

## MINUTES

**TOWN OF VINALHAVEN  
BOARD OF SELECTMEN  
Tuesday, November 25<sup>th</sup>, 2014 – 6:30pm  
TOWN OFFICE**

1. **ROLL CALL** – *Selectmen Jack Olson, Eric Gasperini, Emily Lane, Brandon Osgood and Dennis Warren; Interim Town Manager Andy Dorr; and Town Clerk Darlene M. York.*

*Also present were Rob Potter, Bill Lane, Carol Petillo, Kristine Ames, Troy Ames, Janann Sherman, Faye Grant, Jill Oakes, Greta McCarthy, Mark McCarthy and Addison Ames.*

2. **MINUTES** – **Approve the minutes from the November 11<sup>th</sup>, 2014 Meeting and the November 13<sup>th</sup>, 2014 Special Meeting** – *Motion by Emily Lane to approve the minutes from the November 11<sup>th</sup>, 2014 Meeting. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*

*Motion by Eric Gasperini to approve the minutes from the November 13<sup>th</sup>, 2014 Special Meeting. Second by Emily Lane. Vote 5-0-0. Motion carried.*

3. **APPROVE AND SIGN TREASURER’S WARRANTS #22** – *Motion by Dennis Warren to approve and sign Treasurer’s Warrants #22. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*

4. **APPROVE AGENDA** – *There was a consensus of the Board to add agenda items 6c. MSFS Advisory Board Meeting and 8g. Assessing Services. Motion by Emily Lane to approve the agenda as amended. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*

5. **COMMUNICATIONS** – *None*

6. **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**

- a. **Road Commissioner Reports** – *They have finished the Pond Street project. They were going to grade dirt roads today but it was too wet so they tar patched instead. Various roads were mentioned that are in need of tar patching. Danny will be stopping by the office this week to get a final list of winter workers and to establish a training program for new drivers.*

*Jill Oakes asked about flooding the Ball ground. There was a consensus of the Board to do so.*

- b. **Sidewalk Committee** – *Sidewalk Committee Chair Janann Sherman gave the Board a copy of the “Safe Sidewalks Committee – Statement of Purpose” (See attached). She stated the committee has been reviewing the 2006 Condition Assessment and Maintenance & Development Plan and have been talking to various people. They will be reporting back to the Board.*

- c. **MSFS Advisory Board Meeting** – *Andy Dorr reviewed the highlights of the report. Andy also handed the Board copies of an email update he received from John Anders on the transportation of propane (See attached), increasing the number of passengers allowed.*

## 7. UNFINISHED BUSINESS – None

## 8. NEW BUSINESS

- a. **Fireworks** – *Andy Dorr stated Fireworks have been coming up a lot lately and wanted to start the discussion. Jill Oakes stated that fireworks are out of control. There have been fireworks in her neighborhood every night for the past 3-4 weeks but not after 10:00 pm so there is nothing you can do. Janann Sherman asked if there were any other noise ordinances in Town. Greta McCarthy stated that it is a problem in her neighborhood as well. It was stated that these are both highly populated areas – it's not safe and not appropriate. There were discussions on creating a Town Ordinance. Rob Potter stated even with an ordinance possessing fireworks would not be illegal, only lighting them and that people will need to call Knox County Dispatch. If an ordinance is enacted, this would go against State Law so all offenses would have to be prosecuted by our town attorney. It was suggested to have permits issued with a fee and conditions attached. Jack Olson suggested forming a committee to work on creating an ordinance. Rob Potter stated Marc Candage and himself would both like to be on this committee. Jill Oakes, Kristine Ames and Greta McCarthy also volunteered to be on the committee. Dennis Warren suggested contacting our attorney for an estimate on the cost of prosecuting.*
- b. **Sidewalk Construction Strategy** – *Andy Dorr stated he wanted to get the Board to start thinking about what Sidewalks should be worked on next. Jack Olson suggested adding more money to the Sidewalk Reserve during budget season.*
- c. **Christmas Holiday** – *Motion by Jack Olson to allow employees to use a vacation day and to close the offices on Friday December 26, 2014. Second by Emily Lane. Vote 5-0-0. Motion carried. There was a consensus of the Board to allow employees to leave early and to close the offices at 3:00pm on Wednesday, November 26<sup>th</sup>, 2014*
- d. **Approve and Sign Town Manager Employment Contract - Stephen Eldridge** – *Emily Lane stated there were changes made reducing vacation time to two weeks during the 6 month probationary period and adding ICMA dues. Motion by Jack Olson to approve and sign the Town Manager Employment Contract with Stephen Eldridge. Second by Dennis Warren. Vote 5-0-0. Motion carried. Contract was passed for signatures.*

*Motion by Jack Olson to add Stephen Eldridge to all bank signature cards. Second by Emily Lane. Vote 5-0-0. Motion carried.*
- e. **Shoreland Zone Violation** – *Andy Dorr gave a history to the Board stating if CEO Bill O'Donnell had been asked, permission to cut the tree would have been granted. Addison Ames also gave an explanation to the Board. Motion by Jack Olson to fine Jeanette Dowling & Johnna White \$100.00 for cutting a tree in the Shoreland Zone. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*
- f. **SHIP Grant Bid Approval** – *Bill Lane from Gartley & Dorskey stated 6 bids were received ranging from \$124,999 to \$234,535. Delong Marine Service will be able to fulfill the requirements of the bid. Motion by Jack Olson to accept the lowest SHIP Grant bid from Delong Marine Service. Second by Brandon Osgood. Vote 5-0-0.*
- g. **Assessing Services** – *The annual proposal for assessing services was received from RJD Appraisals. Rob Duplisea will be in the office on Monday, December 15<sup>th</sup>, 2014 and will stay until*

*the last boat to meet with Board members. There was a consensus of the Board to wait until after this meeting to address the proposal.*

- 9. REPORT OF MEMBERS** – *Eric Gasperini asked Rob Potter about the abandoned traps at the Fish Plant Wharf. Rob Potter stated the owner was okay with us removing them. There was a consensus of the Board to contact Ron Nadeau to see if he would take them away.*

- 10. REPORT OF TOWN MANAGER** – *Jean Conway has asked Andy Dorr about placing the trap tree again at the Fish Plant Wharf. There was a consensus of the Board to allow as long as it is taken down by February 28<sup>th</sup>, 2015. It was also suggested to place it more out of the way and not in the middle of the parking area.*

*Andy gave an update on the delivery of propane with the MSFS.*

*The Penobscot Island Air lease agreement expires at the end of the year. Kevin would like to renew it as is and will attend the next Board of Selectmen's Meeting if needed.*

*There have been two complaints received asking for the Town to pay for repairs to vehicles. There was a consensus of the Board to take no action.*

*Management Discussion and Analysis has been printed in previous town reports but is not required. There was a consensus of the Board to forget it for this year.*

*The MSFS will no longer reimburse Gene Lazaro for winter sand. There was a consensus of the Board to sell winter sand at cost but that it is MSFS responsibility.*

*Andy Dorr thanked the Board for the opportunity of being the Interim Town Manager. The Board also thanked Andy Dorr for his dedicated service to the Town.*

- 11. SPEAKERS FROM THE FLOOR** – *Addison Ames asked where to pay the Land Use Violation fine. It was stated at the Town Office.*

- 12. ADJOURN** – *Motion by Jack Olson to adjourn at 7:28 PM. Second by Emily Lane. Vote 5-0-0. Motion carried.*

**Next Board of Selectmen's Meeting: Tuesday, December 9<sup>th</sup>, 2014 – 6:30 PM**

*Respectfully Submitted,*

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*Darlene M. York, Town Clerk*