

MINUTES

TOWN OF VINALHAVEN BOARD OF SELECTMEN

Tuesday, February 9th, 2016

6:00 PM

TOWN OFFICE

- **ROLL CALL** – *Selectmen Eric Gasperini, Pamela C. Alley, Philip Crossman, Emily B. Lane and Brandon Osgood; and Town Manager Andrew J. Dorr. Town Clerk Darlene M. York was absent.*

Also present were Jason Marriner, Jessie Olson, Barbara Seawell and Alana Flannigan

- **MINUTES – Approve the minutes from the January 26th, 2016 Meeting** – *Motion by Phil to approve the minutes as amended from the January 26th, 2016 Meeting as presented/amended. Second by Pam. Vote 3/0/2 – Eric Gasperini and Emily Lane abstained. Motion carried.*

7a. change ‘wit’ to ‘writ’; and 10a. Phil wanted to clarify that Brandon’s inquiry regarding Knox Co Dispatch be to explore the policy/procedure they follow regarding citizen complaints/emergency calls during off-duty hours.

- **APPROVE AND SIGN TREASURER’S WARRANTS #32** – *Motion by Eric to approve and sign Treasurer’s Warrants #32. Second by Emily. Vote 5/0/0*
- **APPROVE AGENDA** – *Motion by Eric to approve the agenda as amended. Second by Phil. Vote 5/0/0. Motion carried.*

5. a. Maine Local Roads; 7. f. Librarian’s Report; 7. g. Harbor Committee Appointment; 9. b. Bill Brown Estate; and 9. c. Aviation Insurance.

- **COMMUNICATIONS** –
 - **Maine Local Roads** – *The Radar Speed Trailer Loan Program has sent letters to municipalities seeking interest in borrowing the speed trailer. Phil asked for clarification on the intent and desired outcome, Andy stated it was a program that brings awareness to vehicle speeds in certain areas. Pam voiced concern of and interest for the trailer to help enforce the reduced speed through the school zone. Andy suggested considering the use of the trailer in the school zone and in the Downstreet area.*

- **SPEAKERS FROM THE FLOOR** – *No comments/questions*

- **COMMITTEE AND DEPARTMENTAL REPORTS AND APPOINTMENTS**

- **Accept & Appropriate Donations** – *Motion by Eric to accept donations and to appropriate \$350 to the Ambulance Education Reserve; \$1,250 to the Fire Department Reserve; and \$1,365 to the Library Reserve. Second by Brandon. Vote 5/0/0. Motion carried.*

Eric wanted noted his appreciation for those that have donated.

- **Ambulance Reports** – *AEMT class has been pushed until March in an attempt to fill the class. We have three people that plan to attend. Quality Assurance expectations are likely to change requiring Ambulance services to review run reports more frequently. This will likely require us to consider our QA policy and a lot more hours from our volunteers. Pat is on most of the runs, therefore she should not be the one conducting the QA report. A new law has prohibited guns to be carried into hospitals, state, and federal buildings, but municipalities will not be able to prohibit. We should consider a policy or addition to existing policies that requires training in safe gun handling. Pat is also looking into a potentially new requirement of graduating seniors to have been trained in CPR.*
- **Harbor Master Report** – *Regular boat checks, notification about traps in parking lots, and float checks have been conducted over the last two weeks.*
- **Road Commissioner's Report** – *The GMC 5500 is up and running again. Some of the dirt roads were posted due to the spring-like temperatures we had. Road materials was brought into some of the mud holes to maintain access. Crew worked to clear blowdowns from storm. Crews are continuing to GPS culverts and conducting routine road checks.*
- **Transfer Station Report** – *Andy reported that tonnage is up 28% YTD from last year and revenue is only up 14%. This may be attributed to the demo trailer and not being able to accurately account for weight of materials going in. We have also over-expended our junk/metal budget, so we are not hauling metal at the moment. May need to consider raising rates of demo and metal or better estimate/measure the materials being dumped.*
- **Librarian's Report** – *A Facebook page was set up for the Library which is gaining support and visibility. This will help with programming and periodic updates to the public. Andy suggested we advertise the 100 mbps service at the Library and make sure people know there is high speed internet available.*
- **Harbor Committee Appointment** – *Yvonne (Beba) Rosen has asked to be on the Harbor Committee. Andy stated that there are already five members, but the two alternate slots are still available. The Board agreed to appoint her as an alternate member of the committee. Motion by Eric, Second by Phil. Vote 5/0/0*

- **OLD BUSINESS**

- **Tax Acquired Property** – Andy asked what the Board wanted to do with regards to securing the building and cutting power as the Town is now the rate payer. Jessie Marriner asked how the Town could be paying for the power that they use (they use the power for the camper). It was stated that the building is the Town's property, no one is allowed to live in the house, and the utility is to the building, therefore the power is the responsibility of the town. Jason asked why he couldn't just have the tank put in now, that a contractor could do the work. The Board did not entertain the question about re-entry. They are concerned about the absence of a properly functioning septic system and other code/health violations, therefore do not want anyone in the house.

Jason showed the board a notarized letter stating that a land survey was being conducted. He said that the land is going to be surveyed and sold (or given) to him soon. The Board asked if there was a conveyance of land document and he said no, they are doing a survey. Without a conveyance of land, the Board has no proof of a potential land transfer.

Andy stated that an inventory of the tangible property in the building needs to be conducted and a notice sent to the previous occupants. Should they make a claim for any of the stuff mentioned, they have 14 days from the claim to remove the items. If they do not remove those items, the Town may dispose of said items per the state statute. Eric motioned to have Andy inventory the contents of the building and secure the building as he see fit. Second by Pam. Vote 3/0/2. Brandon and Phil abstained. Motion carried.

- **NEW BUSINESS**

- **Budget Schedule** – Andy presented a draft schedule shared with the Budget Committee earlier that day. Discussion about how the Board wanted to conduct the process this year. It was agreed that the Budget Committee would meet before the Board about particular lines or departments and the Board would have those recommendations to consider when they review those items. Tentative start date to review budget begins February 23rd.
- **Bill Brown Estate** – A petition was copied to the Town Library as an interest in the estate. The petition came from Evan Brown challenging the Representative's expenses. Andy asked if the Board wanted to consider challenging the claims. Some of the other groups named in the estate did not seem to indicate they were going to challenge the charges. The Board was asked if they wanted to take any action and Eric motioned not to take action. Second by Phil. Vote 5/0/0. Motion carried.
- **Aviation Insurance** – The Town is required now to insure the Airstrip as an aviation liability. Two quotes were presented, one through MMA and another through J. Edward Knights. Both companies sought outside insurers and MMA's coverage offer was for \$1,375, Knights for \$1,500 + 5% and 10% surcharges for WAR/TRIA coverages. Phil motioned to accept the coverage through J. Edward Knight (Berkley Aviation). Second by Eric with an emphasis on supporting the

local agent. Vote 5/0/0. Motion carried.

- **REPORT OF TOWN MANAGER** – *(See attached) Treasurer's reports included in this report. Automatic Foreclosure notices were sent out for 2014 taxes, all overdue payments are required by February 26th.*
- **REPORT OF MEMBERS** –
- **ADJOURN** – *Motion by Phil to adjourn at 7:20 PM. Second by Brandon. Vote 5/0/0. Motion carried.*

Next Board of Selectmen's Meeting: Tuesday, February 23rd, 2016 at 6:00 PM

Respectfully Submitted,

Andrew J. Dorr, Town Manager