

MINUTES

**TOWN OF VINALHAVEN
BOARD OF SELECTMEN
Tuesday, November 11th, 2014 – 6:30pm
TOWN OFFICE**

1. **ROLL CALL** – *Selectmen Jack Olson, Eric Gasperini, Emily Lane, Brandon Osgood and Dennis Warren; Interim Town Manager Andy Dorr; and Town Clerk Darlene M. York.*

Also present was Elizabeth Bunker.

2. **MINUTES** – **Approve the minutes from the October 28th, 2014 Meeting and the October 30th, 2014 Special Meeting** – *Motion by Eric Gasperini to approve the minutes from the October 28th, 2014 Meeting. Second by Emily Lane. Vote 4-0-1 – Brandon Osgood abstained. Motion carried.*

Motion by Eric Gasperini to approve the minutes from the October 30th, 2014 Special Meeting. Second by Emily Lane. Vote 4-0-1 – Brandon Osgood abstained. Motion carried.

3. **APPROVE AND SIGN TREASURER’S WARRANTS #20** – *Motion by Dennis Warren to approve and sign Treasurer’s Warrants #20. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*

4. **APPROVE AGENDA** – *There was a consensus of the Board to add agenda items 5b. Knox County Commission; 8a. Wastewater Department – Certificate of Commitment of Sewer Rates; 8b. Selectmen Bank Signatures; and 12. Executive Session pursuant to 1 M.R.S.A. §405(6)(A) to discuss a personnel matter concerning the Town Manager Position. Motion by Eric Gasperini to approve the agenda as amended. Second by Jack Olson. Vote 5-0-0. Motion carried.*

5. **COMMUNICATIONS**

- a. **MMA – Risk Management Services - Site Visit 8-13-14** – *Report from Dan Whittier, Loss Control Consultant for Maine Municipal Association was reviewed. Biggest item was the rotting support beams at the Old Town Hall Building (Historical Society). There was a consensus of the Board to whittle away at the items on the list as time and budget allow.*
- b. **Knox County Commission** – *Email was received to hold the date of December 10th, 2014 at 6:00pm for a Special Joint Meeting of the Knox County Commission, Municipalities, and the Legislative Delegation.*

6. **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**

- a. **Ambulance Reports** – *Reports were reviewed. A draft Alternate Patient Transport Policy was reviewed. It was stated that Captains can’t legally accept any form of pay or donation.*
- b. **Librarian’s Report** – *Report was reviewed. The Internet Safety Policy and the Public Computer Use Policy were reviewed.*

c. **Road Commissioner Reports** – *Reports were reviewed.*

7. UNFINISHED BUSINESS - None

8. NEW BUSINESS

a. **Wastewater Department – Certificate of Commitment of Sewer User Rates** – *Motion by Jack Olson to approve and sign the Certificate of Commitment of Sewer User Rates. Second by Emily Lane. Vote 5-0-0. Motion carried. Certificate was passed for signatures.*

b. **Selectmen Bank Signature Cards** – *Motion by Jack Olson to add Brandon Osgood to the Town Bank Signature Cards. Second by Dennis Warren. Vote 5-0-0. Motion carried.*

9. REPORT OF MEMBERS – *Dennis Warren asked again about the traps at the Fish Plant Wharf.*

10. REPORT OF TOWN MANAGER - *Andy Dorr updated the Board on the abandoned truck located in our parking lot.*

Bob Turpani from the American Lighthouse Foundation came to the island on November 7th. We currently have three options. Lease the maintenance and building use to the Historical Society; Lease the maintenance and building use to the American Lighthouse Foundation; or relinquish our Quit Claim Deed and return the property to the US Coast Guard. There was a consensus of the Board to allow the Historical Society time to look into their options and see if they have the capacity to take on this role.

SHIP Grant deadline has been pushed to November 12th to allow for minor addendums.

We have had three different Engineers give three different perspectives. Currently waiting for an estimate from Mid Coast Welding & Fabrication, LLC for a metal plate to place over the fallen section until we are able to establish a long-term solution.

Assessor Rob Duplisea is available to meet with the Board on either December 15th or 18th. We do not currently have a contract with him. RJD Appraisal submits a proposal for service every year. Andy will email Rob to set the date that works better for him.

11. SPEAKERS FROM THE FLOOR – None

12. EXECUTIVE SESSION - **Executive Session pursuant to 1 M.R.S.A. §405(6)(A) to discuss a personnel matter concerning the Town Manager Position** – *Motion to enter into Executive Session by Jack Olson at 6:52pm. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*

Motion by Jack Olson to come out of Executive Session at 7:07pm. Second by Eric Gasperini. Vote 5-0-0. Motion carried.

Motion by Emily Lane to contact David Barrett at MMA to contact Steve Elderidge with a counter offer for the Town Manager Position. Second by Eric Gasperini. Vote 5-0-0. Motion carried.

13. ADJOURN – *Motion by Jack Olson to adjourn at 7:09pm. Second by Eric Gasperini. Vote 5-0-0. Motion carried.*

Next Board of Selectmen's Meeting: November 25th, 2014 at 6:30pm

Respectfully Submitted,

Darlene M. York, Town Clerk