



TOWN OF VINALHAVEN BOARD OF SELECTMEN

AGENDA

Tuesday, March 30th, 2021

5:30 PM

Virtual Meeting*

- 1. Roll Call**
- 2. Approve Agenda**
- 3. Minutes** – Approve the minutes from the March 8th, 2021, March 10th, 2021, March 16th, 2021 Budget Meetings and the March 16th, 2021 Selectmen’s Meeting.
- 4. Approve and Sign Treasurer’s Warrants #39**
- 5. Communications**
- 6. Speakers from the Floor**
- 7. Committee and Department Reports/ Appointments**
 - a. Planning & Community Development
 - b. Sea Level Rise
 - c. Fox Islands Broadband Task Force
 - d. Capital Projects
 - e. Road Commissioner
- 8. Old Business**
 - a. Portrait of a Graduate
- 9. New Business**
 - a. Liquor License Application for Dot & Millie’s LLC/Kelly Weiss & Amy Walsh d/b/a Dot & Millie’s
 - b. Liquor License Application for Skal LLC/Kristine Davidson d/b/a Skal
 - c. Land Use Ordinance
- 10. Report from Town Manager**
- 11. Report of Members**
- 12. Adjourn**

**If you wish to participate in the discussion, please email or call Andrew Dorr, Town Manager for log-in info. He can be reached at townmanager@townofvinalhaven.org or 863-2042.*



TOWN OF VINALHAVEN BOARD OF SELECTMEN

MINUTES

Monday, March 8, 2021

4:00 pm

Virtual Meeting with BOS and Budget Committee

- 1. Roll Call** - Selectmen Eric Gasperini, Phil Crossman, Jacob Thompson and Donald Poole; and Town Manager Andrew Dorr. Pam Alley was absent.
Also attending virtually – Budget Committee members Margaret Qualey, Lucy McCarthy, Bill Alcorn, and Janann Sherman; Matt Jablonsky and Gabe McPhail
- 2. Board of Selectmen** – No change from last year.
- 3. Admin** – Increase here for subscription to ClearGov software (yearly subscription). Also a continued interest in digitizing records. There was discussion on cost of living increases through all departments.
- 4. Washington School** – Both exterior and interior painting needs to be done, and the meeting room wood floor needs to be refinished.
- 5. Assessor** – Budgeted for approx. 12-15 hours/week and continuing to digitize tax maps. There was discussion on the increase in total hours from 2017 (390) to 2021 (800) based on the need/demand.
- 6. Professional Services** – This line was expanded from Legal Services to include Engineering Services. There was discussion on upcoming projects on the North Haven Road/Vinal Cove and High Street sidewalks. There was discussion on the revision of the flood plan map.
- 7. Town Property** – Goals for this department include creating an interim Swap Shop, airport/runway maintenance, and exterior painting and maintenance at the Old Fire Hall. There was discussion on grant options the runway extension and communications with abutting property owners. There was discussion on another float at the thoroughfare as well as maintenance on the boat launch.
- 8. Insurance** – Goal to reduce Worker’s Comp liability.
- 9. Soc. Sec/Medi.** – Changes based on wages paid.
- 10. Licensed Septage Site** – No change from last year.
- 11. Planning/Community Development** – Gabe was present to give an overview of this department and a breakdown of goals and projects in line with the Town’s strategic planning and Selectmen’s goals. There was discussion on grant funding to offset.
- 12. General Assistance** – No change from last year.
- 13. Cemeteries** – No significant change from last year.
- 14. Social Services/Donations** – No change from last year. There was discussion on adequacy of the donation to Surplus Food.
- 15. Adjourn** – Motion by Eric Gasperini to adjourn. Second by Donald Poole. Vote 4-0-0. Motion carried.

Respectfully Submitted,

Elizabeth Bunker, Deputy Town Clerk



TOWN OF VINALHAVEN BOARD OF SELECTMEN

MINUTES

Wednesday, March 10, 2021

4:00 pm

Virtual Meeting

1. **Roll Call** - Selectmen Eric Gasperini, Phil Crossman, Pam Alley, and Donald Poole; and Town Manager Andrew Dorr. Jacob Thompson was absent.
Also attending virtually – Budget Committee members Margaret Qualey, Lucy McCarthy, Bill Alcorn, and Janann Sherman; Marc Candage, and Kerry McKee
2. **Law Enforcement** – Last years budget reflected an increase to allow for coverage for 7 nights a week/a second deputy. Increase in this budget would be in lodging and contracted services. There was discussion on lodging and utilities.
3. **Fire Dept.** – Marc Candage gave an overview of short-term and long-term budget items including training new interior firefighters, BOL Requirements, inspections and maintenance, upgrading and replacing equipment (including radios, hoses, and a replacement for E4.) There was discussion on the age of the trucks in the FD fleet (all are over 20 years old, with the exception of one being 18), how much is currently in reserve, new vs. used, and size limit due to that bay also being taken up by the boiler room.
4. **Ambulance** – Kerry said calls were down 16% this year. Kerry talked about subscribing to “Went to Work,” a scheduling program that will be better for tracking hours, and they are going to do a free trial of that in June. She also mentioned a new program that allows the ambulance to bill for no-transport calls so that will increase revenue, but will include the ability to use telemedicine via iPad and there may be a cost for education. After a lot of meetings and hearings about being able to use PIA as a medical transport the outcome has been that one of the places will need to be licensed as an ambulance, which shouldn’t cost any money, but will require time to get that settled.
5. **Public Safety** – Marc gave an overview of short-term and long-term budget items for the Public Safety Building including purchasing pagers (for both FD and EMS); cleaning, finishing, and maintenance on the building.
6. **Harbor Master** – Andy lead discussion on this item. There was discussion on grants for harbor improvements (boat launch and pilings). There is money requested for an additional float at the Ferry Terminal Town float. There was discussion on the old ferry crib work – removal/stabilization?
7. **CEO/LPI** – Faye wasn’t able to attend this meeting so Andy spoke for this department. There was discussion on digitizing records, gathering information on SLZ, and the purchase and implementation of GIS software. Lucy asked that better zoning maps, particularly wetlands, be included in the goals.
8. **Animal Control** – No change on this budget line.
9. **Library** - rescheduled for 3/16 meeting.
10. **Adjourn** – Motion by Eric Gasperini to adjourn. Second by Donald Poole. Vote 4-0-0. Motion carried.

Respectfully Submitted,

Elizabeth Bunker, Deputy Town Clerk



TOWN OF VINALHAVEN BOARD OF SELECTMEN

MINUTES

Tuesday, March 16, 2021

6:00 pm

Following joint meeting with Budget Committee

1. **Roll Call** - Selectmen Eric Gasperini, Pam Alley, Jacob Thompson, and Donald Poole; and Town Manager Andrew Dorr. Phil Crossman arrived late.

Also present: Gabe McPhail and Elin Elisofon.
2. **Approve Agenda** - Approve and Sign Treasurer's Warrant #37 as well as all Department Reports/Appointments were removed. Motion by Eric Gasperini to approve the agenda as amended. Second by Donald Poole. Vote 4-0-0. Motion carried.
3. **Minutes** - Approve the minutes from the March 2, 2021 meeting. *Motion to approve the minutes from the March 2, 2021 meeting by Eric Gasperini. Second by Pam Alley. Vote 3-0-1. Donald Poole abstained. Motion carried.*
4. ~~**Approve and Sign Treasurer's Warrant 37**~~
5. **Communications** – None
6. **Speakers from the Floor** – None
7. **Committee and Department Reports/Appointments**
 - a. ~~**Housing Committee**~~ Elin Elisofon was present for the meeting so she gave a brief update on the Housing Committee reformation and their new initiative. Phil added he was enthusiastic about this group. He suggested adding manageable, assisted housing for the elderly. *Motion by Eric Gasperini to create a Housing Committee with members Elin Elisofon, Hooper Brooks, Patrick Sault, Claire Jackson, Dorothy Jeffers, Kathi Young, Pam Kittredge, Tim McAvoy, and Patrick Trainor. Second by Phil Crossman. Vote 5-0-0. Motion carried.*
 - b. ~~**Capital Projects Updates**~~
 - c. ~~**Law Enforcement**~~
 - d. ~~**Road Commissioners Report**~~
8. **Old Business** - None
9. **New Business**
 - a. **Municipal Quitclaim Deed** - Two properties went through the foreclosure process. One of those has been paid in full by the property owner. *Motion by Donald Poole to approve the Quitclaim deed pending the check payment clears. Second by Eric Gasperini. Vote 4-0-0. Motion carried.*
10. **Report of Town Manager** – Andy gave an update on the Carrying Place Bridge. Footings are ready to be poured and once the culvert is in place they will reuse the granite to face the bridge. Work continues at the Public Works garage. Interior walls are being sheet rocked. Rubb had an opening in their schedule and if everything lines up work could begin the salt/sand shed soon, otherwise they are scheduled to start in May. Andy mentioned a couple potential grants to apply for - one for boating facilities, which would

be used for the boat launch ramps etc., and the other Coastal Communities Grant, which would be used for water testing in connection to shellfish management. Another vaccine clinic is scheduled for this coming weekend (200 doses expected to be administered). Andy and Linnell Mather are working on a draft ordinance for SLR/Resiliency. And later this week Andy has a meeting with the Governor's Office of Policy, Innovation, and the Future on how the government will help the proposed changes to the lobster fishery.

Phil Crossman arrived.

11. Report of Members –

- a. Phil Crossman** - asked about a meeting with the DEP regarding zoning issues. Faye is working on a date to have representatives to come out and look at a couple properties with potential shore land zone violations.
 - asked if the Planning Commission to put the zoning ordinance on their agenda to review, as well as on the agenda for the next Selectmen's meeting.
 - MSFS Advisory Board Meeting the "Safety Team" has presented plan that would do away with using line cars, and would use a "chute" system, meaning you would put the vehicle you were using in a queue 90 minutes before the ferry you wanted to go on and that would be the extent of the line (you could not be in that line for a later ferry). North Haven's Advisory Board member John Emmerson, their Town Manager Rick Lattimer, and Phil were all present at this meeting and all voices a strong objection to that proposal. There will be an ad in the upcoming Wind encouraging the community to contact representatives. Phil will work with John Emmerson and Rick Lattimer to draft a joint communication from both communities.
 - asked if anyone had discussed who to dedicate the Town Report to. Darlene is in the process of emailing all departments and will be requesting recommendations from the Board soon.

- b. Jacob Thompson** - It has reached Jake, who is in FL, that there was a positive COVID test on the island and the information going around is it was due to a recent COVID vaccine shot. He asked if the EOC could put out information clearing up the misconception around that information.

12. Adjourn - Motion by Eric Gasperini to adjourn. Second by Phil Crossman. Vote 5-0-0. Motion carried.

Respectfully Submitted,

Elizabeth Bunker, Deputy Town Clerk

MEMO

To: **Vinalhaven Select Board**
From: **Sea Level Rise Committee**
Date: **March 26, 2021**
Re: **VH SLR Data Collection Project**

The Vinalhaven Sea Level Rise committee is requesting your consent to allow the "Data Collection Work Group" (a subcommittee of the Sea Level Rise Committee) to plan and implement a data collection project working in collaboration with the National Oceanic and Atmospheric Administration (NOAA), Maine Geological Survey (MGS), Gulf of Maine Research Institute (GMRI), and Hurricane Island Center for Science and Leadership (HICSL).

The proposed project involves developing and installing both a Tidal Station and a Weather Station (or perhaps multiples) at strategic locations on/around the island, to collect and share data regarding daily tides, currents, and weather conditions on the island, for the benefit of fishermen/women, the Harbormaster, Ferry Service captains and crew, working and recreational mariners, teachers and students.

We have met with scientists at NOAA, MGS, and HICSL to get a sense of the data that we could collect, and the nature and cost of the equipment we would need to set up the stations, collect the data, aggregate data from multiple sensors, and feed data into a data management program that is accessible to the community. ~~We feel that~~ This project, while complex to implement, would provide an important and useful service to many sectors of the island community. And, we have the support and guidance of the above-named organizations, which have done similar projects with other coastal communities.

As a result of our meetings with the organizations noted above, we understand the big picture of what needs to happen to get these stations set up and running. Our next step is to discuss with community members we've identified (fishermen/women, et al. as listed above), the kinds of tidal and weather data that will likely be most useful to their work. With this information, we can, with the assistance of our collaborators, begin to map out the scope of the project. Key questions we need to answer include:

- What are our primary goals for data collection?
- What equipment will we need to meet these goals?

- Where will we install the equipment? Will we need buildings/structures to house the equipment?
- What mechanism will we use to access data? Where and how will we aggregate data collected? How will we manage the data ongoing?
- What will this project cost to implement and maintain and which funding sources will we access to cover costs?

We anticipate that the bulk of the on-the-ground work will occur in late spring/early summer. We intend to fund this work through various grants and financial support from our partners.

We are requesting your consent to proceed with this project. In addition, if you have input on the kinds of tidal and weather data that you think might be useful for our community, please let us know. If granted permission to proceed, we will reach out first to the Harbormaster, then will connect with the additional community members we've identified. The information we gather from these individuals will guide our next steps.

Thank you for your consideration of our request. One or more representatives from the Committee will be present at the 3-30-21 Select Board Meeting to share this request, receive your feedback, and answer your questions.

Sincerely,

The Sea Level Rise Committee

Status Report

Woodard & Curran (W&C) has prepared this memo as a status report of current construction projects. Specifically, this report describes the following:

- Highlights of the work completed over the previous week;
- Identification of the work anticipated over the next week;
- Discussion of any outstanding issues that need to be addressed; and
- Schedule update, including upcoming material deliveries.

Completed Work over the Previous Week

- Carrying Place Bridge Project
 - JBI prepared the subgrade and poured a cast-in-place mud slab to support the precast footings.
 - JBI continued excavation and placement of subbase gravels for roadway approaches.
 - JBI coordinated delivery of precast footings with the Town for Monday morning (March 22nd).
- Public Works Facility Project
 - Sheridan completed installation of second half of building insulation.
 - Sheridan's electrical contractor continued and is close to finishing electrical rough-in.
 - Sheridan completed installation of building eave and gable trims.
 - Sheridan installed exterior windows.
 - Sheridan's HVAC contractor began installation of furnace and ductwork.
 - Sheridan continued work on interior office drywall and finishes.
 - Per email conversation with the Town on Tuesday March 16th, the condenser units will be mounted on the building, eliminating need for the 8'x8' gravel pad.
 - Sheridan sent product submittals to W&C. W&C reviewing submittals and providing comments to Sheridan.
 - W&C reviewed cabinetry submittal and coordinated color selection for the cabinets (cream) and toilet partitions (white) with the Town.
 - Product samples for flooring, paint, base and countertops sent to W&C office. W&C overnighted product samples to the Town Manager on Friday, which should be received on Monday.
- Salt Shed Project
 - All building materials (steel framing and fabric) have been delivered and are being stored on-site.
 - Final deliveries of foundation blocks have been scheduled.

Anticipated Work over the Next Week

- Carrying Place Bridge Project
 - JBI to install and backfill precast footings.
 - JBI to continue work on roadway approaches.
 - JBI to provide submittals for waterproofing materials.

Status Report

- Public Works Facility Project
 - Sheridan to continue to install drywall.
 - Sheridan's electrician to rough-in overhead lights.
 - Sheridan's HVAC contractor to continue installation of furnace and ductwork.
- Salt Shed Project
 - Rubb to coordinate delivery of remaining foundation blocks to the site.
 - Rubb site crews to mobilize to site on Thursday March 25th.

Outstanding Items

- Town to select flooring, paint, base and countertop colors and provide information to Sheridan as soon as possible.

Schedule Update

- Carrying Place Bridge Project
 - JBI anticipates the following deliveries:
 - Footings: Monday morning 3/22
 - Box Culvert: Mid-April; delivery date TBD
- Public Works Facility Project
 - No other items requiring special accommodations are anticipated in the next couple of weeks.
- Salt Shed Project
 - Rubb anticipates delivery of foundation blocks to the site on March 23rd, March 25th and March 31st.

Closing

If you have any questions or concerns, please contact Megan McDevitt (mmcdevitt@woodardcurran.com, 207.558.3785) or Amy LeBel (alebel@woodardcurran.com, 207.558.3841).

4. Indicate the type of license applying for: (choose only one)

- Restaurant (Class I, II, III, IV) Class A Restaurant/Lounge (Class XI) Class A Lounge (Class X)
- Hotel (Class I, II, III, IV) Hotel – Food Optional (Class I-A) Bed & Breakfast (Class V)
- Golf Course (included optional licenses, please check if apply) (Class I, II, III, IV) Auxiliary Mobile Cart
- Tavern (Class IV) Other: _____
- Qualified Caterer Self-Sponsored Events (Qualified Caterers Only)

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

49 MAIN STREET UINAH HAVEN

6. Is the licensee/applicant(s) citizens of the United States? Yes No

7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
KELLY WEISS	9/13/67	PROVIDENCE RI
Amy WALSH	10/02/71	STOUGHTON, MASS

Residence address on all the above for previous 5 years

Name Amy WALSH	Address: 601 79TH AVE ST PETER BEACH, FL 33706
Name Amy WALSH	Address: 200 W CORTAZ ROAD PALM SPRING CA 92262
Name KELLY WEISS	Address: 49 MAIN STREET UMBRINGTON ME 04963
Name KELLY WEISS	Address: 200 W CORTAZ ROAD PALM SPRING CA 92262

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

FRONT AND BACK DINING ROOMS .

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: UNION HIGH SCHOOL

Distance: 0.8 MILES

UNION CHURCH - 0.2 MILES

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: 3/9/21

[Signature]
Signature of Duly Authorized Person

Kelly Weiss
Printed Name Duly Authorized Person

[Signature]
Signature of Duly Authorized Person

Amy K. Walsh
Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of Town of Vinahaven

County Commissioners of _____ County

Please Note: The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

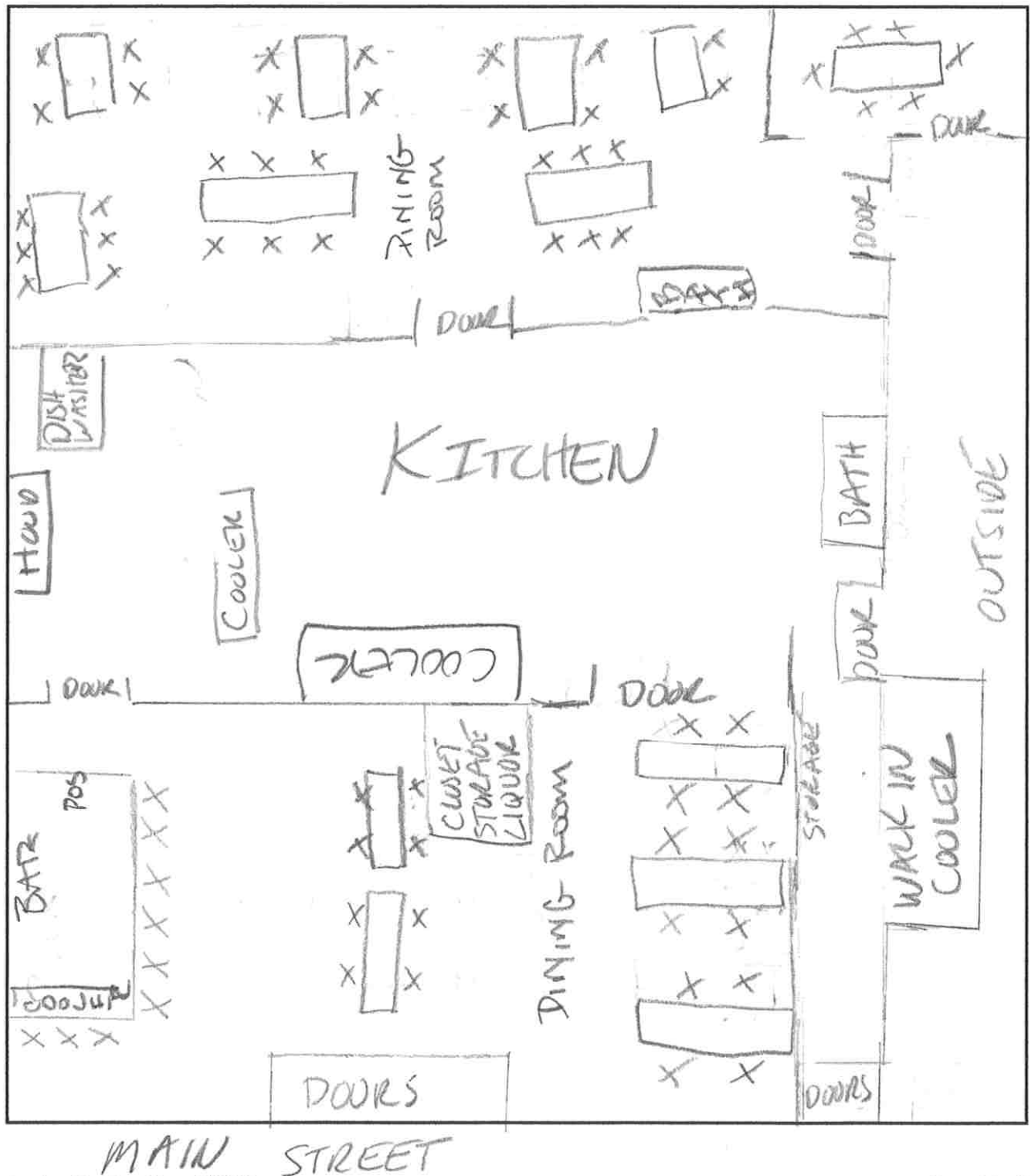
1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.

Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.



Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: DUT & MILLIES LLC
2. Doing Business As, if any: DUT & MILLIES
3. Date of filing with Secretary of State: 2/19/19 State in which you are formed: MAINE
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
KELLY WEISS	49 MAWSPICEET ^{UNITED} ^{STATES} ^{MAINE}	9.13.67	MEMBER	100%
	220 W CORTAZ PALM SPRINGFIELD 92262			

(Ownership in non-publicly traded companies must add up to 100%.)

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input checked="" type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

c/o Heather Seawell 106 Sandys Way Vinalhaven ME 04863

6. Is the licensee/applicant(s) citizens of the United States? Yes No
7. Is the licensee/applicant(s) a resident of the State of Maine? Yes No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

Yes No

Not applicable – licensee/applicant(s) is a sole proprietor

10. Is the licensee or applicant for a license receiving, directly or indirectly, any money, credit, thing of value, endorsement of commercial paper, guarantee of credit or financial assistance of any sort from any person or entity within or without the State, if the person or entity is engaged, directly or indirectly, in the manufacture, distribution, wholesale sale, storage or transportation of liquor.

Yes No

If yes, please provide details: _____

11. Do you own or have any interest in any another Maine Liquor License? Yes No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

Name of Business	License Number	Complete Physical Address

12. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

Full Name	DOB	Place of Birth
Kristine Davidson	01/13/1965	Vinalhaven, Maine
Anne Debow	08/28/1989	Boston, Massachusetts
Residence address on all the above for previous 5 years		
Name	Address:	
Kristine Davidson,	37 Mountain St., Vinalhaven, ME 04863	
Name	Address:	
Anne Debow,	Vinalhaven, Maine, Boston, Mass., Staten Island, NY	
Name	Address:	
Name	Address:	

13. Will any law enforcement officer directly benefit financially from this license, if issued?

Yes No

If Yes, provide name of law enforcement officer and department where employed:

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States? Yes No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

16. Has the licensee/applicant(s) formerly held a Maine liquor license? Yes No

17. Does the licensee/applicant(s) own the premises? Yes No

If No, please provide the name and address of the owner:

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: _____

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

Back 3/4 of first floor of commercial building at 34 Main St., Vinalhaven, ME. Entrance on Bodwell Lane, handicap accessible entrance on right side of building from Bodwell Lane. Two bathrooms, one of which is handicap accessible. Moveable tables and chairs in dining area. Built in customer counters against right walls. Bar and preparation work area against left wall.

20. What is the distance from the premises to the **nearest** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Union Church

Distance: 0.25

Section II: Signature of Applicant(s)

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

Please sign and date in blue ink.

Dated: March 15, 2021

Kristine Davidson
Signature of Duly Authorized Person

Signature of Duly Authorized Person

Kristine Davidson
Printed Name Duly Authorized Person

Printed Name of Duly Authorized Person

Section III: For use by Municipal Officers and County Commissioners only

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application.

Dated: _____

Who is approving this application? Municipal Officers of Town of Vinalhaven

County Commissioners of _____ County

Please Note: The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

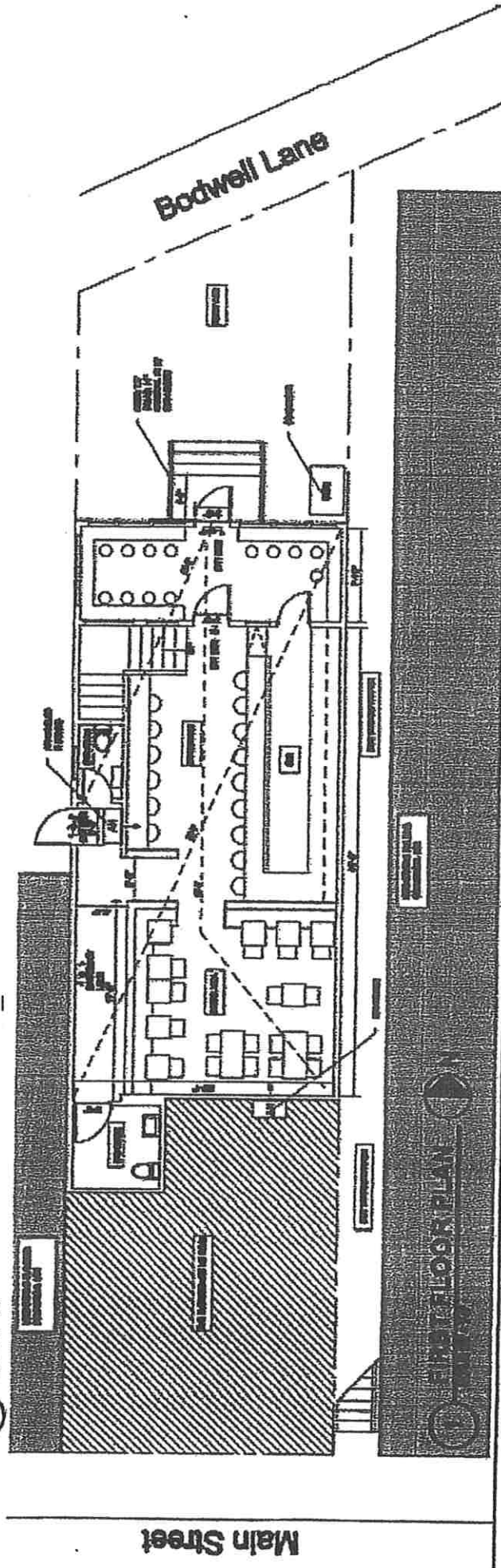
This Application will Expire 60 Days from the date of Municipal or County Approval unless submitted to the Bureau

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms.



Main Street

Bodwell Lane

SKAL RESTAURANT

PROJECT ADDRESS
6 Bodwell Lane, PO Box 327, Vinalhaven, ME 04863

ARCHITECT:
Benjamin Horn Studio LLP / 401 W 152nd Street New York, NY 10031

FLOOR PLANS
A-100

Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities

Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State’s office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State’s office at (207) 624-7752.

All Questions Must Be Answered Completely. Please print legibly.

1. Exact legal name: Skal LLC
2. Doing Business As, if any: Skal
3. Date of filing with Secretary of State: 02/24/2021 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

Name	Address (5 Years)	Date of Birth	Title	Percentage of Ownership
Kristine Davidson	37 Mountain St. Vinalhaven ME	01/13/1965	Sole Member	100.0000

(Ownership in non-publicly traded companies must add up to 100%.)



TOWN OF VINALHAVEN BOARD OF SELECTMEN

TOWN MANAGER'S REPORT

03/26/2021

Capital Projects

- Carrying Place Bridge – Footings have been installed and await the precast culvert pieces. The company making the culverts has run into some delays due to another job. JBI is now anticipating deliver in mid-April. Once they are on site, the stock pile of material at the Fish Plant Wharf will be removed. In the meantime, I have asked that they stop adding to the pile as fishermen will likely be looking to use the wharf over the next few weeks.
- DPW Facility – Most of the construction and rough work has been completed. The drywall is being prepped for paint this week and next. The electricians are due back next week and the plumbers are expecting to install the ventilation system soon. We are waiting to confirm the exact septic pump tank as there is a difference of about \$5,000. One style is easier to access and maintain than the other and would be easier for the plumbers to work on, some won't even consider working on the other style.
- Sand/Salt Shed – Rubb has one more shipment of blocks to send, expected to arrive on Tuesday. A couple of crew showed up on Thursday to begin placing the foundation blocks.
- High St Sidewalk – Woodard and Curran provided us with WO 11 which would include a preliminary design, topo survey, and opinion of probable construction cost. This was included in the FY 22 budget for a total of \$17,500.
- Vinal Cove/N Haven Rd – WO 12 outlines the scope and cost to have a preliminary assessment that will address solutions for managing water flow and improving the road flooding. The cost for this assessment is \$29,000 and is also included in the FY 22 budget. There is a possibility we can apply for a grant through NRCP that would cover some of the assessment cost.

MSFS

Mark Higgins has said that those who have already written letters will be getting a reply soon. They are still ironing out the details of the public process that will review the safety concerns raised and the recommendations presented to improve safety at the Rockland Terminal. I expect that this will involve a series of discussion and community meeting to find a common ground. There will be some steps taken this summer to address vehicle speeds and the flow of through traffic. More details will be provided soon, but it did not sound like they would be implementing all of the options presented before the summer.

Swap Shop

Pat has been coordinating with Norm Reidy to assess the water source at the Public Works site. He believes that he can seal the sill on the north wall and has suggested we do some minor grading/ditching in the area. He believes we can hold off on the roof for the time being, but any long-term use should involve the replacement of that lower roof.

FY 22 Budget Committee

The committee met on Tuesday to follow up on the department presentations. There were discussions about the flood map review, public works equipment, work orders for the Vinal Cove/N Haven Rd flooding and High St sidewalk projects, transfer station operations/revenue collection, and building permit fees/revenue. I also shared that we would likely be considering a paving project, which was not reflected in the FY 22 budget as there would be no payment until FY 23. The committee will meet again on the 12th, or sooner, once they know more about the school budget.

Grant Options

- *NBRC* – We are preparing another application for Northern Borders Regional Commission to assist in funding the Main St project. After not being selected last year, we inquired what may have kept our scoring down. We are refocusing our project impacts to economic development/jobs and are considering expanding the project scope to include the replacement of the boat launch. The engineers think this would be a good addition to the project and allow us to talk about another aspect of activity along the project area. We are proposing you consider this expanded scope and authorize using up to \$88,160 from the Harbor Reserve as a match. This would put the town's contribution up to \$1,191,160, an overall match of 22.8%.

Coming Up - This week I will be following up and continuing the following:

- Our Emergency Operations team continues to meet weekly to check-in on COVID updates, changes, and concerns. ICMS is running another clinic on Saturday, 110 doses are expected to be administered. As of April 19th, the state has made anyone over 16 eligible to receive a vaccine. Our Fire/EMS personnel continue to assist staffing the clinics.
- Kerry and I are planning to meet to discuss the Community Paramedicine program. The state is working on creating rules and possible funding to operate a program. This is something that we have discussed in the past and could even be in partnership with ICMS.
- BOS budget workshop – you should consider scheduling a meeting to review and recommend changes. If you can do this the week of the 5th, the Budget Committee could review the following week.
- Dan and I will be looking to schedule road repair/maintenance projects soon for spring work. I believe we will be focusing on drainage needs on Poor Farm Rd and Round the Island Rd. We will also discuss guardrail needs and begin to solicit interest from companies to perform this work.

Project Budget Narrative
Vinalhaven Downtown Project
Date: March 25, 2021

Item	Description	Unit	Opinion of Cost
Main Street Work			
2021/2023			
1. Upgrade Stormwater Infrastructure			
a	Construct and renovate drainage system along Main Street to prevent flooding of businesses, street, and parking areas.	lump sum	\$500,000
2. Replace Public Utilities (sewer and water)			
b	Renovate and improve critical components of sewer system along Main Street to improve redundancy and resiliency based on Climate Adaptation Plan.	lump sum	\$160,000
c	Replace 113 year old cast iron water main along Main Street.	lump sum	\$750,000
3. Enhance Main Street			
d	Reconstruct Main Street to accommodate new sidewalks and drainage system to prevent flooding due to sea level rise and reducing the impact to business owners.	lump sum	\$950,000
e	Reconstruct critical intersections at Clam Shell Alley and Water Street to improve safety and resiliency.	lump sum	\$180,000
f	Sidewalk construction, cross walk indicators, ADA improvements, pavement markings and traffic calming elements to aid in pedestrian movements and sea level rise issues along Main Street.	lump sum	\$900,000
4. Upgrade Downtown Parking Lot and Improve Boat Launch			
g	Relocate Water District Offices from Town Garage to free up downtown space and develop new park/parking area to support downtown businesses.	lump sum	\$450,000
h	Reconstruct town parking lot along Main Street to reduce flooding.	lump sum	\$270,000
i	Improve downtown commercial and recreational boat launch.	lump sum	\$186,800
Subtotal			\$4,346,800
15% Survey, Geotech, Permitting ,Admin, Public Engagement and Engineering			\$652,020
5% Construction Services			\$217,340
PROJECT TOTAL			\$5,216,160
Matching Funds Detail			
Source	Amount	Date of Commitment	Committed or Pending
Town	\$1,103,000	2/11/21	Committed
	\$88,160	3/30/21	Pending
Maine Department of Transportation	\$625,000	1/24/20	Committed
Vinalhaven Water District	\$500,000	3/4/21	Committed
Economic Development Administration	\$1,900,000	6/1/21	Pending
MATCH TOTAL		\$4,216,160	