

MINUTES

TOWN OF VINALHAVEN BOARD OF SELECTMEN

Tuesday, February 23rd, 2016

6:00 PM

TOWN OFFICE

- **ROLL CALL** – *Selectmen Eric Gasperini, Phillip Crossman and Brandon Osgood; Town Manager Andrew J. Dorr; and Town Clerk Darlene M. York. Pamela C. Alley and Emily B. Lane were absent.*

Also present were Dinah Moyer, Betsy Hopkins and Bruce Hopkins.

- **MINUTES – Approve the minutes from the February 9th, 2016 Meeting** – *Motion by Brandon Osgood to approve the minutes from the February 9th, 2016 Meeting. Second by Eric Gasperini. Vote 3-0-0. Motion carried.*
- **APPROVE AND SIGN TREASURER’S WARRANTS #34** – *Motion by Brandon Osgood to approve and sign Treasurer’s Warrants #34. Second by Eric Gasperini. Vote 3-0-0. Motion carried.*
- **APPROVE AGENDA** – *Motion by Eric Gasperini to approve the agenda as written. Second by Phil Crossman. Vote 3-0-0. Motion carried.*
- **COMMUNICATIONS**
 - **Letter of Support – Alewives Project** – *Andy Dorr gave a history on the Alewives Project. Motion by Brandon Osgood to approve and send the letter of support for the Alewives Project. Second by Eric Gasperini. Vote 3-0-0. Motion carried.*
- **SPEAKERS FROM THE FLOOR** – *Dinah Moyer stated that the Islands Community Medical Center Building has had some serious leaks and is in need of a new roof. It was stated that the new roof should be designed with a pitch for better drainage. Andy recommended working on a RFP for the roof replacement. It was suggested to ask the Engineer that is currently working on the inside of the ICMC Building to look at the roof.*

Dinah gave a history on the ICMC/ICMS and asked if the Town would entertain signing the ICMC Building and the LPL Funds back to ICMS. Andy stated there were questions that will need to be researched further.

- **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**

- **Board & Committee Appointments** – *Motion by Eric Gasperini to accept with regret Barbara Davidson's resignation from the Budget Committee. Second by Phil Crossman. Vote 3-0-0. Motion carried.*

Motion by Eric Gasperini to appoint Lance Morton to the Sea Level Rise Committee. Second by Phil Crossman. Vote 3-0-0. Motion carried.

- **Road Commissioner's Report** – *Andy reported he has been having regular communications with Eric Davis while he has been filling in Dan Bickford. The crew did a great job dealing with the more than 2 feet of snow in 24 hours. Due to the soft ground, there is sod and rocks that will need to be reset. The Snow Blower is currently being worked on. The 8500 plow truck had gone off the road in Geese's Field and was pulled out without damage. The crew is getting ready for a possible storm tonight. Dan Bickford is due back at the end of the Week.*
- **Downstreet Revitalization** – *Andy reported that the group met last week and that the group is at a standstill as staff support is needed. The group is working to consolidate various committee information and are looking to see what other Town's plans look like. It was questioned on what the "Downstreet" area encompassed. It was stated from the Bank to FIEC. It was also suggested that it should start at the Ferry.*
- **Local Ferry Tariff Committee** – *John Anders and Marcie from the MSFS came over and met with the Local Ferry Tariff Committee. John is looking to our Local Committee for guidance for any relevant changes to the Tariff. The Tariff is for the whole system but we are the only island with a Tariff Committee.*

Book rack has been approved and vocational-education class is building it.

- **Maine Islands Coalition Update** – *Andy reported that it was a good meeting but there were not as many Legislatures or Senators present as in the past. C & C Realty attended as the meeting topic was low income housing. C & C Realty currently has 3 different programs for the apartments here on the island. All of the islands have different needs and situations for low income housing. There will be a meeting on May 6th on Historical Societies and on August 12th on Tourism Education and Etiquette. The November 18th meeting topic is still to be determined.*

- **OLD BUSINESS** – *None*

- **NEW BUSINESS**

- **Public Works Garage – RFP Opening** – *Two RFP's were received; Gartley & Dorsky Engineering & Surveying, Inc. and Urbahn Architects. The Public Works Garage Committee will meet next week to review the RFP's and make a recommendation to the Board.*

- **Preliminary Budget Review** – 2016-2017 Budget books were handed out. Public Works, Capital Projects, Debt Service, Fire Department, Ambulance and Public Safety Building budget still need to be added. The Budget Committee met today and reviewed a few sections. They will be meeting on Wednesday's at 5:00 PM to review budgets and make recommendations. There was a consensus of the Board to meet every week. Regular board meetings will be bi-weekly with Budget Workshops held on the "off" week.
- **REPORT OF TOWN MANAGER** – Scott Candage has been hired as the Librarian and will begin working the beginning of April. Jenn Wadleigh will continue working through March.

Deputy Rob Potter, Eric Gasperini and Andy Dorr went to the Marriner property last Friday to do an inventory. There were animals still in the building so the building could not be secured. A certified letter with the inventory went out on February 17th, 2016.

Steven's trial day 3 will resume on February 26th, 2016.

The Vinalhaven Chamber of Commerce has requested a place to store files at the Town Office. There was a consensus of the Board to allow them space. It was suggested to place their filing cabinet upstairs. Phil stated he had a filing cabinet that they could use.

Andy has reached out to Amanda Bunker to schedule a date for Planning Board/ Board of Appeals training here on the island. It will be held on April 6th, 2016 at 4:00 PM.

We had a good meeting with TG Higgins Business Services, Andy, Pat & Darlene. We have a lot of outstanding uncollectable receivable that will need to be written off. It was suggested to add a "Response Fee" to our current billing schedule. **Motion by Phil Crossman to add a "Response Fee" to our Ambulance Billing Schedule beginning at \$100. Second by Brandon Osgood. Vote 3-0-0. Motion carried.**

The Fire Department's Utility 1 is in need of tires and repairs to patch the undercarriage estimated at \$1,000 to pass inspection. **Motion by Brandon Osgood to make the needed repairs and to start looking for a replacement. Second by Phil Crossman. Vote 3-0-0. Motion carried.**

Barb Philbrook has notified Andy that she will be retiring effective June 30, 2016.

There is a Sea-Level Rise pot luck and community discussion tentatively scheduled for April 7th, 2016.

- **REPORT OF MEMBERS** – Phil Crossman expressed the need for a mission statement

for the Sea-Level Rise Committee. Andy stated he is hoping the Community Forum will spark interest.

Phil asked if Robert Indiana was sent a certified letter on the collapsing main street sidewalk. It was stated yes. Phil stated we need to do what needs to be done to fix this issue. Andy stated that yes, we are planning to do the work but need Engineer input on what and how to fix this problem.

- **ADJOURN** – Motion by Eric Gasperini to adjourn at 7:01 PM. Second by Phil Crossman. Vote 3-0-0. Motion carried.

Next Board of Selectmen's Meetings: Tuesday, March 1st, 2016 at 6:30 PM (Budget Meeting)

Tuesday, March 8th, 2016 at 6:00 PM (Regular Meeting)

Respectfully Submitted,

Darlene M. York, Town Clerk