve the Sewer Abatements. Second by Brandon Osgood. Vote 3-0-0. Motion carried.

Public Works Study Task Process was reviewed.

Treasurer's Report was reviewed. Emily Lane asked if we ever review what other banks will offer. Andy stated just on the CD's once a year. There was a consensus of the Board to see what is available when CD's come up for renewal and to look into better rates for savings accounts. Emily asked for the dates the CD's are coming due for the next meeting.

There was a consensus of the Board to have a Special Town Meeting Warrant drafted with \$15,000 for legal fees and \$25,660 for the SHIP Grant for May 3rd, 2016 for the next Board of Selectmen's Meeting.

There was a discussion on adding a warrant article to the Annual Town Meeting Warrant that would allow the Board to spend up to a certain amount or to re-appropriate funds, thus saving the need to hold special town meetings.

- **REPORT OF MEMBERS** – Brandon Osgood asked if there was any word from the Coast Guard. Andy stated no, but he will try to call them again.
- **2016-2017 BUDGET WORKSHOP** – Law Enforcement budget was reviewed. Service Fees (Rob is working to get the \$750 DMR fee be a part of the charge.)\$2,700; Lodging (has been capped) \$10,200; Travel and Transportation \$1,000; Equipment Repair \$3,000; Supplies (May not need a desk top if the old assessor computer is compatible with the software) \$5,800; Gas and Oil \$7,000; Utilities (has been capped) \$5,500; Telephone \$1,920; and Contracted Services \$85,000. Motion by Eric Gasperini to approve the Law Enforcement Budget as presented. Second by Emily Lane. Vote 3-0-0. Motion carried.

Transfer Station budget was reviewed. Wages \$79,563.95; Insurance \$33,369.86; Retirement \$4,419.72; Service Fees \$3,000; Lodging and Meals \$150; Travel and Transportation \$500; Equipment (Budging for Truck Scales, just not sure where it will go. Budging for a camera upgrade. Estimate from Sea Coast Security was \$3,300. Motion by Eric Gasperini to increase the budget for the camera up to \$3,300, bring the Equipment Budget to \$10,800) \$10,800; Equipment Repair (Bobcat Tires) \$8,000; Supplies \$5,000; Gas and Oil \$1,200; Utilities \$3,557.50; Telephone \$540; Trailer Rental \$693.53; Training, Dues and Subscriptions \$150; Metal and Junk Cars (increased the number of runs) \$15,000; Solid Waste \$80,097.02; DEP Well Testing \$4,500; Special Waste \$8,000; Recycling \$18,350; Tipping Fees \$67,275.49; PPE \$150; and Capital Improvements (New roof shingles and building improvements) \$5,000. Motion by Eric Gasperini to approve the Transfer Station Budget as amended to \$349,317. Second by Emily Lane. Vote 3-0-0. Motion carried.

Planning and Community Development Budget was reviewed. Emily Lane stated that we can only expect Andy to do so much and thought that this is a great idea. Not sure who will be attracted to a part-time position but it may be possible be combined with the Vinalhaven Chamber of Commerce. May potentially find consultants to foster some of the work. We are hoping for an Island Fellow, but doubt it will happen. We could be spending \$1,000,000 on the Downstreet Master Plan. Working to repave the roads, redo the sidewalks, and possibly bury the power lines, with many physical challenges. Someone to work with store owners and community members as well as the engineers will be a huge asset. Motion by Eric Gasperini to approve the Planning and Community Development Budget. Second by Emily Lane. Vote 3-0-0. Motion carried.

Contingency Budget was reviewed. Motion by Eric Gasperini to approve the Contingency Budget as presented. Second by Brandon Osgood. Vote 3-0-0. Motion carried.

There was a consensus of the Board to only have the 4th of July Committee, the Special Town Meeting Warrant and the Budget Workshop on the next meeting agenda.

- **ADJOURN** – *Motion by Eric Gasperini to adjourn at 7:00 PM. Second by Brandon Osgood. Vote 3-0-0. Motion carried.*

Next Board of Selectmen's Meeting: Tuesday, April 19th, 2016 at 5:00 PM

Respectfully Submitted,

Darlene M. York, Town Clerk