

MINUTES

TOWN OF VINALHAVEN BOARD OF SELECTMEN

Tuesday, July 26th, 2016
6:00 PM
TOWN OFFICE

1. **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley, Phillip Crossman, and Emily B. Lane; Town Manager Andrew J. Dorr; and Deputy Town Clerk Elizabeth Bunker. Brandon Osgood was absent.*

Also present were: Del Webster, Patrick Shane, and Marty Stein

2. **MINUTES – Approve the minutes from the July 12th, 2016 Meeting** – *Phil Crossman asked that paragraph 10 (Report of Town Manager) be clarified – either with separate paragraphs or bullets for each item discussed. Motion by Eric Gasperini to approve the minutes from the July 12th, 2016 Meeting. Second by Emily Lane. Vote 4-0-0. Motion carried.*
3. **APPROVE AND SIGN TREASURER’S WARRANTS #4** – *Motion by Emily Lane to approve and sign Treasurer’s Warrants #4. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*
4. **APPROVE AGENDA** – *Add item 7c. Librarian’s Report. Motion by Emily Lane to approve agenda as amended. Second by Eric Gasperini. Vote 4-0-0. Motion carried*
5. **COMMUNICATIONS** – *None*
6. **SPEAKERS FROM THE FLOOR** - *Del Webster offered a couple suggestions/comments on the landscaping in front of the Town Office. He thought the birch trees should be cut down and the gardens need to be weeded. Pam Alley agreed and Andy Dorr said he’d ask the local landscaping/gardening companies about doing some work.*

Del Webster asked if he could buy some granite from the Town that was along the boundary of the Transfer Station and the material that David Arey is now screening for the Town. The board suggested that they wait until David is done screening and sorting until they make a decision to sell any material.

7. COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS

- a. **Board & Committee – Appointments** – *Motion made by Eric Gasperini to appoint Patrick Shane to the Fox Islands Broadband Task Force. Second by Emily Lane. Vote 4-0-0. Motion carried.*
- b. **Road Commissioner’s Reports** – *Andy Dorr forgot to print out the Report but will email it to all board members. The DPW has been working on Zeke’s Point Road/Swimming Pool Hill to try and get better drainage on that piece of road.*

- c. **Librarian's Report** – *This report was given to the board at this meeting and was reviewed. Randy Pitts is stepping back from computer repair, so we should start looking for another IT person. Randy's recommendation was to maybe train someone in-house. Andy Dorr will ask Dinah Moyer who the Medical Center uses, and will also put it in a WIND ad to see if someone is interested. Pat Shane suggested that if they find someone that they might job-shadow Randy for a period of time to see the specific problems that occur. Motion by Phil Crossman to advertise in the WIND. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*

8. OLD BUSINESS

- a. **Sidewalk Update** – *Sidewalk has gone out for bids. Advertised in the WIND, Village Soup/Courier Gazette, with MMA, and on the Town's website. Andy Dorr has a draft available if anyone would like to review it. There is a tentative award date of August 23. The project should be started by September 19, 2016 and be completed by May 25, 2017. There may be issues that come up with driveway entrances and how to deal with those – either with tapered concrete or other means.*

9. NEW BUSINESS

- a. **PW Truck** – *The board needs to decide which PW truck they want to sell. Todd Brown has looked at both trucks and his recommendation was to sell the 2009 blue truck. The 2001 red truck is better suited to last another 3-5 years. Motion by Phil Crossman to keep the 2001 truck and sell the 2009. Second by Emily Lane. Vote 3-1-0, Eric Gasperini against. Motion carried.*

b. **Ordinance Updates** –

Transfer Station – The board would like to do a complete overview of the ordinance.

Harbor Ordinance – The board would like to review the fines/fees being enforced, and penalties for non-compliance.

Public Conduct – The board would like to review this ordinance and either rewrite it or remove it completely.

The board would also like to review the Commercial Wharves policy and discuss the maximum allowable width.

10. REPORT OF TOWN MANAGER –

The office position has been offered and accepted by Jocelyn McLain. She has a start date of August 15.

There have been 7 applicants for the Associate Planner position; 4 interviews have been scheduled. Emily Lane and Hooper Brooks have offered to participate in the interview.

PW building update – Marty Stein provided the board with 4 possible options for the progress of the Public Works building. When he returns in August he'll have a more detailed report with estimates for each option. He would also like to meet with the Downstreet Planner which happens to be Andy Dorr.

JBI will start to bring winter sand. They are willing to bring sand out and take metal on the return trip. Ron Nadeau will also continue his regular trips.

The Medical Center has received estimates on their roof repair. Andy Dorr told the board that there was a meeting at the Medical Center on Friday at 9am if any of them would like to go look at the roof.

Dinah Moyer received one bid for a new roof, which was considerably higher than the estimates they now have for roof repair. Emily Lane asked about the lifespan of this repair. Andy Dorr said the repair should get another 10 years out of the current roof, and a new roof would be good for 20 years.

Andy has a draft of the easement for Middle Mountain property with Ohio State University (Rabbit Lodge property). It states the two year time limit will start from the time of sale and after that it will return to pedestrian access only and for maintenance of utilities. Phil Crossman questioned if this would allow for utility vehicles and asked that the last sentence of section two be clarified: "...a right of way for pedestrian access only."

11. REPORT OF MEMBERS –

Phil Crossman: It has been a year since Andy Dorr has been hired as Town Manager and the board should do a review. Motion by Phil Crossman to put this on the agenda for the next meeting. Second by Emily Lane. Vote 4-0-0. Motion carried.

Phil also asked if there had been any response to their letter to the Secretary of Transportation and others on the emergency ferry trip issue. Andy Dorr reported that he hadn't received anything. Phil said he would be willing to write another, more strongly worded, letter. Andy was hesitant to send it to everyone again (ie: the Governor), he didn't think that was the best way to accomplish their goal. Their purpose of the letters will be to make sure someone is responsible for letting the Town know, and especially the Emergency Services, if there is an issue that may affect the ferry crew's ability to make an emergency trip. The problem is there is no communication between the MSFS/DOT and the Town. Phil Crossman will draft another letter for the board to consider.

Phil has written a personal letter to thank John Anders for addressing the 15 minute parking signs at the ferry terminal in Rockland. They are now changed to 30 minute parking.

Phil asked about the Soldiers Monument repair and if there was an estimated cost. The town has offered support but without an estimated cost it's hard to know how much will be contributed.

Phil asked about the status of creating a spreadsheet for the DPW. Eric Gasperini said he had not been provided the data and therefor had been unable to start anything.

Pam Alley asked about the trash on Smith's Point Beach on the Sand's Cove side, no one had been to clean up the scallop drag and the lobster car yet. She also asked about what could be done about fisherman throwing their trash overboard on their way out of the harbor. It would depend on what was stated in the Harbor Ordinance on how much Jim Harris could enforce. This should also be an issue for DMR to enforce.

Pam Alley also asked about NO PARKING signs at the library – from the end of the sidewalk to the intersection with East Main Street.

12. ADJOURN – Motion by Eric Gasperini to adjourn at 6:57 PM. Second by Emily Lane. Vote 4-0-0. Motion carried.

Next Board of Selectmen's Meeting: Tuesday, August 9th, 2016 at 6:00 PM

Respectfully Submitted,

Elizabeth Bunker, Deputy Clerk