

MINUTES

**TOWN OF VINALHAVEN
BOARD OF SELECTMEN
Tuesday, January 7th, 2014
Immediately Following Public Hearing
WASHINGTON SCHOOL TOWN OFFICE**

1. **ROLL CALL** – *Selectmen Jack Olson, Eric Gasperini, Jessica MacDonald Martin and Dennis Warren; Town Manager Marjorie E. Stratton; and Town Clerk Darlene M. York. Penny Lazaro was absent.*

Also present were Eric Davis, Andy Dorr, Karol Kucinski, Patrick Trainor, Tuck Godfrey and Del Webster.

2. **MINUTES** – **Approve the minutes from the December 10th, 2013 Meeting** – *Motion by Jessica MacDonald Martin to approve the minutes from the December 10th, 2013 Meeting. Second by Dennis Warren. Vote 4-0-0. Motion carried.*
3. **APPROVE AND SIGN TREASURER’S WARRANTS # 28** - *Motion by Jessica MacDonald Martin to approve and sign Treasurer’s Warrants #28. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*
4. **APPROVE AGENDA** – *There was a consensus of the Board to approve the agenda as written.*
5. **COMMUNICATIONS**
 - a. **Vinalhaven Eldercare Services** – *Patrick Trainor gave a presentation to the Board asking for the Board to consider placing an annual warrant article on the Annual Town Meeting Warrant for a donation to Eldercare in the amount of \$53,292. Del Webster also addressed the Board. Jessica MacDonald Martin asked a few questions. There was a consensus of the Board to discuss during budget talks.*
6. **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**
 - a. **Accept and Appropriate Donations** – *Motion by Jessica MacDonald Martin to accept and appropriate \$450 to the Ambulance Education Reserve; \$2,500 to the Ambulance Reserve; \$3,500 to the Fire Department Reserve; \$1,567 to the Library Reserve; and \$15 to the Nativity Scene Reserve. Second by Dennis Warren. Vote 4-0-0. Motion carried.*
 - b. **Ambulance Department Report** – *Postponed to the next meeting.*
 - c. **Animal Control Officer’s Report** – *Postponed to the next meeting.*
 - d. **Cemeteries Report** – *Postponed to the next meeting.*
 - e. **Fire Department Report** – *Postponed to the next meeting.*
 - f. **Harbor Master's Report** – *Postponed to the next meeting.*
 - g. **Knox County Deputy’s Report** – *Postponed to the next meeting.*
 - h. **Librarian’s Report** – *Report was reviewed. Eric Gasperini asked if they had switch to the new schedule. Marjorie responded yes.*

- i. **Road Commissioner's Reports** – Reports were reviewed. There were discussions on snow removal and salt & sand. There was a consensus of the Board to access each situation before sending crew out.
- j. **Transfer Station Report** – November report was reviewed.

7. UNFINISHED BUSINESS

- a. **MSFS Tariff – Proposed Changes** – Motion by Jack Olson to accept the changes to the Maine State Ferry Service Tariff as presented. Second by Dennis Warren. Vote 4-0-0. Motion carried. Marjorie will present these island specific changes to John Anders on Thursday at the MSFS Advisory Meeting.
- b. **Ramp/Pier Building Code Violations** – Motion by Jack Olson to move forward with the consent agreement. Second by Jessica MacDonald Martin. Vote 4-0-0. Motion carried.

8. NEW BUSINESS

- a. **Liquor License Application for John Feingold d/b/a SALT Restaurant** – Motion by Jack Olson to approve and sign the liquor license application for John Feingold d/b/a SALT Restaurant. Second by Dennis Warren. Vote 3-0-1- Eric Gasperini abstained. Motion carried. Application was passed for signatures.
- b. **Draft Personnel Policy** – There was a consensus of the Board to review and discuss again at the next meeting.
- c. **Draft CDL Controlled Substance and Alcohol Testing Policy** – There was a consensus of the Board to review and discuss again at the next meeting.
- d. **Cummings Cemetery** – Marjorie Stratton gave a history to the Board and asked if we should have an attorney review the deed and stated all gifts of land must be accepted by a town vote. There was a consensus of the Board to have an attorney review the deed and to place an article for this on the Special Town Meeting Warrant for February 4, 2014.
- e. **Review Board of Selectmen's Goals** – Selectmen's Goals for 2013-2014 were reviewed. Del Webster asked about a fence at Roberts Cemetery. There was a consensus of the Board to have figures together for budget time. There was a consensus to add the Spiles at the Fish Plant Wharf to the list.
- f. **REPORT OF MEMBERS** – Jessica MacDonald Martin thanked Road Commissioner Eric Davis and the Road Crew for the work they have done.

Jack Olson asked about the time frame for when the trap tree was to be taken down. Floats also need to be removed for the winter.

9. REPORT OF TOWN MANAGER – Farago paid the fine but did not sign the Consent Agreement. There was a consensus of the Board to send another copy return receipt.

There was a consensus of the Board to begin reviewing the budget at the next meeting beginning with wages and the administrative budgets.

10. SPEAKERS FROM THE FLOOR – Andy Dorr spoke to the Board about the Island Institute Economic Development Plan. They are trying to form an advisory committee with a diverse group of members from each island. There was a consensus of the Board that this is a good idea.

11. EXECUTIVE SESSION – Executive Session pursuant to 1 M.R.S.A. §405(6)(A) to discuss a Personnel Matter – *Motion by Jack Olson to enter into Executive Session at 8:11 p.m. pursuant to 1 M.R.S.A. §405(6)(A) to discuss a Personnel Matter. Second by Dennis Warren. Vote 3-0-0 (Jessica stepped away). Motion carried.*

Motion by Jack Olson to come out of Executive Session at 8:34 p.m. Second by Jessica MacDonald Martin. Vote 4-0-0. Motion carried.

12. ADJOURN – *Motion by Dennis Warren to adjourn at 8:34 p.m. Second by Jessica MacDonald Martin. Vote 4-0-0. Motion carried.*

Next Board of Selectmen's Meeting: January 21, 2014 – Immediately following the Public Hearing

Respectfully Submitted,

Darlene M. York, Town Clerk